

**Greater Rockford Airport Authority**  
**Statement of Revenues, Expenses, and Debt Service**  
**Fiscal Year 2024 Budget**

	<b>Actual FY2021</b>	<b>Actual FY2022</b>	<b>Budget FY2023</b>	<b>Estimated FY2023</b>	<b>Budget FY2024</b>	<b>Budget %</b>
<b>Operating Revenue</b>						
Airport fees-airside	\$ 6,314,457	\$ 8,196,527	\$ 7,428,364	\$ 8,401,074	\$ 8,118,065	
Airport fees-landside	932,204	1,402,743	1,302,581	1,139,257	1,463,610	
Lease revenue-on airport	3,181,392	4,403,983	5,426,959	5,395,649	5,651,657	
Lease revenue-off airport	814,293	721,912	811,006	765,563	842,064	
Airport service fees	813,059	694,219	412,850	462,725	458,225	
Other	555,102	698,394	716,813	781,945	693,088	
Total Operating Revenue	12,610,507	16,117,777	16,098,573	16,946,213	17,226,710	7.01%
<b>Operating Expense</b>						
Personnel services	(4,090,592)	(3,464,667)	(5,213,306)	(4,945,212)	(5,527,896)	
Contractual services	(4,378,338)	(4,906,655)	(5,152,038)	(4,873,943)	(5,602,526)	
Commodities	(2,062,698)	(2,252,482)	(2,030,936)	(2,303,709)	(2,227,891)	
Other	(514,790)	(560,070)	(440,200)	(610,000)	(330,400)	
Total Operating Expense	(11,046,418)	(11,183,874)	(12,836,479)	(12,732,864)	(13,688,714)	6.64%
Net Operating Expense	1,564,089	4,933,903	3,262,094	4,213,349	3,537,996	
<b>Non-operating Revenue (Expense)</b>						
Property tax levy-operating	2,981,932	3,067,317	3,151,661	3,142,396	3,298,569	
Replacement tax	646,067	1,501,828	600,000	1,791,520	700,000	
Interest income	16,348	46,513	12,777	192,961	579,234	
Passenger facility charges	366,703	556,030	435,781	491,000	497,668	
Gain/(Loss) on disposal of assets	351,222	210,864	10,000	-	10,000	
Current capital contributions	22,798,573	15,319,583	16,400,000	9,306,728	8,342,500	
Reimbursement Grant	9,430,974	9,610,696	-	-	-	
Intergovernmental contributions	337,979	2,146	248,064	248,064	231,022	
Interest expense	(633,763)	(1,609,676)	(1,466,799)	(1,500,940)	(1,464,051)	
Total Non-operating Revenue (Expense)	36,296,035	28,705,301	19,391,484	13,671,730	12,194,942	-37.11%
<b>Debt Service, Sinking Fund Deposits &amp; Other Uses</b>						
Debt service principal payments	(2,990,204)	(24,074,165)	(3,063,652)	(3,063,624)	(3,097,665)	
Debt Service	7,299,683	49,995,000	-	-	-	
Total Debt Service and Sinking Fund Deposits	4,309,479	25,920,835	(3,063,652)	(3,063,624)	(3,097,665)	1.11%
Net before Capital	42,169,603	59,560,039	19,589,926	14,821,455	12,635,273	
<b>Capital Improvement Program</b>						
Airside projects	(27,212,427)	(37,937,005)	(16,138,700)	(10,315,877)	(7,900,000)	
Landside projects	(575,440)	(3,005,702)	(1,380,000)	(421,748)	-	
Terminal projects	(1,416,723)	(37,063)	(160,000)	(33,595)	(1,158,000)	
Administration projects	-	(102,746)	(10,000)	(36,689)	(118,880)	
Maintenance projects	(7,570,794)	(4,621,850)	(1,319,282)	(1,203,959)	(2,236,340)	
Operations projects	(76,079)	(124,815)	(515,000)	(279,713)	(1,096,000)	
Total Capital Improvements	(36,851,463)	(45,829,181)	(19,522,982)	(12,291,581)	(12,509,220)	-35.93%
<b>Excess Funds</b>	<b>\$ 5,318,140</b>	<b>\$ 13,730,858</b>	<b>\$ 66,944</b>	<b>\$ 2,529,874</b>	<b>\$ 126,053</b>	

## Operating Revenues Budget

CODE/LINE ITEM	ACTUAL FY2021	ACTUAL FY2022	BUDGET FY2023	ESTIMATE FY2023	BUDGET FY2024
AIRPORT FEES-AIRSIDE					
4120 Fuel flowage fees	\$ 35,773	\$ 38,689	\$ 50,000	\$ 856,399	\$ 1,204,800
4140 Landing fees - cargo	5,628,829	7,513,220	6,635,167	6,653,923	6,149,975
4141 Landing fees - non cargo	220,799	268,436	221,130	270,450	234,464
4142 Landings - terminal fees	64,464	77,299	69,383	71,302	75,142
4143 Landings - MRO	13,887	5,556	20,000	29,000	33,000
4144 Aircraft parking fees	350,705	293,329	432,684	520,000	420,684
TOTAL FEES-AIRSIDE	6,314,457	8,196,527	7,428,364	8,401,074	8,118,065
AIRPORT FEES-LANDSIDE					
4250 Parking revenue	770,678	1,131,601	1,007,581	853,257	1,176,610
4270 Rental car commissions	161,526	271,142	295,000	286,000	287,000
TOTAL FEES-LANDSIDE	932,204	1,402,743	1,302,581	1,139,257	1,463,610
LEASE REVENUE-ON AIRPORT					
4330 Building	2,574,388	3,729,488	4,738,793	4,707,556	4,949,692
4360 Land	498,062	588,711	603,790	600,609	613,122
4380 Terminal	108,942	85,783	84,377	87,484	88,843
TOTAL LEASE-ON AIRPORT	3,181,392	4,403,983	5,426,959	5,395,649	5,651,657
LEASE REVENUE-OFF AIRPORT					
4430 Building	195,371	160,772	161,791	157,573	175,006
4460 Land	618,922	561,140	649,216	607,990	667,058
TOTAL LEASE-OFF AIRPORT	814,293	721,912	811,006	765,563	842,064
AIRPORT SERVICE FEES					
4950 Fuel permits	2,850	2,850	2,850	3,225	3,225
4971 International rubbish disposal fee	18,265	50,380	-	-	-
4972 Deicing chemical application fee	455,509	379,039	350,000	350,000	380,000
4975 Other airfield service fees	336,435	261,950	60,000	109,500	75,000
TOTAL AIRPORT SERVICE FEES	813,059	694,219	412,850	462,725	458,225
OTHER					
4910 Video Entertainment Revenue	10,423	9,845	10,000	12,623	12,000
4930 Commercial operating agreement	118,594	142,510	140,013	173,822	179,088
4940 Foreign trade zone fees	112,165	92,500	97,500	92,500	95,000
4960 Quarry fees	90,000	90,000	90,000	90,000	90,000
4980 Stormwater fees	206,000	246,000	246,000	258,000	246,000
4990 Miscellaneous	17,920	117,538	133,300	155,000	71,000
TOTAL OTHER	555,102	698,394	716,813	781,945	693,088
TOTAL OPERATING REVENUE	\$12,610,507	\$16,117,777	\$16,098,573	\$16,946,213	\$17,226,710

