

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, August 24, 2023, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:07 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Audrey Moon, Chartwell
Paul Cicero	X	Shelly Cassaro	X	
Tom Dal Santo	X	Kathy Bruggeman		
Tom Myers	X	Zack Oakley	X	
Mike Schablaske	X			
Leslie West	X			
Tom Lester	X			
Tonya Lamia	X			

A motion was made by Commissioner Dal Santo, seconded by Commissioner West, and was unanimously approved to accept the minutes of the Regular Meeting of the Commissioners on June 22, 2023.

STAFF REPORTS:

Shelly Cassaro – Deputy Director of Finance and Administration presented the following information:

- Reported that the GRAA received an award for our 2023 FAA Civil Rights and Disadvantaged Business Enterprise (DBE) accomplishments. We were nominated for this award by Nancy Cibic of the Federal Aviation Administration. We received this award based on our proactive engagement with businesses and Chip Geiger’s work over the last few years in working with BidNet and joint supplier coordination.

Zack Oakley – Deputy Director of Operations and Planning presented the following information:

- Cargo Building #3 progress.
- Construction on Taxiway Papa will begin next week.
- Spring/Summer pavement maintenance and repairs have begun and will be completed in the next couple weeks.

- We are waiting to hear from Apple Vacations about bringing back seasonal service to international destinations.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS: None

RESOLUTIONS & ORDINANCES:

Commissioner Schablaske motioned to approve **Resolution #23-36** approving a purchase order with Alta Equipment Company of Rockford, Il, for Hydraulic Forks for the Volvo L180 Wheel Loader. Bids were received, Alta was the lowest responsible bidder at \$27,697.68. The motion was seconded by Commissioner Dal Santo and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #23-37** approving disposal in the best manner of assets as listed and defined below:

- John Deere x724 lawn tractor with broom and cab. The unit has been replaced.
- 1998 Ford Econoline E350 Club Wagon
- Two Cushman golf carts

The motion was seconded by Commissioner West and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #23-38** approving a contract with Prime Time Audio Video of Rockford, IL, for RFI 23-10, Auditorium Audio Visual System Upgrade. This will be a Design/Build contract with a not-to-exceed value for components of \$65,000. Labor will be supplied by GRAA staff. The motion was seconded by Commissioner West and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #23-39** approving a contract with Patriot Pavement Maintenance of Des Plaines, IL, for ITB 23-12, Sealcoating. Total cost for this project will not exceed \$86,640, which is our budgeted amount for FY 2024. This will cover at least 217,080 square feet of pavement which is scheduled for FY 2024. The motion was seconded by Commissioner Dal Santo and passed unanimously.

Commissioner Schablaske motioned to enter into Executive Session Pursuant to Section 5 ILCS 120/2(d) (5) of the Open Meetings Act to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. And, pursuant to Section 5 ILCS 120/2 (d) (1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

There being no further business, Commissioner Dal Santo motioned to adjourn. The motion was seconded by Commissioner West and was unanimously approved. The meeting adjourned at 6:15 pm.