

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, August 26, 2021, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:04 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Catherine Povalitis
Paul Cicero	X	Shelly Cassaro	X	Tim Schaffer – Public Comment
Tom Dal Santo	X	Kathy Bruggeman	X	
Tonya Lamia	Absent	Zack Oakley	X	
Tom Myers	X	Tracey Halbrader	X	
Mike Schablaske	X	Chip Geiger	X	
Leslie West	X			
Tom Lester	X			

A motion was made by Commissioner Myers, seconded by Commissioner Dal Santo, and was unanimously approved to accept the minutes of the Regular Meeting of the Commissioners on July 22, 2021. A motion was made by Commissioner Myers, seconded by Commissioner Dal Santo, and was unanimously approved to accept the minutes of the Planning & Finance Committee Meeting on August 19, 2021.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: Tim Schaffer addressed the Board of Commissions expressing concerns about certain environmental matters.

STAFF REPORTS:

Mike Dunn – Executive Director reported the following:

- No formal report

Shelly Cassaro – Deputy Director of Finance and Administration reported the following:

- No formal report

Zack Oakley - Deputy Director of Operations and Planning reported the following:

- A new railing was installed on the stage of the Auditorium.
- Drone footage of new construction projects:
 - Phase 4 ramp construction. Will open mid-September with six new 747-8 positions.
 - Retention Pond project
 - Midfield apron expansion
- Cargo numbers continue to climb.
- Both Zack Oakley and Shelly Cassaro will be attending the annual Allegiant conference in Las Vegas.

OLD BUSINESS: None

PUBLIC COMMENT: None

RESOLUTIONS & ORDINANCES:

Commissioner Schablaske motioned to approve **Resolution #21-45** approving the award of a Purchase Order to Complete Mechanical Solutions of Rockton, Illinois, for six Heat Exchangers for the capital project to repair the snow protection structures at AAR. Total cost for the Heat Exchangers is \$108,424. The motion was seconded by Commissioner Dal Santo and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-46** approving the award of a contract to Larson and Darby Group for structural and architectural professional services for the enhanced snow protection for the MRO project at AAR in the amount of \$26,600. The motion was seconded by Commissioner West and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-47** approving a contract with Northern Illinois Service Company of Rockford, Illinois, for Drainage Repairs and Inlet Adjustments south of the AAR building, in the amount not to exceed \$18,000. The motion was seconded by Commissioner Myers and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-48** approving a contract with Absolute Fire Protection of Rockford, Illinois, for fire sprinkler repair for a defective hose reel at AAR. Total amount of the work is \$30,900. The motion was seconded by Commissioner Dal Santo and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-49** awarding a contract for ITB 21-14 Sealcoating to Patriot Pavement of Des Plaines, Illinois, in the amount of \$145,389.40. Patriot's base bid was \$90,000.00, the additional \$55,389.40 (\$.085 per square foot) is to use their Graphene ES product, an enhancement from our material specified, which will contain a four-year warranty on the product. The motion was seconded by Commissioner West and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-50** awarding a contract for ITB 21-13 Winter Equipment and Operators to Konstruction Services of Rockford, Illinois. The motion was seconded by Commissioner Dal Santo and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-51** approving a Purchase Order to Aring Equipment Company of Deforest, Wisconsin, for the repair of a Volvo L150 Wheel Loader in the amount of \$32,189.10. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-52** approving a Purchase Order to Rock River Ford for One Ford F-550 Truck and Two Ford F-350 Trucks. The total amount of this purchase is \$236,014. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-53** approving a Purchase Order to Halliday Technologies for a tank and wetting system for summer and rubber removal testing outside of snow operations to complete the whole friction testing system. The total amount of this purchase is \$41,543.43. The motion was seconded by Commissioner Dal Santo and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-54** approving a declaration to dispose of Vehicle 5, 2000 Ford F-250. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-55** approving a contract award to Crawford Murphy & Tilley (CMT) for the development of Cityworks Asset Management enhancements, in the not to exceed amount of \$160,000. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Schablaske motioned to approve **Resolution #21-56** to approve the Purchase and Sale Agreement for the sale of the Improvements located at 21 Airport Drive to 21 Airport Drive, LLC for the purchase price of \$440,000 and to authorize the execution of the Purchase and Sale Agreement, the Warranty Deed and authorizing the execution of such other documents as are necessary and customary to close on the sale and pay such costs as are normal and customary for a seller including the payment of real estate broker's commission. The motion was seconded by Commissioner Agnew and passed unanimously.