## Operating Revenue Budget Justifications

AIRPORT FEES-AIRSIDE	
<b>4120 Fuel flowage fees</b>	<u>\$ 1,204,800</u>
<b>4140 Landing fees - cargo</b>	<u>\$ 6,149,975</u>
<b>4141 Landing fees - passenger</b>	<u>\$ 234,464</u>
<b>4142 Landings - terminal fees</b>	<u>\$ 75,142</u>
<b>4143 Landings - MRO</b>	<u>\$ 33,000</u>
<b>4144 Aircraft parking fees</b>	<u>\$ 420,684</u>
AIRPORT FEES-LANDSIDE	
<b>4250 Parking revenue</b>	
Revenue generated from passenger car parking lots	<u>\$ 1,176,610</u>
<b>4270 Rental car commissions</b>	
Budgeted automobile rental commissions are calculated on average monthly rental commission	<u>\$ 287,000</u>
LEASE REVENUE-ON AIRPORT	
<b>4330 Building lease-on airport</b>	
Buildings and hangars owned by the Authority and located within the airport perimeter fence line are considered on airport (airside) building leases.	
T-hangars, 26 hangars	101,172
Plot #A-9, Alpine Aviation	13,665
Plot #A-15, Code 1	13,255
Plot #A-12, Chronos Aviation	115,465
Plot #A-14, OSF Aviation (40 Airport Dr)	63,798
Plot #A-18, Grumman Drive Hangar - Code One	70,816
Plot #A-24, AAR	400,000
Plot #A-34, International Cargo Facility - Amazon	690,498
Plot #A-34, New ICB Construction - Amazon	1,140,418
Emery Air - 6026 Cessna	1,011,600
Emery Air - 6020 Cessna	1,124,004
Menzies Aviation - 6028 Cessna	200,000
Temporary Leases	5,000
Total building lease-on airport	<u>\$ 4,949,692</u>
<b>4360 Land lease-on airport</b>	
A lease is considered a land lease if the land is leased and the lessee has added	
Plot #A-2, Montel Aviation	12,977
Plot #A-3, EHJ	14,240
Plot #A-4, Avionics Place (POWR)	29,045
Plot #A-5, Kaney	22,401
Plot #A-8 Emery Air Charter	73,930
Plot #A-23 Chronos	107,683
Plot #A-23A Chronos	22,934
Plot #A-24 Rock Valley College	11,308
Plot #A-27 Avionics Place (POWR)	15,058
Plot #A-29 Montel Aviation (Kaney)	25,884
Plot #A-32 Emery Fuel Farm	18,537
Plot #A-34 Amazon - Existing ICB	53,037
Plot #A-34 Amazon - New Construction ICB	94,892
Airmen, Inc. - Bldg D	3,231
Airmen, Inc. - Bldg E	3,778
Airmen, Inc. - Bldg F	4,659
Emery - Glycol storage	2,380

## Operating Revenue Budget Justifications

Emery - Ramp/Parking	80,000
Emery - Lot F + 10 spaces main lot	17,150
Total land lease-on airport	<u>\$ 613,122</u>

### 4380 Terminal lease-concession/counter/offices

Counter space - Allegiant	7,748
Café/Bar	39,030
Sprint	9,839
General Services Administration (FAA/TSA)	32,226
Total terminal lease	<u>\$ 88,843</u>

### LEASE REVENUE-OFF AIRPORT

#### 4430 Building lease-off airport

Buildings owned by the Authority and located outside the fence line are considered off airport (landside) building leases.

Prof Building - UPS Employment	53,190
Prof Building - William Charles	7,947
Ops Building - FAA	4,700
Plot #I-30 Konstruction Services	29,700
Plot #I-15 CMT	53,254
Plot #I-31 Metro Enforcement	14,400
Carwash Bay - Enterprise	5,308
Carwash Bay - Avis	5,308
1515 Blackhawk	1,200
Total building lease-off airport	<u>\$ 175,006</u>

#### 4460 Land lease-off airport

A lease is considered a land lease if the land is leased and the lessee has added an improvement (building).

Farm, 498 acres at \$150 per acre	74,700
Konstruktion Services-5560 Falcon	12,612
Solar Farm	9,646
Plot #I-3, 1515 Blackhawk Road (Traffic Svs)	6,600
Plot #I-4 Mechanical Tool & Engineering	8,801
Plot #I-5 and #13 29 Airport LLC (Online Security)	17,000
Plot #I-7 Helm Group (Mechanical)	5,093
Plot #I-9 Rock Road Company	150,181
Plot #I-10 Thomas Lynde	24,764
Plot #I-11 Fitzgerald Equipment Company	19,774
Plot #I-12 Rock Prop One	136,962
Plot #I-14 Clinkenbeard (559 Grable)	10,424
Plot #I-16 Airport Pet Lodge	2,500
Plot #I-18 Freeway Rockford	9,674
Plot #I-21 Mechanical Tool	3,971
Plot #I-22 Willett, Hofmann & Associates	14,688
Plot #I-25 Helm Group (Mechanical)	19,129
Plot #I-26 JS Cad Scan Technologies	7,224
Plot #I-28 Comet Fabrication	6,648
Plot #I-28B Comet Fabrication	11,751
Plot #I-28C Comet Fabrication	8,607
Plot #I-29 Inivos	6,232
Plot #1-31A Asset Biz	15,720
Plot #I-35 Cessna Parking Lot Lease (Amazon)	70,842
Plot #RM-2, Sjostrom & Sons	13,514
Total land lease-off airport	<u>\$ 667,058</u>

# Operating Revenue Budget Justifications

## AIRPORT SERVICE FEES

### 4950 Fuel permits

Fuel permits are based upon fuel dispensing criteria

Emery Air Charter	1,125
Courtesy Aircraft	375
Kaney Aviation	375
OSF	375
Code One	600
UPS	375
Total fuel permits	<u>\$ 3,225</u>

### 4972 Deicing chemical application fee

Fees for labor, equipment and material related to deicing of tenant requested areas	<u>\$ 380,000</u>
---	-------------------

### 4975 Other airfield service fees

Fees for other services such as badging, training, finger printing and escorting	<u>\$ 75,000</u>
--	------------------

## OTHER

### 4910 Video Entertainment Revenue

Revenue generated from video gaming machines	<u>\$ 12,000</u>
--	------------------

### 4930 Commercial operating agreements

Budgeted Commercial Operating Agreements are based upon the actual square footage of the building footprint for tenants inside the fence @\$.28/sq.ft./yr. Non-tenants doing business inside the fence pay a fee of \$250.

Montel Aviation, A2	8,640 square feet	2,419
Avionics Place (POWR Investments), A4	7,300 square feet	2,044
Emery Air Charter, A8, A29	55,258 square feet	15,472
Emery Air Charter, 6020 Cessna	100,000 square feet	28,000
Emery Air Charter, 6026 Cessna	90,000 square feet	25,200
Menzies Aviation, 6028 Cessna	50,000 square feet	12,833
Groom, Norm, T/H B6	1,449 square feet	406
Chronos Aviation, A12, A23	97,965 square feet	27,430
Code One, A15, A18	35,463 square feet	9,930
Alpine Aviation, A9	2,480 square feet	694
Amazon, A34	192,534 square feet	53,910
Non-tenant commercial operators		750
Total commercial operating agreements		<u>\$ 179,088</u>

### 4940 Foreign trade zone fees

Active sites	95,000
Total foreign trade zone fees	<u>\$ 95,000</u>

### 4960 Quarry fees

Royalties- Rockford Sand & Gravel	<u>\$ 90,000</u>
-----------------------------------	------------------

### 4980 Stormwater fees

United Parcel Service (\$12,500 x 12)	150,000
Amazon (\$8,000 x 12)	96,000
Total stormwater fees	<u>\$ 246,000</u>

### 4990 Miscellaneous

Scrap iron	1,000
Tough Mudder	60,000
Other	10,000
Total miscellaneous	<u>\$ 71,000</u>

## Finance and Administration Department Budget

CODE/LINE ITEM, Department 04	ACTUAL FY2021	ACTUAL FY2022	BUDGET FY2023	ESTIMATE FY2023	BUDGET FY2024	\$Chg/FY23 Budget	%Chg/FY23 Budget
PERSONNEL SERVICES							
5400 Insurance	\$ 93,582	\$ 97,600	\$ 132,233	\$ 121,959	\$ 184,906		
5401 Insurance-retirees	32,714	24,522	28,286	27,006	29,269		
5403 Insurance-OPEB	(97,442)	(149,936)	-	-	-		
5500 Payroll taxes	63,129	71,108	68,416	61,172	90,992		
5560 Pension contribution	77,546	73,494	77,389	57,155	69,339		
5562 Pension contribution-GASB 68	(179,902)	(774,979)	-	-	-		
5600 Salaries/wages	849,028	901,858	959,217	910,767	1,274,838		
5750 Training	1,325	3,579	4,120	1,256	4,900		
5800 Workers compensation insurance	961	539	863	864	2,040		
5900 Uniforms	2,323	-	1,100	900	1,200		
TOTAL PERSONNEL SERVICES	843,264	247,786	1,271,625	1,181,078	1,657,484	385,859	30.34%
CONTRACTUAL SERVICES							
6050 Audit	35,305	37,945	36,350	34,576	37,195		
6140 Conferences and meetings	2,960	9,747	12,810	13,032	13,140		
6160 Consulting services	236,852	236,307	231,740	247,693	235,740		
6300 Engineering services	52,132	281,656	95,000	263,182	155,000		
6322 Service contracts	43,546	38,921	51,447	76,706	57,333		
6350 Equipment rental	4,055	2,107	2,107	2,107	2,351		
6360 Fingerprinting Services	77,370	21,925	21,400	23,533	31,400		
6400 Insurance	241,313	288,046	334,174	310,099	426,339		
6402 Insurance deductible	-	-	10,000	-	10,000		
6440 Legal notices	4,631	3,283	2,800	6,565	3,800		
6451 Legal services-general	124,954	185,826	125,000	58,246	100,000		
6452 Legal services-personnel	4,139	4,536	10,000	16,964	10,000		
6453 Legal services-other	3,000	-	3,000	-	2,000		
6510 Medical exams	390	105	200	-	200		
6540 Membership dues	2,534	3,407	3,258	3,842	3,823		
6600 Other	2,677	145,219	1,300	14,000	1,500		
6640 Payment services	8,702	14,573	10,360	14,000	14,846		
6700 Postage	1,823	1,823	1,800	1,800	1,925		
6730 Printing	1,118	563	450	800	750		
6750 Telephone	16,861	20,350	21,574	20,500	19,824		
6751 Telephone-cellular	3,133	3,017	3,018	2,715	3,015		
6800 Travel and transportation	14,620	19,379	30,395	28,000	30,695		
6850 Energy-electric	18,401	15,749	18,000	10,000	10,000		
6851 Energy-natural gas	6,695	13,673	9,000	13,139	10,000		
6852 Utilities-water and sewer	1,391	1,614	1,570	2,045	2,100		
TOTAL CONTRACTUAL SERVICES	908,599	1,349,771	1,036,753	1,163,544	1,182,976	146,223	14.10%
COMMODITIES							
7140 Conferences and meetings	7,222	9,221	8,000	12,000	18,940		
7200 Equipment	2,360	6,924	1,700	1,500	500		
7380 Other	531	846	1,000	1,083	1,000		
7580 Software	2,500	2,500	2,500	2,500	2,754		
7600 Subscriptions	2,375	2,878	3,639	3,639	3,579		
7750 Supplies-office	4,814	2,692	3,000	2,200	6,000		
7755 Supplies-Badging/Fingerprinting	7,063	15,685	20,000	7,000	10,000		
7780 Supplies-other	-	60	-	-	-		
TOTAL COMMODITIES	26,865	40,806	39,839	29,922	42,773	2,934	7.36%
DEPARTMENT TOTAL	\$ 1,778,728	\$ 1,638,363	\$ 2,348,217	\$ 2,374,544	\$ 2,883,233	\$ 535,016	22.78%

