

Greater Rockford Airport Authority
Statement of Revenues, Expenses, and Debt Service
Fiscal Year 2023 Budget

	Actual FY2020	Actual FY2021	Budget FY2022	Estimated FY2022	Budget FY2023	Budget %
Operating Revenue						
Airport fees-airside	\$ 5,462,785	\$ 6,314,457	\$ 6,479,230	\$ 7,264,207	\$ 7,428,364	
Airport fees-landside	1,233,054	932,204	1,158,381	1,282,000	1,302,581	
Lease revenue-on airport	2,953,603	3,181,392	4,094,144	4,260,021	5,426,959	
Lease revenue-off airport	734,260	814,293	706,133	701,300	811,006	
Airport service fees	840,798	813,059	502,050	712,750	412,850	
Other	682,673	555,102	575,542	714,362	716,813	
Total Operating Revenue	11,907,174	12,610,507	13,515,480	14,934,640	16,098,573	19.11%
Operating Expense						
Personnel services	(4,306,190)	(4,090,592)	(4,876,041)	(4,393,753)	(5,213,306)	
Contractual services	(4,282,610)	(4,378,338)	(4,799,784)	(4,044,095)	(5,152,038)	
Commodities	(1,775,127)	(2,062,698)	(1,593,549)	(2,385,832)	(2,030,936)	
Other	(289,673)	(514,790)	(336,400)	(389,884)	(440,200)	
Total Operating Expense	(10,653,600)	(11,046,418)	(11,605,774)	(11,213,564)	(12,836,479)	10.60%
Net Operating Expense	1,253,574	1,564,089	1,909,707	3,721,076	3,262,094	
Non-operating Revenue (Expense)						
Property tax levy-operating	2,981,413	2,981,932	3,081,884	3,081,884	3,151,661	
Replacement tax	531,766	646,067	550,000	1,200,000	600,000	
Interest income	32,452	16,348	12,266	34,680	12,777	
AIP grant funds - vendor direct	208,764	-	-	-	-	
Passenger facility charges	487,044	366,703	347,642	550,000	435,781	
Gain/(Loss) on disposal of assets	103,810	351,222	10,000	416,392	10,000	
Current capital contributions	3,823,759	22,798,573	8,615,637	9,519,654	16,400,000	
Reimbursement Grant	-	9,430,974	-	11,155,266	-	
Intergovernmental contributions	295,404	337,979	319,185	319,185	248,064	
Interest expense	(947,363)	(633,763)	(1,471,356)	(1,560,000)	(1,466,799)	
Total Non-operating Revenue (Expense)	7,517,049	36,296,035	11,465,258	24,717,061	19,391,485	69.13%
Debt Service, Sinking Fund Deposits & Other Uses						
Debt service principal payments	(1,564,631)	(2,990,204)	(3,870,589)	(3,859,194)	(3,063,652)	
Debt service escrow payments	-	-	-	-	-	
Debt Service	5,217,036	7,299,683	30,099,000	32,786,749	-	
Total Debt Service and Sinking Fund Deposits	3,652,405	4,309,479	26,228,411	28,927,555	(3,063,652)	-111.68%
Net before Capital	12,423,027	42,169,603	39,603,375	57,365,692	19,589,927	
Capital Improvement Program						
Airside projects	(5,332,786)	(27,212,427)	(38,214,637)	(38,256,098)	(16,138,700)	
Landside projects	(195,630)	(575,440)	-	(2,348,416)	(1,380,000)	
Terminal projects	(3,869,552)	(1,416,723)	(16,643)	(37,063)	(160,000)	
Administration projects	-	-	(30,000)	(59,000)	(10,000)	
Maintenance projects	(4,251)	(7,570,794)	(845,000)	(3,983,907)	(1,319,282)	
Operations projects	(116,884)	(76,079)	(410,000)	(186,900)	(515,000)	
Total Capital Improvements	(9,519,103)	(36,851,463)	(39,516,280)	(44,871,384)	(19,522,982)	-50.60%
Excess Funds	\$ 2,903,924	\$ 5,318,140	\$ 87,095	\$ 12,494,308	\$ 66,945	

Operating Revenues Budget

CODE/LINE ITEM	ACTUAL FY2020	ACTUAL FY2021	BUDGET FY2022	ESTIMATE FY2022	BUDGET FY2023
AIRPORT FEES-AIRSIDE					
4120 Fuel flowage fees	\$ 45,124	\$ 35,773	\$ 47,000	\$ 36,869	\$ 50,000
4140 Landing fees - cargo	4,997,176	5,628,829	6,115,076	6,690,000	6,635,167
4141 Landing fees - non cargo	268,649	220,799	219,760	205,000	221,130
4142 Landings - terminal fees	75,625	64,464	64,710	68,023	69,383
4143 Landings - MRO	-	13,887	20,000	1,315	20,000
4144 Aircraft parking fees	76,210	350,705	12,684	263,000	432,684
TOTAL FEES-AIRSIDE	5,462,785	6,314,457	6,479,230	7,264,207	7,428,364
AIRPORT FEES-LANDSIDE					
4250 Parking revenue	1,032,512	770,678	904,381	1,018,000	1,007,581
4270 Rental car commissions	200,542	161,526	254,000	264,000	295,000
TOTAL FEES-LANDSIDE	1,233,054	932,204	1,158,381	1,282,000	1,302,581
LEASE REVENUE-ON AIRPORT					
4330 Building	2,294,067	2,574,388	3,424,101	3,586,000	4,738,793
4360 Land	536,979	498,062	572,597	588,600	603,790
4380 Terminal	122,557	108,942	97,447	85,421	84,377
TOTAL LEASE-ON AIRPORT	2,953,603	3,181,392	4,094,144	4,260,021	5,426,959
LEASE REVENUE-OFF AIRPORT					
4430 Building	201,172	195,371	140,952	138,300	161,791
4460 Land	533,088	618,922	565,181	563,000	649,216
TOTAL LEASE-OFF AIRPORT	734,260	814,293	706,133	701,300	811,006
AIRPORT SERVICE FEES					
4950 Fuel permits	3,225	2,850	2,850	2,850	2,850
4971 International rubbish disposal fee	142,090	18,265	19,200	76,000	-
4972 Deicing chemical application fee	346,113	455,509	300,000	385,000	350,000
4975 Other airfield service fees	349,370	336,435	180,000	248,900	60,000
TOTAL AIRPORT SERVICE FEES	840,798	813,059	502,050	712,750	412,850
OTHER					
4910 Video Entertainment Revenue	7,500	10,423	8,400	10,212	10,000
4930 Commercial operating agreement	109,116	118,594	122,642	142,250	140,013
4940 Foreign trade zone fees	119,650	112,165	97,500	92,500	97,500
4960 Quarry fees	90,000	90,000	90,000	90,000	90,000
4980 Stormwater fees	270,000	206,000	246,000	246,000	246,000
4990 Miscellaneous	86,407	17,920	11,000	133,400	133,300
TOTAL OTHER	682,673	555,102	575,542	714,362	716,813
TOTAL OPERATING REVENUE	\$11,907,174	\$12,610,507	\$13,515,480	\$14,934,640	\$16,098,573

Operating Revenue Budget Justifications

AIRPORT FEES-AIRSIDE	
4120 Fuel flowage fees	<u>\$ 50,000</u>
4140 Landing fees - cargo	<u>\$ 6,635,167</u>
4141 Landing fees - passenger	<u>\$ 221,130</u>
4142 Landings - terminal fees	<u>\$ 69,383</u>
4143 Landings - MRO	<u>\$ 20,000</u>
4144 Aircraft parking fees	<u>\$ 432,684</u>
AIRPORT FEES-LANDSIDE	
4250 Parking revenue	
Revenue generated from passenger car parking lots	<u>\$ 1,007,581</u>
4270 Rental car commissions	
Budgeted automobile rental commissions are calculated on average monthly rental commission	<u>\$ 295,000</u>
LEASE REVENUE-ON AIRPORT	
4330 Building lease-on airport	
Buildings and hangars owned by the Authority and located within the airport perimeter fence line are considered on airport (airside) building leases.	
T-hangars, 26 hangars	94,768
Plot #A-9, Alpine Aviation	12,810
Plot #A-10, Emery Air	4,267
Plot #A-15, Code 1	17,871
Plot #A-12, Chronos Aviation	108,411
Plot #A-14, OSF Aviation (40 Airport Dr)	60,393
Plot #A-18, Grumman Drive Hangar - Code One	68,754
Plot #A-24, AAR	400,000
Plot #A-34, International Cargo Facility - Amazon	690,498
Plot #A-34, New ICB Construction - Amazon	1,140,418
Emery Air - 6026 Cessna	1,011,600
Emery Air - 6020 Cessna	1,124,004
Temporary Leases	5,000
Total building lease-on airport	<u>\$ 4,738,793</u>
4360 Land lease-on airport	
A lease is considered a land lease if the land is leased and the lessee has added an	
Plot #A-1, Aircraft Systems Inc.	13,236
Plot #A-2, Montel Aviation	12,243
Plot #A-3, EHJ	14,453
Plot #A-4, Avionics Place (POWR)	26,028
Plot #A-5, Kaney	21,748
Plot #A-8 Emery Air Charter	69,601
Plot #A-23 Chronos	101,157
Plot #A-23A Chronos	21,544
Plot #A-24 Rock Valley College	11,308
Plot #A-27 Avionics Place (POWR)	13,494
Plot #A-29 Montel Aviation (Kaney)	23,424
Plot #A-32 Emery Fuel Farm	17,383
Plot #A-34 Amazon - Existing ICB	53,037
Plot #A-34 Amazon - New Construction ICB	94,892
Airmen, Inc. - Bldg D	2,981
Airmen, Inc. - Bldg E	3,409
Airmen, Inc. - Bldg F	4,323
Emery - Glycol storage	2,380
Emery - Ramp/Parking	80,000
Emery - Lot F + 10 spaces main lot	17,150
Total land lease-on airport	<u>\$ 603,790</u>

