

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, August 22, 2024, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:00 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Zack Oakley	X	Catherine Povalitis - Chartwell
Jake Castanza	X	Shelly Cassaro	X	
Paul Cicero	X	Kathy Bruggeman	X	
Tom Myers	X	Tracey Halbrader	X	
Dianne Parvin	X	Mike Peranich	X	
Mike Schablaske	X			
Leslie West	X			
Tom Lester	X			

A motion was made by Commissioner Agnew, seconded by Commissioner Schablaske and was unanimously approved to accept the minutes of the Regular Meeting of the Commissioners on July 25, 2024. A motion was made by Commissioner Agnew, seconded by Commissioner Schablaske, and was unanimously approved to accept the minutes of the Planning and Finance Committee Meeting on August 15, 2024.

STAFF REPORTS:

Shelly Cassaro – Deputy Director of Finance and Administration presented the following:

- Financials were reviewed at the Planning & Finance Committee Meeting, and we are on track for the fiscal year.
- We have updated the Rates and Charges effective October 1, 2024, for your approval. There was a change in the terminal usage fees and badging and service fees based on escalation and our costs.

Michael Peranich, Director of Operations and Maintenance, reported the following:

- 21-day runway closure for Runway 7/25, phase II \$15.7 million project with southern access perimeter road to be utilized by our cargo operators to limit runway crossings as much as

possible. This is the first stepstone to the project. An aerial drone video was shown of the project to give the commissioners a perspective of the project.

Zachary Oakley – Executive Director, reported the following:

- This week RFD was the western arrival airport for any corporate or general aviation to prescreen the aircraft before proceeding to Midway due to the Democratic National Convention taking place in Chicago.
- Tough Mudder – this is our 8th year hosting the event which will take place on airport grounds on August 30 and 31. They have about 6000 attendees registered for the event.
- The airport is a sponsor for the Boy Scouts aviation merit badge program. Mike Peranich has agreed to be our merit badge counselor. This is a good opportunity to promote aviation to the youth organization.
- The pharma flight last week with Penta went well and they are very happy with their operation here at RFD.
- We had a visit yesterday from Wilson Wong, the CEO of Best Services out of China. They are looking for an alternative destination airport for

Kathy Bruggeman, Executive Assistant reported the following:

- RFD hosted Apple Vacations travel advisors’ event in the Main Terminal Building on Tuesday, August 20th from 4-7 pm. The event was to promote the seasonal flights on Apple Vacations (ALG Vacations) to Costa Rica, Punta Cana and Cancun/Riviera Maya beginning in January 2025. Over 137 travel advisors attended from the surrounding region, including Janesville, Monroe, Rockford, Roscoe, Madison, and Iowa. There were seven vacation destination vendors with table displays and giveaways. Several attendees expressed their excitement about the seasonal flights returning to RFD and they are eager to fill the seats from RFD. We received many compliments on the new terminal and convenience for their customers.

NEW BUSINESS: None

OLD BUSINESS: None

PUBLIC COMMENTS: None

RESOLUTIONS & ORDINANCES:

Commissioner Castanza motion to approve **Resolution #24-55**, approving a review and execution of an Operating Agreement between the GRAA and Rivian Automotive LLC to activate Rivian’s warehouse located at 404 N. Wesley Ave, Mt. Morris IL 61054 as FTZ Site #20 in FTZ #176. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Castanza motion to approve **Ordinance #24-02** approving Rates and Charges for the period beginning October 1, 2024, for the Greater Rockford Airport pursuant to the provisions of 70 ILCS 5/8.04. The motion was seconded by Commissioner Agnew and passed unanimously.

There being no further business, Commissioner Agnew motioned to adjourn. The motion was seconded by Commissioner Myers and passed unanimously. The meeting was adjourned at 5:30 pm.