## Finance and Administration Budget Justifications

### PERSONNEL SERVICES

#### 5400 Insurance

Health	163,800
Dental	11,709
Life	9,397
Total employee insurance	<u>\$ 184,906</u>

#### 5401 Retiree insurance

Health	25,208
Dental	4,015
Life	46
Total retiree insurance	<u>\$ 29,269</u>

#### 5500 Payroll taxes

FICA - 6.2% of base wage up to \$147,000	71,159
Medicare - 1.45% of base wage	18,485
State unemployment - 0.85% of the first \$13,271	1,348
Total payroll taxes	<u>\$ 90,992</u>

#### 5560 Pension contribution

IMRF pension fund - 4.77%	<u>\$ 69,339</u>
---------------------------	------------------

#### 5600 Salaries

Commissioner stipends - Seven commissioners	12,600
Salaries - 8 full time employees	1,262,238
Total salaries	<u>\$ 1,274,838</u>

#### 5750 Training

GFOA training - governmental accounting	1,100
Supervisor training	1,800
College courses - aviation/business/IT	2,000
Total training	<u>\$ 4,900</u>

#### 5800 Workers compensation insurance

<u>\$ 2,040</u>
-----------------

#### 5900 Uniforms

Apparel with RFD logos	<u>\$ 1,200</u>
------------------------	-----------------

### CONTRACTUAL SERVICES

#### 6050 Audit

Independent auditor services - financial statements and single audit	32,700
Actuarial Services	2,920
GFOA award applications - Financial reporting and budget	825
Report production costs	750
Total audit	<u>\$ 37,195</u>

#### 6140 Conferences & meetings

Chamber of Commerce, State of the City, County, etc	300
ACI Business of Airports Conference	1,440
Sage Intacct Transform (2)	2,500
Great Lakes AAAE conference	400
Allegiant air service planning conference (2 employees)	500
NIGP conference	800
APG conference	400
Other conferences (\$400 ea)	800
Business lunches/dinners	6,000
Total conferences & meetings	<u>\$ 13,140</u>

#### 6160 Consulting services

FTZ administration	81,000
Information technology consultant	53,460
Executive consultant	84,000
HR support	10,000
Utility consultant	5,280
Other	2,000
Total consulting services	<u>\$ 235,740</u>

## Finance and Administration Budget Justifications

<b>6300 Engineering services</b>	
Cost for professional engineering services rendered by outside engineering firms	150,000
Planning and engineering services	5,000
Other	
Total engineering services	<u>\$ 155,000</u>
<b>6322 Equip maint-service contracts</b>	
Software support - Sage	17,879
Copy machine - usage	2,568
Cityworks license	34,686
Server warranty	2,200
Total equipment maintenance-service contracts	<u>\$ 57,333</u>
<b>6350 Equipment rental</b>	
Postage/scale meter lease	1,000
Copy machine	1,351
Total equipment rental	<u>\$ 2,351</u>
<b>6360 Fingerprinting Services</b>	
TSA Fingerprinting Services	30,000
Software support - Cross Match fingerprint software	1,400
Total Fingerprinting Services	<u>\$ 31,400</u>
<b>6400 Insurance</b>	
Aviation liability	50,793
Automotive	31,371
Property and equipment	251,564
Public officials liability	34,626
Pollution	5,212
Customs bond	1,000
Cyber liability	10,981
Crime	3,662
Service Fee	37,129
Total insurance	<u>\$ 426,339</u>
<b>6402 Insurance deductible</b>	<u>\$ 10,000</u>
<b>6440 Legal notices</b>	
Publication costs for public notices, including bid documents, Treasurer's Report, personnel notices	
Annual receipts & disbursement report	800
Bid documents	1,000
Public meeting notices & other	2,000
Total legal notices	<u>\$ 3,800</u>
<b>6451 Legal services-general</b>	<u>\$ 100,000</u>
<b>6452 Legal services-personnel</b>	<u>\$ 10,000</u>
<b>6453 Legal services-other</b>	<u>\$ 2,000</u>
<b>6510 Medical exams</b>	<u>\$ 200</u>
<b>6540 Membership dues</b>	
Airport Purchasing Group (APG)	100
American Association of Airport Executives (AAAE)	825
Association of Supply Chain Managers (ASCM)	180
Government Finance Officers Assoc (GFOA)	300
Great Lakes Chapter AAAE	105
Hidden Disabilities	865
Illinois Association of Public Procurement Officials (IAPPO)	45
Illinois Government Finance Officers Assoc (IGFOA)	150
Institute for Supply Management (ISM)	240
National Air Transport Association (NATA)	274
National Institute of Governmental Purchasing (NIGP)	190
National Procurement Institute (NPI)	130
Society for Human Resources Management (SHRM)	219
Parks Chamber	200
Total membership dues	<u>\$ 3,823</u>



## Finance and Administration Budget Justifications

<b>6600 Other - Contractual services not itemized in other accounts.</b>	<b>\$ 1,500</b>
<b>6640 Payroll and benefit services</b>	
Bi-weekly payroll processing and quarterly reports	12,000
Health reimbursement account services	2,846
Total payment services	<b>\$ 14,846</b>
<b>6700 Postage</b>	
Overnight mail	325
Postage, metered	1,600
Total postage	<b>\$ 1,925</b>
<b>6730 Printing</b>	
Checks, statements, HR forms	600
Business cards	100
Miscellaneous	50
Total printing	<b>\$ 750</b>
<b>6750 Telephone</b>	
Internet	4,600
IP phone	2,000
Opex service	1,300
Ifiber	924
Answering service	11,000
Total telephone - local	<b>\$ 19,824</b>
<b>6751 Telephone-cellular</b>	<b>\$ 3,015</b>
<b>6800 Travel and transportation (airfare/hotel/per diem)</b>	
Amounts include an estimate of \$550/trip airfare, lodging of \$225/night and M&I of \$100/day for domestic	
APG/NIGP meeting/training (7n)	2,450
AAAE/ACI conference-Finance (2n)	1,300
Sage Intacct Transform (5 nights, 2 employees)	4,350
Great Lakes AAAE conference-Finance (4n)	1,475
GFOA Governmental Accounting Training (2n)	1,300
Allegiant air service meeting (3 nights, 1 employee)	1,300
Other business meetings (3*2n)	3,900
Director business expense	14,520
Mileage	100
Total travel & transportation	<b>\$ 30,695</b>
<b>6850 Utilities-electric (60 Airport Dr.)</b>	<b>\$ 10,000</b>
<b>6851 Utilities-natural gas (60 Airport Dr.)</b>	<b>\$ 10,000</b>
<b>6852 Utilities</b>	
Water	1,500
Sewer	600
Total utilities	<b>\$ 2,100</b>
COMMODITIES	
<b>7140 Meetings</b>	
In-house lunch/meetings	1,500
Bottled water	1,440
Employee events	9,500
Employee/board luncheon	4,500
Wellness program	1,000
Meeting supplies	1,000
Total conferences & meetings	<b>\$ 18,940</b>
<b>7200 Equipment</b>	
Other	500
Total equipment	<b>\$ 500</b>
<b>7380 Other - Commodities not itemized in other accounts.</b>	<b>\$ 1,000</b>