Operating Revenue Budget Justifications

4380 Terminal lease-concession/counter/offices

Counter space - Allegiant	7,748
Café/Bar	37,515
Sprint	9,646
General Services Administration (FAA/TSA)	29,468
Total terminal lease	<u>\$ 84,377</u>

LEASE REVENUE-OFF AIRPORT

4430 Building lease-off airport

Buildings owned by the Authority and located outside the fence line are considered off airport (landside) building leases.

Prof Building - UPS Employment	39,571
Prof Building - William Charles	15,895
Ops Building - FAA	4,700
Plot #I-30 Konstruction Services	27,702
Plot #I-15 CMT	49,116
Plot #I-31 Metro Enforcement	14,400
Carwash Bay - Enterprise	5,203
Carwash Bay - Avis	5,203
Total building lease-off airport	<u>\$ 161,791</u>

4460 Land lease-off airport

A lease is considered a land lease if the land is leased and the lessee has added an improvement (building).

Farm, 498 acres at \$150 per acre	74,700
Konstruction Services-5560 Falcon	12,612
Solar Farm	8,694
AFCO-Falcon Rd	40,000
Plot #I-3, 1515 Blackhawk Road (Traffic Svs)	6,600
Plot #I-4 Mechanical Tool & Engineering	8,062
Plot #I-5 and #13 29 Airport LLC (Online Security)	17,000
Plot #I-7 Helm Group (Mechanical)	5,093
Plot #I-9 Rock Road Company	143,029
Plot #I-11 Fitzgerald Equipment Company	19,127
Plot #I-12 Parkside Warehouse	17,784
Plot #I-12A Parkside Warehouse	12,931
Plot #I-14 Clinkenbeard (559 Grable)	10,081
Plot #I-16 Airport Pet Lodge	2,500
Plot #I-18 Freeway Rockford	8,868
Plot #I-19 Parkside Warehouse	21,421
Plot #I-21 Mechanical Tool	3,753
Plot #I-22 Willett, Hofmann & Associates	13,857
Plot #I-25 Helm Group (Mechanical)	18,536
Plot #I-25A Helm Group (Mechanical)	26,798
Plot #I-26 JS Cad Scan Technologies	7,024
Plot #I-27 YMA Inc dba Airport Shell	14,032
Plot #I-28 Comet Fabrication	6,553
Plot #I-28B Comet Fabrication	11,300
Plot #I-28C Comet Fabrication	8,276
Plot #I-29 Inivos	6,011
Plot #1-31A Asset Biz	15,720
Plot #I-35 Cessna Parking Lot Lease (Amazon)	70,842
Plot #RM-2, Sjostrom & Sons	13,249
Thomas Lynde	24,764
Total land lease-off airport	<u>\$ 649,216</u>

Operating Revenue Budget Justifications

AIRPORT SERVICE FEES

4950 Fuel permits

Fuel permits are based upon fuel dispensing criteria

Emery Air Charter	1,125
Courtesy Aircraft	375
Kaney Aviation	375
Code One	600
UPS	375
Total fuel permits	<u>\$ 2,850</u>

4972 Deicing chemical application fee

Fees for labor, equipment and material related to deicing of tenant requested areas

\$ 350,000

4975 Other airfield service fees

Fees for other services such as badging, training, finger printing and escorting

\$ 60,000

OTHER

4910 Video Entertainment Revenue

Revenue generated from video gaming machines

\$ 10,000

4930 Commercial operating agreements

Budgeted Commercial Operating Agreements are based upon the actual square footage of the building footprint for tenants inside the fence @\$.28/sq.ft./yr. Non-tenants doing business inside the fence pay a fee of \$250.

Aircraft Systems, A1	8,064 square feet	2,258
Montel Aviation, A2	8,640 square feet	2,419
Avionics Place (POWR Investments), A4	7,300 square feet	2,044
Emery Air Charter, A8, A29	55,258 square feet	15,472
Emery Air Charter, 6026 Cessna	90,000 square feet	25,200
Groom, Norm, T/H B6	1,449 square feet	406
Chronos Aviation, A12, A23	97,965 square feet	27,430
Code One, A15, A18	35,463 square feet	9,930
Alpine Aviation, A9	2,480 square feet	694
Amazon, A34	192,534 square feet	53,910
Non-tenant commercial operators		250
Total commercial operating agreements		<u>\$ 140,013</u>

4940 Foreign trade zone fees

Active sites

97,500

Total foreign trade zone fees

\$ 97,500

4960 Quarry fees

Royalties- Rockford Sand & Gravel

\$ 90,000

4980 Stormwater fees

United Parcel Service (\$12,500 x 12)

150,000

Amazon (\$8,000 x 12)

96,000

Total stormwater fees

\$ 246,000

4990 Miscellaneous

Scrap iron

1,500

Tough Mudder

60,000

Cargo Consulting

61,800

Other

10,000

Total miscellaneous

\$ 133,300

Finance and Administration Department Budget

CODE/LINE ITEM, Department 04	ACTUAL FY2020	ACTUAL FY2021	BUDGET FY2022	ESTIMATE FY2022	BUDGET FY2023	\$Chg/FY22 Budget	%Chg/FY22 Budget
PERSONNEL SERVICES							
5400 Insurance	\$ 94,656	\$ 93,582	\$ 95,504	\$ 95,191	\$ 132,233		
5401 Insurance-retirees	39,521	32,714	29,747	28,500	28,286		
5403 Insurance-OPEB	79,990	(97,442)	-	-	-		
5500 Payroll taxes	67,096	63,129	62,200	62,663	68,416		
5560 Pension contribution	63,937	77,546	86,089	81,877	77,389		
5562 Pension contribution-GASB 68	46,034	(179,902)	-	-	-		
5600 Salaries/wages	833,556	849,028	873,376	870,000	959,217		
5750 Training	5,385	1,325	4,120	2,500	4,120		
5800 Workers compensation insurance	865	961	1,223	900	863		
5900 Uniforms	-	2,323	1,100	-	1,100		
TOTAL PERSONNEL SERVICES	1,231,039	843,264	1,153,359	1,141,630	1,271,625	118,266	10.25%
CONTRACTUAL SERVICES							
6050 Audit	38,322	35,305	35,650	37,945	36,350		
6140 Conferences and meetings	7,593	2,960	9,200	9,200	12,810		
6160 Consulting services	202,799	236,852	225,539	225,539	231,740		
6300 Engineering services	38,069	52,132	50,000	150,000	95,000		
6322 Service contracts	48,624	43,546	46,104	40,279	51,447		
6350 Equipment rental	5,543	4,055	2,463	2,107	2,107		
6360 Fingerprinting Services	-	77,370	81,400	12,020	21,400		
6400 Insurance	202,352	241,313	312,597	323,000	334,174		
6402 Insurance deductible	1,000	-	10,000	-	10,000		
6440 Legal notices	3,846	4,631	3,500	2,859	2,800		
6451 Legal services-general	67,255	124,954	100,000	120,000	125,000		
6452 Legal services-personnel	19,245	4,139	10,000	10,000	10,000		
6453 Legal services-other	2,459	3,000	3,000	3,000	3,000		
6480 Licenses, titles and inspections	81,000	-	-	-	-		
6510 Medical exams	110	390	200	200	200		
6540 Membership dues	2,123	2,534	2,573	2,500	3,258		
6600 Other	1,575	2,677	1,000	145,000	1,300		
6640 Payment services	7,710	8,702	7,916	7,964	10,360		
6700 Postage	2,174	1,823	2,270	2,000	1,800		
6730 Printing	561	1,118	450	450	450		
6751 Telephone-cellular	2,973	3,133	3,078	3,020	3,018		
6752 Telephone-local	29,030	16,861	19,524	19,423	21,574		
6800 Travel and transportation	21,014	14,620	28,695	18,534	30,395		
6850 Energy-electric	18,589	18,401	19,000	15,669	18,000		
6851 Energy-natural gas	8,170	6,695	7,300	3,469	9,000		
6852 Utilities-water and sewer	2,659	1,391	1,520	1,440	1,570		
TOTAL CONTRACTUAL SERVICES	814,795	908,599	982,978	1,155,617	1,036,753	53,775	5.47%
COMMODITIES							
7140 Conferences and meetings	7,395	7,222	8,400	6,000	8,000		
7200 Equipment	12,646	2,360	2,500	8,000	1,700		
7380 Other	2,263	531	1,200	1,200	1,000		
7580 Software	650	2,500	2,500	-	2,500		
7600 Subscriptions	3,190	2,375	3,361	3,073	3,639		
7750 Supplies-office	5,084	4,814	4,400	2,500	3,000		
7755 Supplies-Badging/Fingerprinting	3,849	7,063	10,000	18,000	20,000		
TOTAL COMMODITIES	35,076	26,865	32,361	38,773	39,839	7,478	23.11%
DEPARTMENT TOTAL	\$ 2,080,910	\$ 1,778,728	\$ 2,168,698	\$ 2,336,020	\$ 2,348,217	\$ 179,519	8.28%

