

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, June 25, 2015 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:06 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Paul Cicero	X	Mike Dunn	X	Nancee Long – Chartwell
K. Edward Copeland	X	Shelly Cassaro	X	Protec
Tom Dal Santo	X	Ken Ryan	X	Dave Smith - WIFR
Pat Derry		Matt Zinke	X	
Tom Myers	X	Kathy Bruggeman	X	
Ray Wetzel	X	Zach Oakley	X	
Tom Lester – legal counsel	X	Carol Moyer	x	
		Jeff Polsean	X	
		Shelly Cassaro	X	

A motion was made by Commissioner Dal Santo seconded by Commissioner Copeland and was unanimously approved to accept the minutes of the May 28, 2015 regular Board Meeting and the June 16, 2015 special Board Meeting.

STAFF REPORTS:

Zack Oakley – Operations Manager presented a slideshow on the following:

- Runway 1/19 construction has resumed with painting and joint sealing. It should be completed and opened back up next week ending phase 4 of the project.

Matt Zinke – Maintenance Manager reported the following:

- AirFest set up and tear down was the most efficient year ever. Great job to everyone involved.

Mike Dunn – Director reported the following:

- Congratulated the staff on a remarkable job at this year’s AirFest!
- Jeff Polsean has been assigned the AirFest Coordinator position for next year’s show. The top priority will be parking.

Carol Moyer – Manager of Airport Terminal, Facilities & Tenant Relations reported the following:

- Airport Drive round-a-bout is coming along. The new open date is July 30th.

Shelly Cassaro – Chief Financial Officer reported the following:

- The annual audit is complete. The auditors will be making a presentation at the August meeting.
- The financial reports will be presented at the August meeting also.
- Gave an overview of the AirFest revenue/expenses.

Jeff Polsean – Economic Development Manager reported the following:

- The goal for next year's AirFest is to make it even bigger and better in order to make it more profitable.
- We have had a couple of inquiries about renting the Rubloff hangar.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

RESOLUTIONS & ORDINANCES:

Commissioner Dal Santo motioned to approve **Resolution #15-33** of the Greater Rockford Airport Authority setting forth and expressing an official intent regarding certain expenditures to be reimbursed with the proceeds of indebtedness of the Authority to be issued in the future. Commissioner Copeland seconded the motion and the motion passed unanimously.

Commissioner Dal Santo motioned to approve **Resolution #15-34** awarding Invitation to Bid (ITB) #15-04 for Mass Excavation for the new maintenance, repair and overhaul facility to Northern Illinois Service Company, Rockford, IL in the amount of \$683,869.45. Commissioner Copeland seconded the motion and the motion passed unanimously.

Commissioner Dal Santo motioned to approve **Ordinance #15-05** approving the annual ordinance regarding Prevailing Rate of Wages of Winnebago County as required by the State of Illinois. Commissioner Copeland seconded the motion. A roll call vote indicated five ayes and zero nays and the motion was passed.

Commissioner Dal Santo motioned to approve **Resolution #15-35** approving an amendment to the contract with Rubb, Inc. for an increase of \$125,000 for performance bond purchase. Commissioner Copeland seconded the motion and the motion passed unanimously.

Commissioner Dal Santo motioned to approve **Resolution #15-36** approving an amendment to the contract with Rubb, Inc. for an increase of \$27,262 to increase the size of the perlin walls of the steel panels. Commissioner Copeland seconded the motion and the motion passed unanimously.

Commissioner Dal Santo motioned to approve **Resolution #15-37** approving an amendment to the contract with Morse Electric for an increase of \$11,584 to increase the dimensions of the duct bank. Commissioner Copeland seconded the motion and the motion passed unanimously.

Commissioner Dal Santo motioned to enter into executive session Pursuant to Section 5 ILCS 120/2(d) (5) of the Open Meetings Act to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Commissioner Copeland seconded the motion and executive session was entered.

There being no further business, Commissioner Dal Santo motioned to adjourn. The motion was seconded by Commissioner Copeland and was unanimously approved. The meeting adjourned at 5:35 pm.