## Finance and Administration Budget Justifications

### 7580 Software

BidNet software for bids and contract management	\$	2,500
QRfy QR Code software	\$	254
Total Software	\$	<u>2,754</u>

### 7600 Subscriptions

Aviation News (AAAE)		500
Email and Office 365		2,400
Rockford Register Star		100
Aviation Weekly		129
Crain's		100
Zoom		150
Other (includes publications)		200
Total subscriptions	\$	<u>3,579</u>

### 7750 Supplies-office

\$ 6,000

### 7755 Supplies-Badging/Fingerprinting

10,000

## Facilities and Maintenance Department Budget

CODE/LINE ITEM, Department 05	ACTUAL FY2021	ACTUAL FY2022	BUDGET FY2023	ESTIMATE FY2023	BUDGET FY2024	\$Chg/FY23 Budget	%Chg/FY23 Budget
PERSONNEL SERVICES							
5400 Insurance	\$ 285,586	\$ 315,649	\$ 362,176	\$ 350,511	\$ 380,714		
5450 Overtime	180,288	115,392	180,474	150,474	176,927		
5451 Double time	58,974	32,509	73,183	43,183	63,907		
5500 Payroll taxes	103,732	108,991	142,994	135,041	163,546		
5560 Pension contribution	139,043	121,066	132,239	100,349	100,267		
5600 Salaries/wages	1,240,843	1,273,467	1,558,211	1,558,211	1,862,097		
5610 Pager pay	7,800	8,100	7,800	7,800	7,800		
5700 Tool allowance	1,800	1,575	1,800	1,800	1,800		
5750 Training	7,911	10,711	15,000	6,692	16,000		
5800 Workers compensation insurance	56,538	39,495	65,996	61,176	59,718		
5900 Uniforms	8,426	8,369	9,986	8,649	11,240		
5901 Uniforms-lost,damaged,replaced	982	994	500	1,966	1,000		
5903 Uniforms-protective clothing	5,576	5,026	9,450	9,450	9,450		
TOTAL PERSONNEL SERVICES	2,097,498	2,041,343	2,559,808	2,435,303	2,854,466	294,657	11.51%
CONTRACTUAL SERVICES							
6040 Airfield repair	65,152	16,077	51,500	51,500	60,500		
6100 Building repair	41,864	170,615	22,255	29,355	21,311		
6110 Building repair - MRO	103,817	117,571	115,000	38,678	115,000		
6140 Conferences and meetings	-	748	9,350	1,700	7,250		
6321 Equip maint-repairs/services	19,111	63,457	32,300	19,282	32,300		
6322 Service contracts	318,890	275,226	411,438	352,626	433,379		
6350 Equipment rental	226,323	190,775	221,855	143,455	181,855		
6410 Landscaping	5,535	10,691	6,500	40,000	6,500		
6480 Licenses, titles and inspections	4,235	2,872	6,460	14,512	6,460		
6510 Medical exams	630	1,426	700	3,462	700		
6540 Membership dues	-	856	45	45	45		
6600 Other	-	-	1,000	-	1,000		
6630 Parking - management fee	94,813	97,187	99,600	99,250	100,000		
6635 Parking - operations and maintenance	569,655	521,986	591,459	591,459	661,066		
6670 Permits and testing	2,775	7,979	4,600	4,600	4,600		
6750 Telephone	19,301	19,281	19,748	19,748	20,748		
6751 Telephone-cellular	14,924	16,349	18,000	16,984	16,900		
6800 Travel and transportation	1,753	1,260	21,600	3,945	21,600		
6850 Utilities-electric	133,619	136,317	145,000	71,898	80,000		
6851 Utilities-natural gas	57,992	43,160	35,000	70,000	36,000		
6852 Utilities-water	15,342	12,946	45,000	13,349	13,800		
6900 Vehicle maintenance	260,242	73,431	52,000	52,000	75,000		
6950 Waste removal	19,849	13,735	12,120	15,200	17,600		
TOTAL CONTRACTUAL SERVICES	1,975,822	1,793,945	1,922,530	1,653,048	1,913,613	(8,917)	-0.46%
COMMODITIES							
7100 Building repair	22,355	26,219	40,000	20,000	40,000		
7110 Building repair - MRO	207,346	494,063	200,000	600,000	400,000		
7140 Conferences and meetings	20,085	18,480	8,300	20,000	12,000		
7200 Equipment	20,048	26,008	18,400	36,245	25,750		
7240 Fence/gate	8,739	5,701	20,000	20,000	9,250		
7271 Fuel-diesel	109,790	111,772	100,000	123,802	150,000		
7272 Fuel-unleaded	28,701	39,085	32,400	55,335	45,000		
7273 Fuel-other	2,666	1,318	2,000	3,331	3,000		
7300 Landscaping	9,470	6,217	2,500	8,621	5,150		
7380 Other	-	-	500	200	500		

## Facilities and Maintenance Department Budget

CODE/LINE ITEM, Department 05	ACTUAL FY2021	ACTUAL FY2022	BUDGET FY2023	ESTIMATE FY2023	BUDGET FY2024	\$Chg/FY23 Budget	%Chg/FY23 Budget
7400 Pavement marking	40,879	99,911	142,000	103,381	120,000		
7440 Pavement repair	198,342	83,848	73,000	73,000	72,500		
7500 Raw materials	-	2,417	15,000	1,000	5,000		
7501 Raw materials-deicing only	825,196	703,389	705,000	705,000	735,000		
7540 Signage	-	8,854	10,000	4,781	5,000		
7580 Software	-	-	1,000	-	1,000		
7600 Subscriptions	4,582	4,853	4,764	4,764	6,606		
7660 Supplies-janitorial	3,573	3,188	3,500	4,100	4,100		
7690 Supplies-lighting/electrical (airside)	153,056	120,877	165,000	103,389	105,000		
7720 Supplies-snow removal wafers, blade	79,112	67,431	115,000	90,000	115,000		
7750 Supplies-office	1,568	1,136	1,000	1,700	1,500		
7780 Supplies-other	8,681	10,620	8,000	6,792	8,500		
7782 Supplies-hardware	13,042	13,322	12,000	15,000	12,000		
7830 Supplies-steel stock	903	-	2,000	1,000	2,000		
7850 Supplies-storm sewer/drain	-	2,045	3,000	1,000	2,100		
7880 Supplies-welding	1,429	3,082	3,500	5,000	5,000		
7901 Maint-licensed vehicles	18,139	18,749	17,000	20,000	22,500		
7902 Maint-equipment	166,708	191,431	150,000	100,000	145,000		
TOTAL COMMODITIES	1,944,413	2,064,018	1,854,864	2,127,442	2,058,456	203,592	10.98%
OTHER							
8400 Glycol retention treatment facility	103,069	110,820	89,400	60,000	82,900		
8410 Landfill and environmental costs	203,356	245,048	150,800	350,000	87,500		
8415 Property taxes	208,365	204,202	200,000	200,000	160,000		
TOTAL OTHER	514,790	560,070	440,200	610,000	330,400	(109,800)	-24.94%
DEPARTMENT TOTAL	\$6,532,522	\$6,459,376	\$6,777,402	\$6,825,793	\$7,156,935	\$ 379,533	5.60%

## Facilities and Maintenance Department Justifications

### PERSONNEL SERVICES

#### 5400 Insurance

Health	344,124
Dental	21,615
Life	14,975
Total employee insurance	<u>\$ 380,714</u>

#### 5450 Overtime

Estimated 3,825 hours of overtime for hourly employees	<u>\$ 176,927</u>
--	-------------------

#### 5451 Double time

Estimated 1,200 hours of overtime for hourly employees	<u>\$ 63,907</u>
--	------------------

#### 5500 Payroll taxes

FICA - 6.2% of base wage up to \$147,000	130,134
Medicare - 1.45% of base wage	30,479
State unemployment - 1.23% of the first \$13,271	2,933
Total payroll taxes	<u>\$ 163,546</u>

#### 5560 Pension contribution

IMRF pension fund - 4.77%	<u>\$ 100,267</u>
---------------------------	-------------------

#### 5600 Salaries

Includes 25 full time employees	<u>\$ 1,862,097</u>
---------------------------------	---------------------