Finance and Administration Budget Justifications

PERSONNEL SERVICES

5400 Insurance

Health, dental and life insurance costs for employees and eligible retirees.

Health insurance

The annual cost for the Authority for medicare eligible retirees is listed below; all those not medicare eligible have the same coverage as employees. The Authority is partially self funded and estimates for this partial funding are incorporated into the annual costs noted below.

Premiums are based on number of family members. The average annual cost for the Authority at 80% is as follows:

Employee - \$7,635

Employee + Spouse - \$16,625

Employee + Children - \$14,119

Family - \$22,118

Medicare Supplement D - \$2,403

Dental insurance

Dental rates are based on two tiers, as follows:

Employee - \$394

Family - \$1,226

Life insurance

Life and AD&D insurance is provided to current employees. The benefit is 2.5 times an employee's base salary with life at \$.24/\$1,000 and AD&D at \$.035/\$1,000. Eligible retirees are also provided with a \$2,500 life insurance benefit.

Employees:

Health

117,048

Dental

8,975

Life

6,210

Total employee insurance

\$ 132,233

5401 Retiree insurance

Health

24,030

Dental

4,210

Life

46

Total retiree insurance

\$ 28,286

5500 Payroll taxes

FICA - 6.2% of base wage up to \$147,000

52,924

Medicare - 1.45% of base wage

13,909

State unemployment - 1.23% of the first \$12,960

1,583

Total payroll taxes

\$ 68,416

5560 Pension contribution

IMRF pension fund - 7.26%

\$ 77,389

5600 Salaries

Commissioner stipends - Seven commissioners

12,600

Salaries - 8 full time employees

946,617

Total salaries

\$ 959,217

5750 Training

GFOA training - governmental accounting

1,100

College courses - aviation/business/IT

2,000

AAAE Ace Finance Certification (x2)

1,020

Total training

\$ 4,120

5800 Workers compensation insurance

\$ 863

5900 Uniforms

Apparel with RFD logos

\$ 1,100

Finance and Administration Budget Justifications

CONTRACTUAL SERVICES

6050 Audit

Independent auditor services - financial statements and single audit	33,000
Actuarial Services	2,000
GFOA award applications - Financial reporting and budget	850
Report production costs	500
Total audit	<u>\$ 36,350</u>

6140 Conferences & meetings

Chamber of Commerce, State of the City, County, etc	300
AAAE conference-Finance	1,310
Sage Intacct Transform (2)	2,500
Great Lakes AAAE conference	400
Allegiant air service planning conference (2 employees)	500
NIGP conference	800
APG conference	200
Other conferences (\$400 ea)	800
Business lunches/dinners	6,000
Total conferences & meetings	<u>\$ 12,810</u>

6160 Consulting services

FTZ administration	79,000
Information technology consultant	53,460
Executive consultant	84,000
HR support	7,000
Utility consultant	5,280
Other	3,000
Total consulting services	<u>\$ 231,740</u>

6300 Engineering services

Cost for professional engineering services rendered by outside engineering firms	
Planning and engineering services	90,000
Other	5,000
Total engineering services	<u>\$ 95,000</u>

6322 Equip maint-service contracts

Software support - Sage	13,879
Software support - Peopletrak	1,500
Copy machine - usage	2,568
Cityworks license	31,500
Server warranty	2,000
Total equipment maintenance-service contracts	<u>\$ 51,447</u>

6350 Equipment rental

Postage/scale meter lease	756
Copy machine	1,351
Total equipment rental	<u>\$ 2,107</u>

6360 Fingerprinting Services

TSA Fingerprinting Services	20,000
Software support - Cross Match fingerprint software	1,400
Total Fingerprinting Services	<u>\$ 21,400</u>

6400 Insurance

Aviation liability	39,071
Automotive	24,131
Property and equipment	193,511
Public officials liability	26,636
Pollution	10,000
Customs bond	1,000
Cyber liability	8,447
Crime	2,817
Service Fee	28,561
Total insurance	<u>\$ 334,174</u>

Finance and Administration Budget Justifications

6402 Insurance deductible	<u>\$ 10,000</u>
6440 Legal notices	
Publication costs for public notices, including bid documents, Treasurer's Report, personnel notices	
Annual receipts & disbursement report	800
Bid documents	1,000
Public meeting notices & other	<u>1,000</u>
Total legal notices	<u>\$ 2,800</u>
6451 Legal services-general	<u>\$ 125,000</u>
6452 Legal services-personnel	<u>\$ 10,000</u>
6453 Legal services-other	<u>\$ 3,000</u>
6510 Medical exams	<u>\$ 200</u>
6540 Membership dues	
Airport Purchasing Group (APG)	100
American Association of Airport Executives (AAAE)	825
Association of Supply Chain Managers (ASCM)	180
Government Finance Officers Assoc (GFOA)	600
Great Lakes Chapter AAAE	105
Illinois Association of Public Procurement Officials (IAPPO)	45
Illinois Government Finance Officers Assoc (IGFOA)	150
Institute for Supply Management (ISM)	240
National Air Transport Association (NATA)	274
National Institute of Governmental Purchasing (NIGP)	190
National Procurement Institute (NPI)	130
Society for Human Resources Management (SHRM)	219
Parks Chamber	200
Total membership dues	<u>\$ 3,258</u>
6600 Other - Contractual services not itemized in other accounts.	<u>\$ 1,300</u>
6640 Payroll and benefit services	
Bi-weekly payroll processing and quarterly reports	8,100
Health reimbursement account services	<u>2,260</u>
Total payment services	<u>\$ 10,360</u>
6700 Postage	
Overnight mail	200
Postage, metered	<u>1,600</u>
Total postage	<u>\$ 1,800</u>
6730 Printing	
Checks, statements, HR forms	300
Business cards	100
Miscellaneous	50
Total printing	<u>\$ 450</u>
6751 Telephone-cellular	<u>\$ 3,018</u>
6752 Telephone	
Internet	4,600
IP phone	1,300
Opex service	1,550
Ifiber	924
Answering service	<u>13,200</u>
Total telephone - local	<u>\$ 21,574</u>

Finance and Administration Budget Justifications

6800 Travel and transportation (airfare/hotel/per diem)	
Amounts include an estimate of \$550/trip airfare, lodging of \$225/night and M&I of \$100/day for domestic	
APG/NIGP meeting/training (7n)	2,150
AAAE conference-Finance (2n)	1,300
Sage Intacct Transform (5 nights, 2 employees)	4,350
Great Lakes AAAE conference-Finance (4n)	1,475
GFOA Governmental Accounting Training (2n)	1,300
Allegiant air service meeting (3 nights, 1 employee)	1,300
Other business meetings (3*2n)	3,900
Director business expense	14,520
Mileage	100
Total travel & transportation	<u>\$ 30,395</u>
6850 Utilities-electric (60 Airport Dr.)	<u>\$ 18,000</u>
6851 Utilities-natural gas (60 Airport Dr.)	<u>\$ 9,000</u>
6852 Utilities	
Water	1,250
Sewer	320
Total utilities	<u>\$ 1,570</u>
COMMODITIES	
7140 Conferences & meetings	
In-house lunch/meetings	1,500
Bottled water	1,200
Employee events	2,800
Employee/board luncheon	500
Wellness program	1,000
Meeting supplies	1,000
Total conferences & meetings	<u>\$ 8,000</u>
7200 Equipment	
Computer(s)	1,200
Other	500
Total equipment	<u>\$ 1,700</u>
7380 Other - Commodities not itemized in other accounts.	<u>\$ 1,000</u>
7580 Software - BidNet software for bids and contract management	<u>\$ 2,500</u>
7600 Subscriptions	
Aviation News (AAAE)	500
Email and Office 365	2,460
Rockford Register Star	100
Aviation Weekly	129
Crain's	100
Zoom	150
Other (includes publications)	200
Total subscriptions	<u>\$ 3,639</u>
7750 Supplies-office	<u>\$ 3,000</u>
7755 Supplies-Badging/Fingerprinting	<u>20,000</u>

