

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, July 25, 2019 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:05 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Rebecca Epperson - Chartwell
Paul Cicero	X	Shelly Cassaro		Adam Viel - RFD
K. Edward Copeland		Kathy Bruggeman	X	
Tom Dal Santo	X	Zack Oakley	X	
Pat Derry	X	Jeff Polsean	X	
Tonya Lamia		Matt Zinke		
Tom Myers	X	Seth Nygren	X	
Tom Lester – legal counsel	X	Tracey Halbrader	X	
		Chip Geiger		

A motion was made by Commissioner Derry, seconded by Commissioner Agnew and was unanimously approved to accept the minutes of the June 27, 2019 Regular Board Meeting.

STAFF REPORTS:

Zack Oakley - Deputy Director of Operations and Planning reported the following with a PowerPoint presentation:

- Cargo numbers were released. We are now number ranked #19. It is a very good jump for us.
- Passenger numbers were also released. There is a 4-5% increase year-over-year.
- Allegiant’s new seasonal destination to Destin, FL is going well with an 80% average load factor.
- The 15-minute lane in front of the main terminal building will be repaved and repair.
- Airfield painting is ongoing during the summer months.

Jeff Polsean – Economic Development Manager reported the following with a PowerPoint presentation:

- Terminal Building construction update:
 - Gate 3 carpeting will be installed early next week. This area will then be complete.

- Currently putting together the final bid package for Phase 4.

Tracey Halbrader – Finance Manager reported on the following:

- She gave a recap of the monthly financials. Revenue exceeds expenses by about \$700,000 to date.
- Auditors are finalizing their report and will be presenting it very soon. They seemed very pleased with the process.

Mike Dunn, Executive Director reported on the following:

- The construction progress on the International Cargo Building.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

RESOLUTIONS & ORDINANCES:

Commissioner Agnew motioned to approve **Resolution #19-23** consent to assignments of leases from Emery Air, LLC to Chronos Aviation, LLC relating to Aviation Plot #12, 23, 23A. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Agnew motioned to approve **Resolution #19-24** Standard Engineering Agreement for Design and Construction Phase services with CMT to Rehabilitate Runway 7/25 and Taxiway G in an amount not to exceed \$859,800. The motion was seconded by Commissioner Dal Santo and unanimously approved.

There being no further business, Commissioner Agnew motioned to adjourn. The motion was seconded by Commissioner Dal Santo and was unanimously approved. The meeting adjourned at 5:54 pm.