#### 5610 Pager pay - 3 staff on rotation

<u>\$ 7,800</u>
-----------------

#### 5700 Tool allowance (2 Staff @ \$75/mo)

<u>\$ 1,800</u>
-----------------

#### 5750 Training

Training Manual	1,000
Operator Training	15,000
	<u>\$ 16,000</u>

#### 5800 Workers compensation insurance

<u>\$ 59,718</u>
------------------

#### 5900 Uniforms

<u>\$ 11,240</u>
------------------

#### 5901 Uniforms-lost/damage/replacement

<u>\$ 1,000</u>
-----------------

#### 5903 Uniforms-protective clothing allowance

<u>\$ 9,450</u>
-----------------

### CONTRACTUAL SERVICES

#### 6040 Airfield

Lighting	2,500
Fence and gate	12,000
Turf Maintenance	10,000
Marking and rubber removal	36,000
Total Airfield	<u>\$ 60,500</u>

#### 6100 Building repair

Contractual service costs for the repair or modification to various Authority owned and maintained properties

Overhead door repairs	4,500
Rug runners/facility entrances	4,311
Building security and monitoring	1,000
Sanitary sewer maintenance	4,000
Other	7,500
Total building repair	<u>\$ 21,311</u>

## Facilities and Maintenance Department Justifications

<b>6110 Building repair-MRO</b>	
Total building repair-MRO	<u>\$ 115,000</u>
<b>6140 Conferences</b>	
Con/Agg	
Operator Training or AAAE specifics TBD	3,000
Illinois Airport Maintenance Association	1,500
AAAE Chicago	2,750
Total conferences and meetings	<u>\$ 7,250</u>
<b>6321 Equip maint-repairs/services</b>	
HVAC units	20,000
Emergency generators	7,500
Building automation system	2,400
Radio repairs	2,400
Total equipment maintenance-repairs/services	<u>\$ 32,300</u>
<b>6322 Service contracts</b>	
Copy machine usage	44
Pest control	2,892
Landside snow removal	200,000
Snow hauling	90,000
HVAC preventative maintenance	10,000
Lawn maintenance services	115,742
SRE cleaning services	10,200
Water softener service	1,500
Other	3,000
Total service contracts	<u>\$ 433,379</u>
<b>6350 Equipment rental</b>	
Aerial lift	16,400
Specialty equipment attachments	12,000
Copy machine	405
Building maintenance equipment	2,500
Temporary utility meters	200
Fire hydrant 1" water meter rental	350
Snow removal equipment (6 pieces of equipment)	150,000
Total equipment rental	<u>\$ 181,855</u>
<b>6410 Landscaping</b>	<u>\$ 6,500</u>
<b>6480 Licenses, titles, inspections &amp; background checks</b>	
Yearly license renewal on all applicable vehicles, trailers and any necessary semiannual inspection	
Trucks/trailers semi-annual inspections	360
Title services	200
Fire safety inspections	4,900
Fire extinguisher test	700
Other	300
Total license, titles & inspections	<u>\$ 6,460</u>
<b>6510 Medical exams</b>	<u>\$ 700</u>
<b>6540 Membership dues</b>	
Sam's Club	<u>\$ 45</u>
<b>6600 Other-contractual costs not itemized in other accounts</b>	<u>\$ 1,000</u>
<b>6630 Parking expenses-management fee</b>	<u>\$ 100,000</u>

## Facilities and Maintenance Department Justifications

<b>6635 Parking expenses-operations and maintenance including security</b>	<b>\$ 661,066</b>
<b>6670 Permits &amp; testing</b>	
Backflow preventers	2,400
SRE air quality sensors	1,650
UPS sanitary lift station certification	550
Total permits & testing	<b>\$ 4,600</b>
<b>6750 Telephone</b>	
IP phones	8,800
Internet services	9,200
iFiber	1,848
Land lines	900
Total telephone	<b>\$ 20,748</b>
<b>6751 Telephone-Cellular</b>	<b>\$ 16,900</b>
<b>6800 Travel &amp; transportation</b>	
Con/Agg (3)	
Operator Training or AAAE	6,000
Maintenance related training - 3 or 4 to IAMA	6,000
AAAE Chicago	3,600
Other	6,000
Total travel & transportation	<b>\$ 21,600</b>
<b>6850 Utilities-Electric</b>	<b>\$ 80,000</b>
<b>6851 Utilities-Gas</b>	<b>\$ 36,000</b>
<b>6852 Utilities-Water</b>	
Water (10 meters)	10,300
Sewer (10 meters)	3,500
Total utilities	<b>\$ 13,800</b>
<b>6900 Equipment and Vehicle Maintenance</b>	<b>\$ 75,000</b>
<b>6950 Waste removal</b>	
Debris and extra dumpster pick-ups	8,600
Parts washer materials and filter disposal	8,000
Other	1,000
Total waste removal	<b>\$ 17,600</b>
COMMODITIES	
<b>7100 Building repair</b>	
Materials used in connection with the maintenance of all Authority owned buildings not covered by tenant leases	<b>\$ 40,000</b>
<b>7110 Building repair - MRO / AAR Tooling</b>	<b>\$ 400,000</b>
<b>7140 Meetings</b>	
Water rental and delivery	2,500
Meals for snow removal crews/special event crews	9,000
Miscellaneous	500
Total conferences & meetings	<b>\$ 12,000</b>

## Facilities and Maintenance Department Justifications

<b>7200 Equipment</b>	
Cellphones	1,000
Hand tools/small power tools	19,500
Hardware	3,750
Battery replacement	1,500
Total equipment	<u>\$ 25,750</u>
<b>7240 Fence/gate-perimeter fence and gate supplies</b>	<u>\$ 9,250</u>
<b>7271 Fuel-diesel</b>	<u>\$ 150,000</u>
<b>7272 Fuel-unleaded</b>	<u>\$ 45,000</u>
<b>7273 Fuel-other</b>	<u>\$ 3,000</u>
<b>7300 Landscaping</b>	
Supplies associated with property maintenance of all Authority grounds not covered in tenant lease	<u>\$ 5,150</u>
<b>7380 Other-costs of commodities not itemized in other accounts</b>	<u>\$ 500</u>
<b>7400 Pavement marking</b>	
Pavement marking paint	88,000
Type I and III glass bead	32,000
Total pavement marking	<u>\$ 120,000</u>
<b>7440 Pavement repair</b>	
Includes joint sealer, seal coat, primers, asphalt, stone, backing rod, rubber seals and other materials directly associated with pavement repair	<u>\$ 72,500</u>
<b>7500 Raw materials</b>	
Sand , gravel concrete, etc.	<u>\$ 5,000</u>
<b>7501 Raw materials-deicing only</b>	
Potassium acetate	400,000
Urea	235,000
Other FAA approved deicing material	100,000
Total raw materials-deicing only	<u>\$ 735,000</u>
<b>7540 Signage (landside)</b>	
Repair and replacement of signage for buildings, roadways, special events and construction	<u>\$ 5,000</u>
<b>7580 Software</b>	
Includes upgrades to maintenance related software / automotive analyzer maintenance	<u>\$ 1,000</u>
<b>7600 Subscriptions</b>	
Rockford Register Star	156
Office 365 and email	2,112
Scan Tool Software Subscription	1,188
Weather service - Weather Command	2,100
Fuel Master	550
Other	500
Total subscriptions	<u>\$ 6,606</u>
<b>7660 Supplies-janitorial</b>	
Consumable products, cleaners, paper products, etc.	4,100
Total supplies-janitorial	<u>\$ 4,100</u>



## Facilities and Maintenance Department Justifications

<b>7690 Supplies-lighting/electrical</b>	
Airside electrical supplies	\$ 105,000
<b>7720 Snow removal expendable supplies</b>	
Broom core, cutting edge, wear shoe replacements	\$ 115,000
<b>7750 Supplies-office</b>	\$ 1,500
<b>7780 Supplies-other</b>	\$ 8,500
<b>7782 Supplies-hardware (expendable supplies)</b>	\$ 12,000
<b>7830 Supplies-steel stock</b>	\$ 2,000
<b>7850 Supplies-storm sewer/drain</b>	
Drain tile, culverts, flares, storm drain covers, plates and other replacement items and emergency repair of airport infrastructure	\$ 2,100
<b>7880 Supplies-welding</b>	\$ 5,000
<b>7901 Maintenance-licensed vehicles</b>	
Supplies for approximately 15 vehicles	\$ 22,500
<b>7902 Maintenance-equipment</b>	
Tires	5,000
Supplies for repair of Authority equipment	145,000
	\$ 150,000
OTHER	
<b>8400 Glycol retention treatment facility</b>	
Electric	25,000
Testing	9,000
Equipment service and repairs	5,500
Chemicals	35,000
Consulting/engineering/environmental	1,500
Building automation system field components	5,500
Permit and pest control	1,400
Total glycol retention treatment facility	\$ 82,900
<b>8410 Landfill and environmental costs - legal and engineering costs</b>	
Landfill related environmental costs	40,000
SWPPP and SPCC services	17,500
Environmental legal expenses	5,000
Other environmental expenses	25,000
Total environmental expenses	\$ 87,500
<b>8415 Property taxes</b>	
Property taxes paid for Authority owned properties including land and improvements	\$ 160,000