Facilities and Maintenance Department Budget

CODE/LINE ITEM, Department 05	ACTUAL FY2020	ACTUAL FY2021	BUDGET FY2022	ESTIMATE FY2022	BUDGET FY2023	\$Chg/FY22 Budget	%Chg/FY22 Budget
PERSONNEL SERVICES							
5400 Insurance	\$ 293,030	\$ 285,586	\$ 323,276	\$ 323,000	\$ 362,176		
5450 Overtime	114,807	180,288	163,863	119,402	180,474		
5451 Double time	43,516	58,974	66,359	40,000	73,183		
5500 Payroll taxes	98,133	103,732	131,438	95,205	142,994		
5560 Pension contribution	107,841	139,043	145,874	118,259	132,239		
5600 Salaries/wages	1,183,439	1,240,843	1,373,435	1,230,929	1,558,211		
5605 Outside labor	86,758	-	75,000	-	-		
5610 Pager pay	7,800	7,800	7,800	7,800	7,800		
5700 Tool allowance	1,600	1,800	1,800	1,350	1,800		
5750 Training	1,048	7,911	26,173	1,097	15,000		
5800 Workers compensation insurance	64,818	56,538	71,646	69,274	65,996		
5900 Uniforms	6,992	8,426	9,613	8,451	9,986		
5901 Uniforms-lost,damaged,replaced	176	982	500	725	500		
5903 Uniforms-protective clothing	5,546	5,576	9,000	9,000	9,450		
TOTAL PERSONNEL SERVICES	2,015,503	2,097,498	2,405,777	2,024,492	2,559,808	154,032	6.40%
CONTRACTUAL SERVICES							
6040 Airfield repair	39,255	65,152	32,500	6,550	51,500		
6100 Building repair	43,626	41,864	22,255	35,000	22,255		
6110 Building repair - MRO	125,424	103,817	185,000	12,899	115,000		
6140 Conferences and meetings	198	-	4,250	126	9,350		
6321 Equip maint-repairs/services	25,828	19,111	31,100	13,448	32,300		
6322 Service contracts	202,468	318,890	273,913	147,459	411,438		
6350 Equipment rental	221,144	226,323	201,855	80,997	221,855		
6410 Landscaping	382	5,535	12,500	14,267	6,500		
6480 Licenses, titles and inspections	5,185	4,235	6,585	5,473	6,460		
6510 Medical exams	567	630	700	1,150	700		
6540 Membership dues	6	-	45	-	45		
6600 Other	23	-	1,000	-	1,000		
6630 Parking - management fee	92,813	94,813	95,100	96,500	99,600		
6635 Parking - operations and maintenance	564,964	569,655	680,688	600,000	591,459		
6670 Permits and testing	3,789	2,775	4,950	4,510	4,600		
6751 Telephone-cellular	13,975	14,924	16,200	15,985	18,000		
6752 Telephone-local	19,602	19,301	19,080	19,274	19,748		
6800 Travel and transportation	5,836	1,753	13,600	739	21,600		
6850 Utilities-electric	129,745	133,619	130,000	154,951	145,000		
6851 Utilities-natural gas	40,734	57,992	38,000	8,012	35,000		
6852 Utilities-water	14,271	15,342	12,300	13,014	45,000		
6900 Vehicle maintenance	25,021	260,242	58,000	71,105	52,000		
6950 Waste removal	17,563	19,849	12,800	15,799	12,120		
TOTAL CONTRACTUAL SERVICES	1,592,417	1,975,822	1,852,421	1,317,259	1,922,530	70,109	3.78%
COMMODITIES							
7100 Building repair	12,410	22,355	25,000	32,597	40,000		
7110 Building repair - MRO	236,557	207,346	-	583,168	200,000		
7140 Conferences and meetings	16,110	20,085	9,500	9,500	8,300		
7200 Equipment	31,552	20,048	12,500	12,140	18,400		
7240 Fence/gate	5,249	8,739	10,000	14,586	20,000		
7271 Fuel-diesel	101,445	109,790	100,000	50,000	100,000		
7272 Fuel-unleaded	28,975	28,701	32,000	36,011	32,400		
7273 Fuel-other	2,473	2,666	2,500	1,307	2,000		
7300 Landscaping	2,402	9,470	1,500	11,157	2,500		

Facilities and Maintenance Department Budget

CODE/LINE ITEM, Department 05	ACTUAL FY2020	ACTUAL FY2021	BUDGET FY2022	ESTIMATE FY2022	BUDGET FY2023	\$Chg/FY22 Budget	%Chg/FY22 Budget
7380 Other	-	-	1,000	-	500		
7400 Pavement marking	94,428	40,879	77,250	198,423	142,000		
7440 Pavement repair	45,834	198,342	73,000	113,596	73,000		
7500 Raw materials	2,200	-	3,500	3,500	15,000		
7501 Raw materials-deicing only	711,844	825,196	705,000	705,000	705,000		
7540 Signage	481	-	2,000	-	10,000		
7580 Software	549	-	1,000	-	1,000		
7600 Subscriptions	3,799	4,582	5,049	3,112	4,764		
7660 Supplies-janitorial	2,397	3,573	2,300	1,085	3,500		
7690 Supplies-lighting/electrical (airside)	112,123	153,056	150,000	161,421	165,000		
7720 Supplies-snow removal wafers, blade	67,182	79,112	70,000	130,131	115,000		
7750 Supplies-office	1,136	1,568	1,200	394	1,000		
7780 Supplies-other	8,097	8,681	8,000	11,561	8,000		
7782 Supplies-hardware	9,753	13,042	10,000	15,107	12,000		
7830 Supplies-steel stock	290	903	1,500	-	2,000		
7850 Supplies-storm sewer/drain	-	-	500	-	3,000		
7880 Supplies-welding	3,308	1,429	3,500	3,660	3,500		
7901 Maint-licensed vehicles	24,514	18,139	17,000	20,588	17,000		
7902 Maint-equipment	130,494	166,708	120,000	141,667	150,000		
TOTAL COMMODITIES	1,655,602	1,944,413	1,444,799	2,259,709	1,854,864	410,065	28.38%
OTHER							
8400 Glycol retention treatment facility	92,160	103,069	89,400	102,419	89,400		
8410 Landfill and environmental costs	(843)	203,356	73,000	113,465	150,800		
8415 Property taxes	198,356	208,365	174,000	174,000	200,000		
TOTAL OTHER	289,673	514,790	336,400	389,884	440,200	103,800	30.86%
DEPARTMENT TOTAL	\$5,553,195	\$6,532,522	\$6,039,397	\$5,991,343	\$6,777,402	\$ 738,005	12.22%

Facilities and Maintenance Department Justifications

PERSONNEL SERVICES

5400 Insurance

Health insurance

The Authority is partially self funded and estimates for this partial funding are incorporated into the annual costs noted below.

Premiums are based on number of family members. The average annual cost for the Authority at 80% is as follows:

Employee - \$7,635

Employee + Spouse - \$16,625

Employee + Children - \$14,119

Family - \$22,118

Medicare Supplement D - \$2,403

Dental insurance

Dental rates are based on two tiers, as follows:

Employee - \$394

Family - \$1,226

Life insurance

Life and AD&D insurance is provided to current employees. The benefit is 2.5 times an employee's base salary with life at \$.24/\$1,000 and AD&D at \$.035/\$1,000.

