

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, July 22, 2021, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:00 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	
Paul Cicero	X	Shelly Cassaro	X	
Tom Dal Santo	X	Kathy Bruggeman	X	
Tonya Lamia	X	Zack Oakley	X	
Tom Myers	Absent	Tracey Halbrader	X	
Mike Schablaske	X	Chip Geiger	X	
Leslie West	X			
Tom Lester	X			

A motion was made by Commissioner Dal Santo, seconded by Commissioner Schablaske, and was unanimously approved to accept the minutes of the Regular Meeting of the Commissioners on June 24, 2021. A motion was made by Commissioner Dal Santo, seconded by Commissioner Schablaske, and was unanimously approved to accept the minutes of the Planning & Finance Committee Meeting on July 15, 2021.

OLD BUSINESS: None

NEW BUSINESS: None

STAFF REPORTS:

Mike Dunn – Executive Director reported the following:

- No formal report

Shelly Cassaro – Deputy Director of Finance and Administration reported the following:

- No formal report

Zack Oakley - Deputy Director of Operations and Planning gave a PowerPoint Presentation on the following:

- Monthly enplanements year-over-year breakdown – climbing steadily. We’re at 17% of our 2019 enplanements.
- Senator International – new steel has been installed for a Crane to be used for unloading heavy objects.
- Terminal re-roofing project is on schedule. It will be completely brand new inside and out.
- Concrete footings and pads (for steel columns) for Cargo Building #2 have been poured.
- Two new cargo carriers at RFD: Emirates and Qatar. They both have long-term growth potential for RFD.
- RFD moved up two positions in the FAA Cargo Landed Weight rankings from 19 to 17.

OLD BUSINESS: None

PUBLIC COMMENT: None

RESOLUTIONS & ORDINANCES:

Commissioner Schablaske motioned to approve **Resolution #21-37** approving a Lease Agreement with Emery Cargo Properties for 6028 Cessna Drive, Rockford, IL. This is a one-year lease for storage. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-38** approving a lease of a building known as the Professional Building located at 5497 Kishwaukee Road to William Charles Construction Company. The lease term is from July 19, 2021, through October 20, 2022. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Schablaske motioned to approve **Ordinance #21-05** amending Ordinance #15-09, as previously amended by Ordinance #21-04, in order to correct the tax levy made for levy year 2034 in Section 18 of Ordinance #15-09. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-39** amending Resolution #21-34 which approved a *Lease* to Miller-Bradford & Risberg, Inc., of Rockford, Illinois, for two Case 1121G Wheel Loaders, for an annual amount of \$95,717.66. This resolution is to approve a *purchase* from Miller-Bradford & Risberg, Inc., for a total of \$810,600.00. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-40** approving the awarding of a contract to Northern Illinois Service Company for the construction of a Midfield Road in the amount of \$1,300,946.45. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-41** approving the awarding of a contract to Quad Chemical for Urea for the winter snow season. Anticipated spending per the budget is \$235,000. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-42** approving the awarding of a contract to Nachurs Alpine Solutions LLC for Sodium Formate for the winter snow season. Anticipated spending per the budget is \$100,000. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-43** approving the awarding of a contract to Cryotech for Potassium Acetate for the winter snow season. Anticipated spending per the budget is \$370,000. The motion was seconded by Commissioner Lamia and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-44** approving the disposal in the best possible method of various equipment, estimated value of \$3,700. Among the items to dispose of are miscellaneous HVAC equipment, electrical equipment, floor tiles, radios, drive motors, snowplows, and scissors lift. The motion was seconded by Commissioner Agnew and passed unanimously.

There being no further business, Commissioner Dal Santo made a motion to adjourn. The motion was seconded by Commissioner West and was unanimously approved on a roll call vote. The meeting adjourned at 5:51 pm.