## Operations Department Budget

CODE/LINE ITEM, Department 06	ACTUAL FY2021	ACTUAL FY2022	BUDGET FY2023	ESTIMATE FY2023	BUDGET FY2024	\$Chg/FY23 Budget	%Chg/FY23 Budget
PERSONNEL SERVICES							
5400 Insurance	\$ 132,883	\$ 150,088	\$ 176,563	\$ 155,647	\$ 134,183		
5450 Overtime	85,661	68,751	70,053	70,053	61,363		
5451 Double time	30,428	21,126	28,968	28,968	25,537		
5500 Payroll taxes	47,111	42,451	57,009	57,009	57,976		
5560 Pension contribution	53,796	47,872	52,746	35,047	35,517		
5600 Salaries/wages	453,277	488,567	609,475	609,475	660,687		
5750 Training	6,380	7,882	14,500	10,534	19,750		
5800 Workers compensation insurance	17,668	11,498	21,094	19,459	17,033		
5900 Uniforms	2,416	1,032	1,500	1,500	1,200		
5901 Uniforms-lost,damaged,replaced	158	-	-	-	-		
5903 Uniforms-protective clothing	2,047	2,209	2,250	2,250	2,700		
TOTAL PERSONNEL SERVICES	831,825	841,477	1,034,158	989,943	1,015,947	(18,211)	-1.76%
CONTRACTUAL SERVICES							
6140 Conferences and meetings	100	1,934	5,500	2,660	5,500		
6160 Consulting services		740		-	108,500		
6161 ARFF contractual services	693,398	719,764	720,000	734,803	794,167		
6163 LEO contractual services	10,187	22,858	25,000	55,520	30,000		
6321 Equip maint-repairs/services				-	2,700		
6322 Service contracts	46,730	55,222	78,125	75,653	135,600		
6350 Equipment rental	1,059	945	945	945	36,948		
6510 Medical exams	180	231	200	158	150		
6540 Membership dues	5,426	3,385	2,930	3,162	2,722		
6750 Telephone	6,763	6,766	6,974	6,204	6,764		
6751 Telephone-cellular	4,877	5,848	5,940	5,731	4,800		
6800 Travel and transportation	-	743	9,575	7,629	9,575		
6900 Vehicle maintenance		260		-			
TOTAL CONTRACTUAL SERVICES	768,720	818,696	855,189	892,465	1,137,426	282,236	33.00%
COMMODITIES							
7100 Building repair							
7140 Conferences and meetings	138	365	1,500	746	1,500		
7200 Equipment	14,393	17,399	9,950	11,501	8,800		
7600 Subscriptions	18,562	13,416	34,751	34,497	10,222		
7750 Supplies-office	370	1,384	1,500	893	1,200		
7780 Supplies-other	220	413	2,500	744	1,200		
7810 Supplies-specialty	7,558	374	16,000	10,012	19,500		
TOTAL COMMODITIES	41,241	33,351	66,201	58,392	42,422	(23,780)	-35.92%
DEPARTMENT TOTAL	\$1,641,786	\$1,693,525	\$1,955,548	\$1,940,800	\$2,195,794	\$ 240,246	12.29%

# Operations Department Justifications

## PERSONNEL SERVICES

<b>5400 Insurance</b>	
Health	119,362
Dental	9,589
Life	5,232
Total employee insurance	<u>\$ 134,183</u>
<b>5450 Overtime</b>	
Estimated 1,200 hours of overtime for hourly employees	<u>\$ 61,363</u>
<b>5451 Double time</b>	
Estimated 450 hours of overtime for hourly employees	<u>\$ 25,537</u>
<b>5500 Payroll taxes</b>	
FICA - 6.2% of base wage up to \$147,000	46,164
Medicare - 1.45% of base wage	10,797
State unemployment - 0.85% of the first \$13,271	1,015
Total payroll taxes	<u>\$ 57,976</u>
<b>5560 Pension contribution</b>	
IMRF pension fund - 4.77%	<u>\$ 35,517</u>
<b>5600 Salaries</b>	
Includes 9 full time employees	<u>\$ 660,687</u>
<b>5750 Training</b>	
FAA Part 139 regulatory training	4,000
Airport security coordinator - TSA 1542/1544	2,500
ANTN Digicast training	2,000
Tuition reimbursement	5,250
Cityworks	6,000
Total training	<u>\$ 19,750</u>
<b>5800 Workers compensation insurance</b>	<u>\$ 17,033</u>
<b>5900 Uniforms</b>	
Apparel with RFD logos	<u>\$ 1,200</u>
<b>5903 Uniforms-protective clothing</b>	
Protective clothing allowance	<u>\$ 2,700</u>
<b>CONTRACTUAL SERVICES</b>	
<b>6140 Conferences</b>	
Conference registrations - AAAE, ASOS, security training	3,500
Annual tenant meetings for NPDES/Part 139/ TSA1542/Host NI wildlife training	2,000
Total conferences	<u>\$ 5,500</u>
<b>6160 Consulting Services</b>	
Information Technology - Access Control & Security Backbone	13,500
Continued development and buildout of City Works	95,000
Total consulting services	<u>\$ 108,500</u>
<b>6161 ARFF contractual services</b>	
Contract with the ProTec for all ARFF services	<u>\$ 794,167</u>
<b>6163 LEO contractual services</b>	<u>\$ 30,000</u>
<b>6321 Equip maint-repairs/services</b>	
ARFF equipment repairs	500
ARFF radio repairs	1,000
Equipment calibration	1,200
Total equip maint-repairs/services	<u>\$ 2,700</u>

## Operations Department Justifications

<b>6322</b>	<b>Service contracts</b>	
	Copy machine usage	1,525
	Weather service	6,600
	Daily Forecasts	2,275
	Event Security	1,200
	ARFF equipment preventative maintenance	1,000
	Wildlife services - USDA	35,000
	Cityworks maintenance contract	20,000
	RSP (customs)	68,000
	Total service contracts	<u>\$ 135,600</u>
<b>6350</b>	<b>Equipment rental</b>	
	Fire truck	36,000
	Copy machine	948
	Total equipment rental	<u>\$ 36,948</u>
<b>6510</b>	<b>Medical exams</b>	<u>\$ 150</u>
<b>6540</b>	<b>Membership dues</b>	
	AAAE - eight employees	2,200
	AARF working group	195
	MABAS division 8 dues and membership	257
	Great lakes chapter AAAE	70
	Total membership dues	<u>\$ 2,722</u>
<b>6750</b>	<b>Telephone</b>	
	IP phones	1,260
	Internet services	2,160
	iFiber	3,344
	Total telephone	<u>\$ 6,764</u>
<b>6751</b>	<b>Telephone-Cellular</b>	<u>\$ 4,800</u>
<b>6800</b>	<b>Travel &amp; transportation</b>	
	Amounts include an estimate of \$550/trip airfare, lodging of \$225/night and M&I of \$100/day for domestic.	
	Winter Operations Management Conference & Training	2,175
	AAAE Conferences (SMS, Runway/Ramp Safety, Emergency Management, ASOS Basic & Advanced)	3,050
	BirdStrike USA	2,175
	Cityworks - Conference and Training	2,175
	Total travel & transportation	<u>\$ 9,575</u>
COMMODITIES		
<b>7140</b>	<b>Meetings</b>	
	FAA & TSA Tabletop Exercises	<u>\$ 1,500</u>
<b>7200</b>	<b>Equipment</b>	
	Wildlife tools	5,000
	Handheld radios	1,000
	Security system surveillance cameras	2,000
	Cell phone	800
	Total equipment	<u>\$ 8,800</u>
<b>7600</b>	<b>Subscriptions</b>	
	NFPA 407	99
	Email and Office 365	1,656
	Wildlife Cameras	1,175
	Everbridge	7,292
	Total subscriptions	<u>\$ 10,222</u>
<b>7750</b>	<b>Supplies-office</b>	<u>\$ 1,200</u>
<b>7780</b>	<b>Supplies-other</b>	<u>\$ 1,200</u>
<b>7810</b>	<b>Supplies-specialty</b>	
	Life safety equipment	6,000
	ARFF equipment	3,500
	ARFF fire suppressant chemical	10,000
	Total supplies - speciality	<u>\$ 19,500</u>