Health

330,884

Dental

19,919

Life

11,374

Total employee insurance

\$ 362,176

5450 Overtime

Estimated 3,650 hours of overtime for hourly employees

\$ 180,474

5451 Double time

Estimated 1,200 hours of overtime for hourly employees

\$ 73,183

5500 Payroll taxes

FICA - 6.2% of base wage up to \$147,000

112,931

Medicare - 1.45% of base wage

26,411

State unemployment - 1.23% of the first \$12,960

3,651

Total payroll taxes

\$ 142,994

5560 Pension contribution

IMRF pension fund - 7.26%

\$ 132,239

5600 Salaries

Includes 23 full time employees

\$ 1,558,211

5610 Pager pay - 3 staff on rotation

\$ 7,800

5700 Tool allowance (2 Staff @ \$75/mo)

\$ 1,800

5750 Training

Operator Training

\$ 15,000

5800 Workers compensation insurance

\$ 65,996

5900 Uniforms

\$ 9,986

5901 Uniforms-lost/damage/replacement

\$ 500

5903 Uniforms-protective clothing allowance

\$ 9,450

Facilities and Maintenance Department Justifications

CONTRACTUAL SERVICES

6040 Airfield

Lighting	2,500
Fence and gate	15,000
Turf Maintenance	5,000
Marking and rubber removal	29,000
Total Airfield	<u>\$ 51,500</u>

6100 Building repair

Contractual service costs for the repair or modification to various Authority owned and maintained properties	
Overhead door repairs	4,500
Rug runners/facility entrances	4,255
Building security and monitoring	2,000
Sanitary sewer maintenance	4,000
Other	7,500
Total building repair	<u>\$ 22,255</u>

6110 Building repair-MRO

Total building repair-MRO	<u>\$ 115,000</u>
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6140 Conferences and meetings

Con/Agg	5,100
Illinois Airport Maintenance Association	1,500
AAAE Chicago	2,750
Total conferences and meetings	<u>\$ 9,350</u>

6321 Equip maint-repairs/services

HVAC units	20,000
Emergency generators	7,500
Building automation system	2,400
Radio repairs	2,400
Total equipment maintenance-repairs/services	<u>\$ 32,300</u>

6322 Service contracts

Copy machine usage	44
Pest control	2,892
Landside snow removal	185,000
Snow hauling	120,000
HVAC preventative maintenance	10,000
Lawn maintenance services	80,000
SRE cleaning services	9,012
Water softener service	1,490
Other	3,000
Total service contracts	<u>\$ 411,438</u>

6350 Equipment rental

Aerial lift	16,400
Specialty equipment attachments	12,000
Copy machine	405
Building maintenance equipment	2,500
Temporary utility meters	200
Fire hydrant 1" water meter rental	350
Snow removal equipment (6 pieces of equipment)	190,000
Total equipment rental	<u>\$ 221,855</u>

6410 Landscaping

	<u>\$ 6,500</u>
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Facilities and Maintenance Department Justifications

6480 Licenses, titles, inspections & background checks

Yearly license renewal on all applicable vehicles and trailers and any necessary semiannual inspection	
Trucks/trailers semi-annual inspections	360
Title services	200
Fire safety inspections	4,900
Fire extinguisher test	700
Other	300
Total license, titles & inspections	<u>\$ 6,460</u>

6510 Medical exams \$ 700

6540 Membership dues
Sam's Club \$ 45

6600 Other-contractual costs not itemized in other accounts \$ 1,000

6630 Parking expenses-management fee \$ 99,600

6635 Parking expenses-operations and maintenance including security \$ 591,459

6670 Permits & testing

Backflow preventers	2,400
SRE air quality sensors	1,650
UPS sanitary lift station certification	550
Total permits & testing	<u>\$ 4,600</u>

6751 Telephone-cellular \$ 18,000

6752 Telephone-local

IP phones	7,700
Internet services	9,300
iFiber	1,848
Land lines	900
Total telephone-local	<u>\$ 19,748</u>

6800 Travel & transportation

Con/Agg (3)	6,000
Maintenance related training - 3 or 4 to IAMA	6,000
AAAE Chicago	3,600
Other	6,000
Total travel & transportation	<u>\$ 21,600</u>

6850 Utilities-Electric \$ 145,000

6851 Utilities-Gas \$ 35,000

6852 Utilities-Water

Water (10 meters)	10,000
Sewer (10 meters)	35,000
Total utilities	<u>\$ 45,000</u>

6900 Equipment and Vehicle Maintenance \$ 52,000

Facilities and Maintenance Department Justifications

6950 Waste removal	
Debris and extra dumpster pick-ups	7,920
Parts washer materials and filter disposal	3,200
Other	1,000
Total waste removal	<u>\$ 12,120</u>
COMMODITIES	
7100 Building repair	
Materials used in connection with the maintenance of all Authority owned buildings not covered by tenant leases	<u>\$ 40,000</u>
7110 Building repair - MRO / AAR Tooling	<u>\$ 200,000</u>
7140 Conferences and meetings	
Water rental and delivery	1,800
Meals for snow removal crews/special event crews	6,000
Miscellaneous	500
Total conferences & meetings	<u>\$ 8,300</u>
7200 Equipment	
Computer replacements (1)	1,200
Cellphones	1,000
Hand tools/small power tools	12,500
Hardware	2,200
Battery replacement	1,500
Total equipment	<u>\$ 18,400</u>
7240 Fence/gate-perimeter fence and gate supplies	<u>\$ 20,000</u>
7271 Fuel-diesel	<u>\$ 100,000</u>
7272 Fuel-unleaded	<u>\$ 32,400</u>
7273 Fuel-other	<u>\$ 2,000</u>
7300 Landscaping	
Supplies associated with property maintenance of all Authority grounds not covered in tenant lease	<u>\$ 2,500</u>
7380 Other-costs of commodities not itemized in other accounts	<u>\$ 500</u>
7400 Pavement marking	
Pavement marking paint	100,000
Type I and III glass bead	42,000
Total pavement marking	<u>\$ 142,000</u>
7440 Pavement repair	
Includes joint sealer, seal coat, primers, asphalt, stone, backing rod, rubber seals and other materials directly associated with pavement repair	<u>\$ 73,000</u>
7500 Raw materials	
Sand , gravel concrete, etc.	<u>\$ 15,000</u>
7501 Raw materials-deicing only	
Potassium acetate	370,000
Urea	235,000
Other FAA approved deicing material	100,000
Total raw materials-deicing only	<u>\$ 705,000</u>

Facilities and Maintenance Department Justifications

7540 Signage (landside)		
Repair and replacement of signage for buildings, roadways, special events and construction	\$	10,000
		<u> </u>
7580 Software		
Includes upgrades to maintenance related software / automotive analyzer maintenance	\$	1,000
		<u> </u>
7600 Subscriptions		
Rockford Register Star		700
Office 365 and email		1,920
Scan Tool Software Subscription		594
Weather service - Weather Command		1,050
Other		500
Total subscriptions	\$	4,764
		<u> </u>
7660 Supplies-janitorial		
Consumable products, cleaners, paper products, etc.		3,500
Total supplies-janitorial	\$	3,500
		<u> </u>
7690 Supplies-lighting/electrical		
Airside electrical supplies	\$	165,000
		<u> </u>
7720 Snow removal expendable supplies		
Broom core, cutting edge, wear shoe replacements	\$	115,000
		<u> </u>
7750 Supplies-office		
	\$	1,000
		<u> </u>
7780 Supplies-other		
	\$	8,000
		<u> </u>
7782 Supplies-hardware (expendable supplies)		
	\$	12,000
		<u> </u>
7830 Supplies-steel stock		
	\$	2,000
		<u> </u>
7850 Supplies-storm sewer/drain		
Drain tile, culverts, flares, storm drain covers, plates and other replacement items and emergency repair of airport infrastructure	\$	3,000
		<u> </u>
7880 Supplies-welding		
	\$	3,500
		<u> </u>
7901 Maintenance-licensed vehicles		
Supplies for approximately 15 vehicles	\$	17,000
		<u> </u>
7902 Maintenance-equipment		
Tires		5,000
Supplies for repair of Authority equipment		145,000
	\$	150,000
		<u> </u>

Facilities and Maintenance Department Justifications

OTHER

8400 Glycol retention treatment facility

Electric	45,000
Testing	9,000
Equipment service and repairs	5,500
Chemicals	19,500
Consulting/engineering/environmental	1,500
Building automation system field components	7,500
Permit and pest control	1,400
Total glycol retention treatment facility	<u>\$ 89,400</u>

8410 Landfill and environmental costs - legal and engineering costs

Landfill related environmental costs	40,000
SWPPP and SPCC services	12,000
Enhanced security patrols	40,800
Environmental legal expenses	8,000
Other environmental expenses	50,000
Total environmental expenses	<u>\$ 150,800</u>

8415 Property taxes

Property taxes paid for Authority owned properties including land and improvements	<u>\$ 200,000</u>
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Operations Department Budget

