

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, July 25, 2024, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:00 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Zack Oakley	X	Emily Hartzog - Chartwell
Jake Castanza		Shelly Cassaro	X	
Paul Cicero	X	Kathy Bruggeman	X	
Tom Myers		Tracey Halbrader	X	
Dianne Parvin	X	Mike Peranich		
Mike Schablaske	X	Chip Geiger	X	
Leslie West	X	Isaac Mendoza		
Tom Lester	X			

A motion was made by Commissioner Agnew, seconded by Commissioner Schablaske, and was unanimously approved to accept the minutes of the Planning and Finance Committee Meeting on July 18, 2024. A motion was made by Commissioner Agnew, seconded by Commissioner Schablaske and was unanimously approved to accept the minutes of the Regular Meeting of the Commissioners on June 27, 2024.

**STAFF REPORTS:**

**Shelly Cassaro – Deputy Director of Finance and Administration presented the following:**

- Financials were reviewed at the Planning & Finance Committee Meeting. Since that time, we have received payments from the State of Illinois.
- We are looking to fill employment positions in the Operations and Maintenance departments. Interviews are scheduled for the next few weeks.

**Zachary Oakley – Executive Director, reported the following:**

- Runway intersection closure – CMT is working on the best solution for repairs.
- Taxiway Papa will be closed July 29 for three weeks. Runway 1/19 will be open for operations.



- Allegiant passenger numbers for Nashville are on the lower end of their expectations and LAX is within range of expectations. We will have more details in October at the Allegiant Conference.
- June passenger numbers are looking to be the highest on record to date.

**NEW BUSINESS:** None

**OLD BUSINESS:** None

**PUBLIC COMMENTS:** None

**RESOLUTIONS & ORDINANCES:**

Commissioner Schablaske motioned to approve **Resolution #24-50**, approving Sherwin Industries for surface painted runway hold-short markings for \$23,500. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #24-51**, approving a consent resolution authorizing submittal of PCI Pharma Service's application to the National FTZ Board to redesignate its current operations into a new FTZ subzone, including its new facilities at 4880 and 4840 Linden Rd. The motion was seconded by Commissioner West and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #24-52**, approving an Intergovernmental Agreement between the Airport and Winnebago County for the rebuild and the expansion of Kishwaukee Road. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #24-53** to approve a Purchase Order in the amount of \$42,884.90 for a 24-foot heavy duty ramp pusher from Bonnell Industries of Dixon, IL. The motion was seconded by Commissioner West and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #24-54** to approve a Purchase Order in the amount of \$61,940 for sealcoating north of runway 7/25 on taxiway Alpha and Golf entrances by Patriot Pavement Maintenance of Wheeling, IL. The motion was seconded by Commissioner West and passed unanimously.

There being no further business, Commissioner Agnew motioned to adjourn. The motion was seconded by Commissioner Myers and passed unanimously. The meeting was adjourned at 5:22 pm.