## Marketing and Development Department Budget

CODE/LINE ITEM, Department 07	ACTUAL FY2021	ACTUAL FY2022	BUDGET FY2023	ESTIMATE FY2023	BUDGET FY2024	\$Chg/FY23 Budget	%Chg/FY23 Budget
PERSONNEL SERVICES							
5400 Insurance	\$ 37,857	\$ 41,248	\$ 48,663	\$ 45,166	\$ -		
5500 Payroll taxes	16,152	18,660	19,831	17,634	-		
5560 Pension contribution	22,191	20,921	18,884	15,728	-		
5600 Salaries/wages	241,513	253,046	260,104	260,104	-		
5800 Workers compensation insurance	292	185	234	256	-		
TOTAL PERSONNEL SERVICES	318,005	334,061	347,716	338,888	-	(347,716)	0.00%
CONTRACTUAL SERVICES							
6020 Advertising	\$ -	\$ 3,000	\$ -	\$ -	\$ -		
6021 Advertising-air service	15,346	61,025	75,000	75,000	95,000		
6025 Promotions/sponsorships/events	2,625	5,754	21,500	20,000	22,500		
6027 Internet/web	5,950	2,459	50,000	3,000	35,000		
6121 Incentives-awareness	1,400	(150)	3,000	1,000	3,000		
6140 Conferences and meetings	139	6,236	25,765	20,000	32,550		
6150 New airline service support	-	-	200,000	100,000	200,000		
6160 Consulting services	173,039	290,143	327,100	355,506	380,600		
6540 Membership dues	4,298	425	4,725	4,725	5,875		
6730 Printing	2,308	3,511	10,000	3,028	5,000		
6750 Telephone	1,166	1,151	1,178	1,178	1,328		
6751 Telephone-cellular	1,904	2,048	1,705	1,750	2,040		
6800 Travel and transportation	2,585	8,239	45,380	45,380	48,750		
TOTAL CONTRACTUAL SERVICES	210,760	383,841	765,353	630,567	831,643	66,290	8.66%
COMMODITIES							
7140 Conferences and meetings	285	1,568	1,000	3,000	1,000		
7200 Equipment	-	1,053	5,000	13,254	2,500		
7580 Software		24		-	-		
7600 Subscriptions	1,535	17,581	9,250	12,803	15,375		
7750 Supplies-office		440	-	-	-		
7796 Supplies-promotional	12,434	16,932	10,000	9,784	10,000		
TOTAL COMMODITIES	14,255	37,598	25,250	38,841	28,875	3,625	14.36%
DEPARTMENT TOTAL	\$ 543,019	\$ 755,499	\$ 1,138,319	\$ 1,008,296	\$ 860,518	\$ (277,801)	-24.40%

# Marketing and Development Budget Justifications

## CONTRACTUAL SERVICES

### Advertising

Advertising associated with airline, charter and/or cargo service

#### 6021 Advertising-air service

Air Cargo	50,000
Airlines and destinations	20,000
Magazine/Subscription	25,000
Total Advertising-air service	<u>\$ 95,000</u>

#### 6025 Promotions/Sponsorships/Events-Awareness

Festival of Lights	2,500
Ice Hogs Sponsorship	10,000
Other community events	10,000
Total promotions/sponsorships/events	<u>\$ 22,500</u>

#### 6027 Internet/Web/Digital Media

\$ 35,000

#### 6121 Incentives-awareness

\$ 3,000

#### 6140 Conferences

AAAE Great Lakes Annual Conference	450
AAAE Annual Conference	850
Air Cargo Europe	7,000
Air Cargo SEA	13,000
ACHL Conference	7,000
Air service conference	1,800
Allegiant planning conference	300
CNS partnership conference	1,850
IPAA	300
Total conferences and meetings	<u>\$ 32,550</u>

#### 6150 New airline service support

New domestic destination	100,000
New international destination	100,000
Total revenue guarantee	<u>\$ 200,000</u>

#### 6160 Consulting services

Air service research/planning	5,000
Airline research/analysis	25,000
Cargo airline consulting	123,600
SASI Contract	120,000
Ad design and production	2,500
Website and social media updates	20,000
Email blasting	5,000
Media Relations	72,000
Photography and video services	5,000
Other	2,500
Total consulting services	<u>\$ 380,600</u>

#### 6540 Membership dues

Hong Kong Business Association	50
The International Air Cargo Association	2,500
Air Forwarders Association	1,750
Livestock Exporters Association	1,000
Chicago Area Cargo Managers Association	150
American Association of Airport Executives	275
Illinois Public Airports Association	150
Total membership dues	<u>\$ 5,875</u>

#### 6730 Printing

Banners	5,000
Total printing	<u>\$ 5,000</u>

# Marketing and Development Budget Justifications

## 6750 Telephone

IP phones	320
Internet services	840
iFiber	168
Total telephone	<u>\$ 1,328</u>

## 6751 Telephone-Cellular

	<u>\$ 2,040</u>
--	-----------------

## 6800 Travel and transportation

Amounts include an estimate of \$550/trip airfare, lodging of \$225/night and M&I of \$100/day for domestic and \$2900/airfare, lodging \$350 and M&I of \$100/day for international.

AAAE Annual Conference	1,800
AAAE Great Lakes Annual Conference	750
ACHL Conference	9,000
Air Cargo Europe	9,000
Air Cargo SEA	9,000
Air service conference	1,800
Allegiant planning conference	1,800
CNS partnership conference	1,800
IPAA	600
Airline meetings	15,000
Total travel and transportation	<u>\$ 48,750</u>

## COMMODITIES

### 7140 Meetings

Freight forwarders meeting	500
Other	500
Total conferences and meetings	<u>\$ 1,000</u>

### 7200 Equipment

Trade show display	2,500
Total equipment	<u>\$ 2,500</u>

### 7600 Subscriptions

Aviation and Space Technology Digital/Print Subscription (Aviation Weekly)	200
Crain's Magazine	250
Air Cargo Weekly	250
CLIVE Data	6,125
US Trade Numbers	7,750
Cargo Facts	500
Email and Office 365	300
Total subscriptions	<u>\$ 15,375</u>

### 7796 Supplies-promotional

Promotional items endorsing airport awareness and customer service.	
Misc items for baskets	5,000
Festival of Lights display	5,000
Total supplies-promotional	<u>\$ 10,000</u>

## Terminal Services Department Budget

CODE/LINE ITEM, Department 08	ACTUAL FY2021	ACTUAL FY2022	BUDGET FY2023	ESTIMATE FY2023	BUDGET FY2024	\$Chg/FY23 Budget	%Chg/FY23 Budget
PERSONNEL SERVICES							
5750 Training			-	-	-		
TOTAL PERSONNEL SERVICES			-	-	-	-	0.00%
CONTRACTUAL SERVICES							
6100 Building repair	\$ 19,610	\$ 17,069	\$ 18,500	\$ 12,645	\$ 18,500		
6321 Equip maint-repairs/services	57,807	45,380	34,450	49,750	34,450		
6322 Service contracts	198,290	212,616	273,255	242,232	276,386		
6350 Equipment rental	9,990	6,660	12,990	11,065	12,990		
6410 Landscaping	7,657	10,592	9,000	10,000	4,000		
6480 Licenses, titles and inspections	6,769	3,718	8,620	7,282	6,498		
6510 Medical exams	-	-	200	-	200		
6600 Other	100	100	500	-	200		
6750 Telephone	32,842	34,976	36,236	40,980	41,086		
6751 Telephone-cellular	159	38	41	30	36		
6806 Customer care/customer service	-	146	500	520	500		
6850 Utilities-electric	121,115	127,739	135,000	76,000	70,000		
6851 Utilities-natural gas	25,939	32,995	26,000	64,829	53,000		
6852 Utilities-water and sewer	9,178	13,205	11,200	13,763	13,800		
6950 Waste removal	24,981	55,167	5,720	5,223	5,223		
TOTAL CONTRACTUAL SERVICES	514,437	560,402	572,212	534,319	536,868	(35,344)	-6.18%
COMMODITIES							
7100 Building repair	4,190	12,093	15,000	16,370	18,000		
7140 Conferences and meetings	1,011	1,805	1,800	3,000	3,400		
7200 Equipment	10,710	26,896	9,500	7,000	7,000		
7300 Landscaping	616	-	-	-	2,500		
7380 Other	490	392	500	500	500		
7540 Signage	2,807	357	2,200	100	600		
7580 Software		24	-	-	-		
7600 Subscriptions	2,374	3,613	2,282	2,338	2,400		
7660 Supplies-janitorial	12,067	21,784	12,000	15,105	17,606		
7750 Supplies-office	145	117	500	100	200		
7780 Supplies-other	1,514	9,629	1,000	4,600	3,160		
TOTAL COMMODITIES	35,925	76,710	44,782	49,113	55,366	10,584	23.64%
DEPARTMENT TOTAL	\$ 550,362	\$ 637,111	\$ 616,994	\$ 583,432	\$ 592,234	\$ (24,760)	-4.01%