CODE/LINE ITEM, Department 06	ACTUAL FY2020	ACTUAL FY2021	BUDGET FY2022	ESTIMATE FY2022	BUDGET FY2023	\$Chg/FY22 Budget	%Chg/FY22 Budget
PERSONNEL SERVICES							
5400 Insurance	\$ 122,996	\$ 132,883	\$ 156,281	\$ 143,010	\$ 176,562		
5450 Overtime	55,520	85,661	69,414	69,000	70,053		
5451 Double time	36,930	30,428	29,254	29,000	28,968		
5500 Payroll taxes	37,354	47,111	52,830	50,000	57,008		
5560 Pension contribution	41,085	53,796	59,705	59,000	52,746		
5600 Salaries/wages	429,216	453,277	577,309	520,000	609,475		
5750 Training	3,238	6,380	14,500	2,661	14,500		
5800 Workers compensation insurance	18,446	17,668	24,653	22,000	21,094		
5900 Uniforms	732	2,416	1,200	1,200	1,500		
5901 Uniforms-lost,damaged,replaced	-	158	-	-	-		
5903 Uniforms-protective clothing	2,673	2,047	2,700	2,700	2,250		
TOTAL PERSONNEL SERVICES	748,191	831,825	987,845	898,571	1,034,157	46,312	4.69%
CONTRACTUAL SERVICES							
6140 Conferences and meetings	2,068	100	5,500	2,000	5,500		
6161 ARFF contractual services	669,113	693,398	700,000	701,294	720,000		
6163 LEO contractual services	31,083	10,187	25,000	23,550	25,000		
6322 Service contracts	44,507	46,730	70,310	59,376	78,125		
6350 Equipment rental	1,216	1,059	1,707	945	945		
6510 Medical exams	156	180	500	310	200		
6540 Membership dues	1,871	5,426	2,930	1,700	2,930		
6751 Telephone-cellular	4,450	4,877	4,920	5,756	5,940		
6752 Telephone-local	5,912	6,763	6,650	7,341	6,974		
6800 Travel and transportation	2,998	-	9,575	-	9,575		
TOTAL CONTRACTUAL SERVICES	763,375	768,720	827,092	802,272	855,189	28,098	3.40%
COMMODITIES							
7140 Conferences and meetings	322	138	1,500	466	1,500		
7200 Equipment	8,707	14,393	8,000	8,112	9,950		
7580 Software	-	-	-	-	-		
7600 Subscriptions	29,035	18,562	21,451	19,583	34,751		
7750 Supplies-office	832	370	1,500	520	1,500		
7780 Supplies-other	366	220	2,500	503	2,500		
7810 Supplies-specialty	4,457	7,558	16,000	-	16,000		
TOTAL COMMODITIES	43,717	41,241	50,951	29,184	66,201	15,250	29.93%
DEPARTMENT TOTAL	\$1,555,284	\$1,641,786	\$1,865,888	\$1,730,027	\$1,955,547	\$ 89,660	4.81%

Operations Department Justifications

PERSONNEL SERVICES

5400 Insurance

Health insurance

The Authority is partially self funded and estimates for this partial funding are incorporated into the annual costs noted below.

Premiums are based on number of family members. The average annual cost for the Authority at 80% is as follows:

Employee - \$7,635

Employee + Spouse - \$16,625

Employee + Children - \$14,119

Family - \$22,118

Dental insurance

Dental rates are based on two tiers, as follows:

Employee - \$394

Family - \$1,226

Life insurance

Life and AD&D insurance is provided to current employees. The benefit is 2.5 times an employee's base salary with life at \$.24/\$1,000 and AD&D at \$.035/\$1,000.

Health

162,621

Dental

9,369

Life

4,573

Total employee insurance

\$ 176,562

5450 Overtime

Estimated 1,400 hours of overtime for hourly employees

\$ 70,053

5451 Double time

Estimated 500 hours of overtime for hourly employees

\$ 28,968

5500 Payroll taxes

FICA - 6.2% of base wage up to \$147,000

45,045

Medicare - 1.45% of base wage

10,535

State unemployment - 1.23% of the first \$12,960

1,429

Total payroll taxes

\$ 57,008

5560 Pension contribution

IMRF pension fund - 7.26%

\$ 52,746

5600 Salaries

Includes 9 full time employees

\$ 609,475

5750 Training

FAA Part 139 regulatory training

4,000

Airport security coordinator - TSA 1542/1544

2,500

ANTN Digicast training

2,000

Cityworks

6,000

Total training

\$ 14,500

5800 Workers compensation insurance

\$ 21,094

5900 Uniforms

Apparel with RFD logos

\$ 1,500

5903 Uniforms-protective clothing

Protective clothing allowance

\$ 2,250

CONTRACTUAL SERVICES

6140 Conferences & meetings

Conference registrations - AAAE, ASOS, security training

3,500

Annual tenant meetings for NPDES/Part 139/ TSA1542/Host NI wildlife training

2,000

\$ 5,500

6161 ARFF contractual services

Contract with the ProTec for all ARFF services

\$ 720,000

6163 LEO contractual services

\$ 25,000

Operations Department Justifications

6322	Service contracts	
	Copy machine usage	1,525
	Weather service	6,600
	Access control and video management system service agreement	7,500
	Security and backbone network infrastructure agreement	6,000
	Contracts for ARFF equipment - preventative maintenance and repairs	1,500
	Wildlife services - USDA	35,000
	Cityworks maintenance contract	20,000
	Total service contracts	<u>\$ 78,125</u>
6350	Equipment rental	
	Copy machine	<u>\$ 945</u>
6510	Medical exams	<u>\$ 200</u>
6540	Membership dues	
	AAAE - eight employees	2,200
	Aircraft rescue and fire	175
	MABAS division 8 dues and membership	485
	Great lakes chapter AAAE	70
	Total membership dues	<u>\$ 2,930</u>
6751	Telephone-cellular	<u>\$ 5,940</u>
6752	Telephone-local	
	IP phones	1,300
	Internet services	4,750
	iFiber	924
	Total telephone-local	<u>\$ 6,974</u>
6800	Travel & transportation	
	Amounts include an estimate of \$550/trip airfare, lodging of \$225/night and M&I of \$100/day for domestic.	
	Winter Operations Management Conference & Training	2,175
	AAAE Conferences (SMS, Runway/Ramp Safety, Emergency Management, ASOS Basic & Advanced)	3,050
	BirdStrike USA	2,175
	Cityworks - Conference and Training	2,175
	Total travel & transportation	<u>\$ 9,575</u>
COMMODITIES		
7140	Conferences & meetings	
	FAA & TSA Tabletop Exercises	<u>\$ 1,500</u>
7200	Equipment	
	Wildlife tools	5,000
	Computer replacements (1)	1,200
	Handheld radios	1,000
	Security system surveillance cameras	2,000
	Cell phone	750
	Total equipment	<u>\$ 9,950</u>
7600	Subscriptions	
	Go Apron software	20,000
	Email and Office 365	1,140
	Weather command	1,050
	Flight explorer - OAG	2,561
	Everbridge	10,000
	Total subscriptions	<u>\$ 34,751</u>
7750	Supplies-office	<u>\$ 1,500</u>
7780	Supplies-other	<u>\$ 2,500</u>
7810	Supplies-specialty	
	Life safety equipment	6,000
	ARFF fire suppressant chemical	10,000
	Total supplies - speciality	<u>\$ 16,000</u>

Marketing and Development Department Budget

CODE/LINE ITEM, Department 07	ACTUAL FY2020	ACTUAL FY2021	BUDGET FY2022	ESTIMATE FY2022	BUDGET FY2023	\$Chg/FY22 Budget	%Chg/FY22 Budget
PERSONNEL SERVICES							
5400 Insurance	\$ 40,624	\$ 37,857	\$ 42,038	\$ 42,038	\$ 48,663		
5500 Payroll taxes	16,796	16,152	18,943	18,943	19,831		
5560 Pension contribution	18,512	22,191	22,354	22,354	18,884		
5600 Salaries/wages	235,286	241,513	245,381	245,381	260,104		
5800 Workers compensation insurance	240	292	344	344	234		
TOTAL PERSONNEL SERVICES	311,458	318,005	329,060	329,060	347,716	18,656	0.00%
CONTRACTUAL SERVICES							
6021 Advertising-air service	\$ 275,504	\$ 15,346	\$ 145,000	\$ 17,468	\$ 75,000		
6025 Promotions/sponsorships/events	16,305	2,625	9,300	8,688	21,500		
6027 Internet/web	4,375	5,950	25,000	2,120	50,000		
6121 Incentives-awareness	2,550	1,400	5,000	600	3,000		
6140 Conferences and meetings	18,979	139	20,250	4,177	25,765		
6150 New airline service support	-	-	150,000	-	200,000		
6160 Consulting services	280,115	173,039	168,000	240,904	327,100		
6540 Membership dues	6,598	4,298	4,725	550	4,725		
6670 Permits and testing	61	-	-	-	-		
6730 Printing	197	2,308	10,000	1,338	10,000		
6751 Telephone-cellular	2,859	1,904	2,250	1,774	1,705		
6752 Telephone-local	1,011	1,166	1,159	3,454	1,178		
6800 Travel and transportation	29,841	2,585	23,380	3,758	45,380		
TOTAL CONTRACTUAL SERVICES	638,397	210,760	564,064	284,831	765,353	201,289	35.69%
COMMODITIES							
7140 Conferences and meetings	1,015	285	1,000	1,040	1,000		
7200 Equipment	89	-	6,000	1,788	5,000		
7600 Subscriptions	1,655	1,535	4,049	9,784	9,250		
7796 Supplies-promotional	10,529	12,434	15,000	8,009	10,000		
TOTAL COMMODITIES	13,288	14,255	26,049	20,620	25,250	(799)	-3.07%
DEPARTMENT TOTAL	\$ 963,143	\$ 543,019	\$ 919,173	\$ 634,511	\$1,138,319	\$ 219,146	23.84%

Marketing and Development Budget Justifications

PERSONNEL SERVICES

5400 Insurance

Health insurance

The Authority is partially self funded and estimates for this partial funding are incorporated into the annual costs noted below.

Premiums are based on number of family members. The average annual cost for the Authority at 80% is as follows:

Employee - \$7,635

Employee + Spouse - \$16,625

Employee + Children - \$14,119

Family - \$22,118

Dental insurance

Dental rates are based on two tiers, as follows:

Employee - \$394

Family - \$1,226

Life insurance

Life and AD&D insurance is provided to current employees. The benefit is 2.5 times an employee's base salary with life at \$.24/\$1,000 and AD&D at \$.035/\$1,000. Eligible retirees are also provided with a \$2,500 life insurance benefit.

Health

44,113

Dental

2,452

Life

2,099

Total employee insurance

\$ 48,663

5500 Payroll taxes

FICA - 6.2% of base wage up to \$147,000

15,742

Medicare - 1.45% of base wage

3,772

State unemployment - 1.23% of the first \$12,960

318

Total payroll taxes

\$ 19,831

5560 Pension contribution

IMRF pension fund - 7.26%

\$ 18,884

5600 Salaries

Includes 2 full time employees

\$ 260,104

5800 Workers compensation insurance

\$ 234

CONTRACTUAL SERVICES

Advertising

Advertising associated with airline, charter and/or cargo service

6021 Advertising-air service

Airlines and destinations

40,000

Allegiant

-

Magazine/Subscription

35,000

\$ 75,000

6025 Promotions/Sponsorships/Events-Awareness

Festival of Lights

2,500

Ice Hogs Sponsorship

10,000

Toys for Tots

-

Rockford Park District - Sportscore (soccer, baseball, golf)

5,000

Other

4,000

Apple Vacations Events

-

Total promotions/sponsorships/events

\$ 21,500

6027 Internet/Web/Digital Media

\$ 50,000

6121 Incentives-awareness

\$ 3,000

Marketing and Development Budget Justifications

6140 Conferences and meetings	
AAAE Great Lakes Annual Conference	450
AAAE Annual Conference	765
ACHL Conference	14,000
Air Cargo China (2 People)	-
Air service conference	1,800
Allegiant planning conference	300
Cargo Facts	2,400
CNS partnership conference	5,750
IPAA	300
Total conferences and meetings	<u>\$ 25,765</u>
6150 New airline service support	
New domestic destination	100,000
New international destination	100,000
Total revenue guarantee	<u>\$ 200,000</u>
6160 Consulting services	
Air service research/planning	5,000
Airline research/analysis	25,000
Cargo airline consulting	123,600
SASI Contract	107,000
Ad design and production	2,500
Website update and services	5,000
Email blasting	5,000
Media Relations	49,500
Photography and video services	2,000
Other	2,500
Total consulting services	<u>\$ 327,100</u>
6540 Membership dues	
Hong Kong Business Association	50
The International Air Cargo Association	2,500
Air Forwarders Association	1,600
Chicago Area Cargo Managers Association	150
American Association of Airport Executives	275
Illinois Public Airports Association	150
Total membership dues	<u>\$ 4,725</u>
6730 Printing	
Banners	10,000
Total printing	<u>\$ 10,000</u>
6751 Telephone-cellular	
	<u>\$ 1,705</u>
6752 Telephone-local	
IP phones	170
Internet services	840
iFiber	168
	<u>\$ 1,178</u>
6800 Travel and transportation	
Amounts include an estimate of \$550/trip airfare, lodging of \$225/night and M&I of \$100/day for domestic and \$2900/airfare, lodging \$350 and M&I of \$100/day for international.	
AAAE Great Lakes Annual Conference	750
ACHL Conference	9,000
Air service conference	1,655
Allegiant planning conference	1,655
Cargo Facts	3,360
CNS partnership conference	3,360
IPAA	600
Airline meetings	25,000
Total travel and transportation	<u>\$ 45,380</u>

Marketing and Development Budget Justifications

COMMODITIES

7140 Conferences and meetings

Freight forwarders meeting	500
Other	500
Total conferences and meetings	<u>\$ 1,000</u>

7200 Equipment

Trade show display	5,000
Total equipment	<u>\$ 5,000</u>

7600 Subscriptions

Aviation and Space Technology Digital/Print Subscription (Aviation Weekly)	200
Crain's Magazine	250
Routes exchange website	-
Air Cargo Weekly	250
US Trade Numbers	7,750
Cargo Facts	500
Email and Office 365	300
Total subscriptions	<u>\$ 9,250</u>

7796 Supplies-promotional

Promotional items endorsing airport awareness and customer service.	
Misc items for baskets	5,000
Festival of Lights display	5,000
Total supplies-promotional	<u>\$ 10,000</u>

Terminal Services Department Budget

CODE/LINE ITEM, Department 08	ACTUAL FY2020	ACTUAL FY2021	BUDGET FY2022	ESTIMATE FY2022	BUDGET FY2023	\$Chg/FY22 Budget	%Chg/FY22 Budget
CONTRACTUAL SERVICES							
6100 Building repair	\$ 9,543	\$ 19,610	\$ 15,000	\$ 5,000	\$ 18,500		
6321 Equip maint-repairs/services	42,161	57,807	41,950	41,000	34,450		
6322 Service contracts	190,333	198,290	262,674	213,877	273,255		
6350 Equipment rental	10,020	9,990	12,990	9,990	12,990		
6410 Landscaping	3,031	7,657	6,000	10,592	9,000		
6480 Licenses, titles and inspections	3,537	6,769	9,205	5,049	8,620		
6510 Medical exams	220	-	200	-	200		
6600 Other	-	100	500	200	500		
6751 Telephone-cellular	364	159	100	40	41		
6752 Telephone-local	28,782	32,842	31,660	31,606	36,236		
6806 Customer care/customer service	44	-	500	29	500		
6850 Utilities-electric	122,202	121,115	130,500	125,000	135,000		
6851 Utilities-natural gas	26,176	25,939	23,400	25,632	26,000		
6852 Utilities-water and sewer	11,164	9,178	9,300	10,879	11,200		
6950 Waste removal	26,048	24,981	29,250	5,223	5,720		
TOTAL CONTRACTUAL SERVICES	473,625	514,437	573,229	484,116	572,212	(1,016)	-0.18%
COMMODITIES							
7100 Building repair	9,810	4,190	10,000	6,000	15,000		
7140 Conferences and meetings	1,453	1,011	1,800	1,425	1,800		
7200 Equipment	2,613	10,710	9,500	9,500	9,500		
7300 Landscaping	42	616	-	-	-		
7380 Other	338	490	1,000	-	500		
7540 Signage	1,081	2,807	500	500	2,200		
7600 Subscriptions	2,263	2,374	2,589	2,088	2,282		
7660 Supplies-janitorial	8,297	12,067	12,800	12,800	12,000		
7750 Supplies-office	538	145	200	233	500		
7780 Supplies-other	1,011	1,514	1,000	5,000	1,000		
TOTAL COMMODITIES	27,444	35,925	39,389	37,547	44,782	5,392	13.69%
DEPARTMENT TOTAL	\$ 501,069	\$ 550,362	\$ 612,618	\$ 521,663	\$ 616,994	\$ 4,376	0.71%

Terminal Services Budget Justifications

CONTRACTUAL SERVICES

6100 Building repair

Repair and painting in terminal	\$ 18,500
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6321 Equip maint-repairs/services

HVAC equipment	17,500
Jet bridges	5,000
Escalator and elevator	10,000
Other	1,950
Total equipment maintenance - repairs/service	<u>\$ 34,450</u>

6322 Service contracts

HVAC, Boilers and RTUs preventative maintenance	25,000
Chiller preventative maintenance	3,000
Escalator and elevator preventative maintenance	38,052
WON Door preventative maintenance	750
Janitorial services	144,190
Automatic door preventative maintenance contract	2,400
Jetbridge preventative	5,000
Water softener service (to include monthly rental and salt replacement)	2,400
Security System - Annual Prowatch Agreement	15,000
CBP IT O&M	19,769
Pest control	1,584
Flip Flow	8,500
UPS	3,350
Generator	3,795
Generator monitoring	465
Other	-
Total service contracts	<u>\$ 273,255</u>

6350 Equipment rental

High lift/boom	2,000
Wheel chair rental	9,990
Other	1,000
Total equipment rental	<u>\$ 12,990</u>

6410 Landscaping

General landscaping needs	6,500
Plants and decorative items	2,500
Total landscaping	<u>\$ 9,000</u>

6480 Licenses, titles, and inspections

Gaming license	1,355
Liquor license renewal	3,015
State Fire Marshall, elevator, escalator, boilers	1,500
RPZ certifications	650
Fire extinguishing test	1,100
Other	1,000
Total license, titles and inspections	<u>\$ 8,620</u>

6510 Medical exams

	<u>\$ 200</u>
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6600 Other-contractual services not itemized in other accounts.

	<u>\$ 500</u>
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Terminal Services Budget Justifications

6751 Telephone-cellular	<u>\$ 41</u>
6752 Telephone-local	
IP phones	3,000
Internet services	23,000
iFiber	4,536
Land lines	5,700
Total telephone - local	<u>\$ 36,236</u>
6806 Customer care	<u>\$ 500</u>
6850 Utilities-electric	<u>\$ 135,000</u>
6851 Utilities-natural gas	<u>\$ 26,000</u>
6852 Utilities- water	
Water	5,200
Sewer	6,000
Total utilities	<u>\$ 11,200</u>
6950 Waste removal	
Debris and extra dumpster pick-ups	5,720
International rubbish removal	-
Total waste removal	<u>\$ 5,720</u>
COMMODITIES	
7100 Building repair	
Materials used in connection with the maintenance of terminal building areas not covered by tenant leases	<u>\$ 15,000</u>
7140 Conferences and meetings	
Water rental and delivery	1,600
Miscellaneous	200
Total conferences & meetings	<u>\$ 1,800</u>
7200 Equipment	
Terminal technology	4,000
Security system - terminal/FIS	5,500
Total equipment	<u>\$ 9,500</u>
7380 Other-costs of commodities not itemized in other accounts	<u>\$ 500</u>
7540 Signage	<u>\$ 2,200</u>
7600 Subscriptions	
TV service- dish	1,909
Radio service - satellite	85
Volunter software program	288
Email and Office 365	-
Total subscriptions	<u>\$ 2,282</u>
7660 Supplies-janitorial	<u>\$ 12,000</u>
7750 Supplies-office	<u>\$ 500</u>
7780 Supplies-other	<u>\$ 1,000</u>

Non-Operating Revenues and Expenses Budget

CODE/LINE ITEM	ACTUAL FY2020	ACTUAL FY2021	BUDGET FY2022	ESTIMATE FY2022	BUDGET FY2023
NON-OPERATING REVENUE					
9100 Interest income	\$ 32,452	\$ 11,565	\$ 6,000	\$ 26,500	\$ 6,511
9105 Interest income-other	-	4,783	6,266	8,180	6,266
9200 Taxes-property (operating levy)	2,974,630	2,981,932	3,081,884	3,081,884	3,151,661
9205 Property tax interest (operating)	6,782	-	-	-	-
9250 Taxes-corporate replacement	531,766	646,067	550,000	1,200,000	600,000
9260 Gain on sale of assets	103,810	356,542	10,000	416,392	10,000
9270 Passenger facility charges	487,044	366,703	347,642	550,000	435,781
9280 AIP Grant Reimbursement	208,764	-	-	-	-
9281 Current capital contributions-Federal	3,777,977	18,224,460	8,615,637	8,615,637	15,500,000
9282 Intergovernmental contributions	295,404	337,979	319,185	319,185	248,064
9283 Current capital contributions-State	45,781	950,736	-	269,242	900,000
9284 Other capital contributions	-	2,517,841	-	634,775	-
9286 Current Capital Contributions-CARES Act	-	1,105,536	-	-	-
9287 Reimbursement Grant-CARES Act	-	7,599,992	-	5,811,589	-
9288 Reimbursement Grant-CRRSA Act	-	1,830,982	-	399,555	-
9289 Reimbursement Grant-ARPA Act	-	-	-	4,944,122	-
TOTAL REVENUE	8,464,413	36,935,119	12,936,614	26,277,061	20,858,284
NON-OPERATING EXPENSES					
9500 Interest expense	947,363	633,763	1,471,356	1,560,000	1,466,799
9800 Other debits	-	-	-	-	-
9810 Loss on asset disposal	-	5,320	-	-	-
TOTAL EXPENSES	947,363	639,083	1,471,356	1,560,000	1,466,799
NET TOTAL	\$ 7,517,050	\$ 36,296,036	\$ 11,465,258	\$ 24,717,061	\$ 19,391,485

Non-Operating Revenue Budget Justifications

NON-OPERATING REVENUE

9100 Interest income

Interest earned on all bank deposits and investments	<u>\$ 6,511</u>
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9105 Interest income-other

Interest earned on debt repayment from Emery	<u>\$ 6,266</u>
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9200 Taxes-property (operating levy)

Tax Levy Ordinance	<u>\$ 3,151,661</u>
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9250 Taxes-corporate replacement

Personal Property Replacement Tax (PPRT) revenue received from the Illinois Department of Revenue (estimate)	<u>\$ 600,000</u>
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9281 Current capital contributions-Federal

Federal share of capital projects.	<u>\$ 15,500,000</u>
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9282 Intergovernmental revenues

Amounts received from city and county for debt interest repayment	<u>\$ 248,064</u>
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9283 Current capital contributions-State

Funds received from the State of Illinois for capital projects	<u>\$ 900,000</u>
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NON-OPERATING EXPENSES

9500 Interest expense

Total interest expense	<u>\$ 1,466,799</u>
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OTHER CAPITAL CONTRIBUTIONS

9260 Gain on sale of assets

	<u>\$ 10,000</u>
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9270 Passenger facility charges

Passenger facility charge (\$4.50 less expenses)	<u>\$ 435,781</u>
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Capital Projects Justifications

FY	Project #	Category	Item	Fed/State Share	Local Share
23	P2023001	Admin	Reupholster auditorium benches		10,000
		Administration Total		-	10,000
23	P2023002	Airfield	Construct So Rwy 7/25 Parallel Txy P-Ph 1	5,510,000	290,000
23	P2023003	Airfield	Construct So Rwy 7/25 Parallel Txy P-Ph 2	9,405,000	495,000
23	P2023004	Airfield	Pavement Repair	-	300,000
23	P2023005	Airfield	Generator		60,000
23	P2023006	Airfield	Generator Tap Box		46,700
23	P2023007	Airfield	PAPI Lighting System		32,000
		Airfield Total		14,915,000	1,223,700
23	P2023008	Landside	Terminal Road Entrance	900,000	100,000
23	P2023009	Landside	Acquire property on Kishwaukee		195,000
23	P2023010	Landside	Sealcoating		124,000
23	P2023011	Landside	Re-Pave 39 & 36 APD		61,000
		Landside Total		900,000	480,000
23	P2023012	Maint	Acquire Snow Removal Equipment	585,000	65,000
23	P2023013	Maint	Glycol Recovery/Containment Sweeper		250,000
23	P2023014	Maint	Replacement for Vehicle #4		58,594
23	P2023015	Maint	Replacement for Vehicle #12		58,594
23	P2023016	Maint	Replacement for Vehicle #22		58,594
23	P2023017	Maint	Energy Upgrades		30,000
23	P2023018	Maint	Retention Pond Water Service		30,000
23	P2023019	Maint	JLG Lift		20,000
23	P2023020	Maint	John Deere Tractor overhaul		20,000
23	P2023021	Maint	Tires		20,000
23	P2023022	Maint	Tool Solution		15,000
23	P2023023	Maint	SRE Building Re-Seal		15,000
23	P2023024	Maint	Landfill 2		18,500
23	P2023025	Maint	Car wash bay		15,000
23	P2023026	Maint	Hangar door replacement		15,000
23	P2023027	Maint	Fod Razor/Trac Sweep		14,000
23	P2023028	Maint	Jet Bridge #5 Tuckpointing		12,500
23	P2023029	Maint	Carpet		12,000
23	P2023030	Maint	Skid Loader Bucket		6,500
		Maint Total		585,000	734,282
23	P2023031	Ops	Asset Management		140,000
23	P2023032	Ops	Vehicle Replacement		120,000
23	P2023033	Ops	Communication Systems		105,000
23	P2023034	Ops	Security System Infrastructure		40,000
23	P2023035	Ops	Tires-ARFF		40,000
23	P2023036	Ops	CBP-IT		70,000
		Ops Total		-	515,000
23	P2023037	Terminal	Shuttle Van		50,000
23	P2023038	Terminal	Repipe boiler		40,000
23	P2023039	Terminal	Landscaping		40,000
23	P2023040	Terminal	Luggage carts		15,000
23	P2023041	Terminal	Tables & chairs		15,000
		Terminal Total		-	160,000
FY23 Total				16,400,000	3,122,982