# Terminal Services Budget Justifications

## CONTRACTUAL SERVICES

### 6100 Building repair

Repair and painting in terminal	\$ 18,500
---------------------------------	-----------

### 6321 Equip maint-repairs/services

HVAC equipment	17,500
Jet bridges	5,000
Escalator and elevator	10,000
Other	1,950
Total equipment maintenance - repairs/service	\$ 34,450

### 6322 Service contracts

HVAC, Boilers and RTUs preventative maintenance	10,000
Chiller preventative maintenance	2,000
Escalator and elevator preventative maintenance	36,418
WON Door preventative maintenance	847
Janitorial services	159,918
Automatic door preventative maintenance contract	5,040
Jetbridge preventative	2,000
Water softener service (to include monthly rental and salt replacement)	2,459
Security System - Annual Prowatch Agreement	19,500
CBP IT O&M	19,769
Pest control	1,584
Flip Flow	8,500
UPS Battery Replacement	3,690
Generator	3,795
Generator monitoring	465
Other	400
Total service contracts	\$ 276,386

### 6350 Equipment rental

High lift/boom	2,000
Wheel chair rental	9,990
Other	1,000
Total equipment rental	\$ 12,990

### 6410 Landscaping

General landscaping needs	4,000
Total landscaping	\$ 4,000

### 6480 Licenses, titles, and inspections

Gaming license	105
Liquor license renewal	1,543
State Fire Marshall, elevator, escalator, boilers	1,000
RPZ (backflow) certifications	650
Fire extinguishing test	2,200
Other	1,000
Total license, titles and inspections	\$ 6,498

### 6510 Medical exams

\$ 200
--------

### 6600 Other-contractual services not itemized in other accounts.

\$ 200
--------

### 6750 Telephone

IP phones	3,000
Internet services	23,000
iFiber	4,536

## Terminal Services Budget Justifications

Land lines	5,500
Customs	5,050
Total telephone - local	<u>\$ 41,086</u>
<b>6751 Telephone-cellular</b>	<u>\$ 36</u>
<b>6806 Customer care</b>	<u>\$ 500</u>
<b>6850 Utilities-electric</b>	<u>\$ 70,000</u>
<b>6851 Utilities-natural gas</b>	<u>\$ 53,000</u>
<b>6852 Utilities- water</b>	
Water	5,500
Sewer	8,300
Total utilities	<u>\$ 13,800</u>
<b>6950 Waste removal</b>	
Debris and extra dumpster pick-ups	5,223
International rubbish removal	
Total waste removal	<u>\$ 5,223</u>
COMMODITIES	
<b>7100 Building repair</b>	
Materials used in connection with the maintenance of terminal building areas not covered by tenant leases	<u>\$ 18,000</u>
<b>7140 Meetings</b>	
Water rental and delivery	3,200
Miscellaneous	200
Total conferences & meetings	<u>\$ 3,400</u>
<b>7200 Equipment</b>	
Terminal technology	2,000
Security system - terminal/FIS	5,000
Total equipment	<u>\$ 7,000</u>
<b>7300 Landscaping Materials</b>	
Plants and decorative items	<u>\$ 2,500</u>
<b>7380 Other-costs of commodities not itemized in other accounts</b>	<u>\$ 500</u>
<b>7540 Signage</b>	<u>\$ 600</u>
<b>7600 Subscriptions</b>	
TV service- dish	1,981
Radio service - satellite	131
Volunter software program	288
Total subscriptions	<u>\$ 2,400</u>
<b>7660 Supplies-janitorial</b>	<u>\$ 17,606</u>
<b>7750 Supplies-office</b>	<u>\$ 200</u>
<b>7780 Supplies-other</b>	
Medical supplies	2,160
Other	1,000
	<u>\$ 3,160</u>

## Non-Operating Revenues and Expenses Budget

CODE/LINE ITEM	ACTUAL FY2021	ACTUAL FY2022	BUDGET FY2023	ESTIMATE FY2023	BUDGET FY2024
NON-OPERATING REVENUE					
9100 Interest income	\$ 11,565	\$ 37,748	\$ 6,511	\$ 179,144	\$ 570,000
9105 Interest income-other	4,783	8,765	6,266	13,817	9,234
9200 Taxes-property (operating levy)	2,981,932	3,067,317	3,151,661	3,142,396	3,298,569
9250 Taxes-corporate replacement	646,067	1,501,828	600,000	1,791,520	700,000
9260 Gain on sale of assets	356,542	215,359	10,000	-	10,000
9270 Passenger facility charges	366,703	556,030	435,781	491,000	497,668
9281 Current capital contributions-Federal	18,224,460	8,749,587	15,500,000	15,500,000	8,055,000
9282 Intergovernmental contributions	337,979	302,322	248,064	248,064	231,022
9283 Current capital contributions-State	950,736	303,847	900,000	900,000	287,500
9284 Other capital contributions	2,517,841	609,384	-	275,000	-
9286 Current Capital Contributions-CARES Act	1,105,536	5,656,765	-	-	-
9287 Reimbursement Grant-CARES Act	7,599,992	4,267,018	-	-	-
9288 Reimbursement Grant-CRRSA Act	1,830,982	399,555	-	-	-
9289 Reimbursement Grant-ARPA Act	-	4,944,122	-	-	-
TOTAL REVENUE	36,935,119	30,619,648	20,858,284	22,540,942	13,658,993
NON-OPERATING EXPENSES					
9500 Interest expense	633,763	1,609,676	1,466,799	1,500,940	1,464,051
9550 Intergovernmental contrib-City of Rkfd	-	300,176	-	-	-
9810 Loss on asset disposal	5,320	4,495	-	-	-
TOTAL EXPENSES	639,083	1,914,347	1,466,799	1,500,940	1,464,051
NET TOTAL	\$ 36,296,036	\$ 28,705,301	\$ 19,391,485	\$ 21,040,002	\$ 12,194,942

## Non-Operating Revenue Budget Justifications

### NON-OPERATING REVENUE

#### 9100 Interest income

Interest earned on all bank deposits and investments	\$ 570,000
--	------------

#### 9105 Interest income-other

Interest earned on debt repayment from Emery	\$ 9,234
--	----------

#### 9200 Taxes-property (operating levy)

Tax Levy Ordinance	\$ 3,298,569
--------------------	--------------

#### 9250 Taxes-corporate replacement

Personal Property Replacement Tax (PPRT) revenue received from the Illinois Department of Revenue (estimate)	\$ 700,000
--	------------

#### 9281 Current capital contributions-Federal

Federal share of capital projects.	\$ 8,055,000
------------------------------------	--------------

#### 9282 Intergovernmental revenues

Amounts received from city and county for debt interest repayment	\$ 231,022
---	------------

#### 9283 Current capital contributions-State

Funds received from the State of Illinois for capital projects	\$ 287,500
--	------------

### NON-OPERATING EXPENSES

#### 9500 Interest expense

Total interest expense	\$ 1,464,051
------------------------	--------------

### OTHER CAPITAL CONTRIBUTIONS

#### 9260 Gain on sale of assets

\$ 10,000
-----------

#### 9270 Passenger facility charges

Passenger facility charge (\$4.50 less expenses)	\$ 497,668
--	------------

## Capital Projects Justifications

Project #	Category	Item	Fed/State Share	Local Share	Total
P2024001	Admin	AV Upgrade in Auditorium		50,000	50,000
P2024002	Admin	Server		20,000	20,000
P2024003	Admin	Computer Replacement		18,880	18,880
P2024004	Admin	Admin Building Renovations		30,000	30,000
	<b>Admin Total</b>		-	<b>118,880</b>	<b>118,880</b>
P2024005	Airfield	Pavement Modifications for South Cargo Apron Taxilane	4,313,000	227,000	4,540,000
P2024006	Airfield	Midfield Fuel Farm		1,000,000	1,000,000
P2024007	Airfield	Perimeter Road Rebuild		650,000	650,000
P2024008	Airfield	Mill and Overlay Terminal Apron	1,149,500	60,500	1,210,000
P2024009	Airfield	Pavement Repair	500,000	-	500,000
	<b>Airfield Total</b>		<b>5,962,500</b>	<b>1,937,500</b>	<b>7,900,000</b>
P2024010	Maint	53 Airport Dr Rehab	-	900,000	900,000
P2024011	Maint	Demo Professional Building		95,000	95,000
P2024012	Maint	Acquire Snow Removal Equipment	650,000	-	650,000
P2024013	Maint	Energy Upgrades	-	100,000	100,000
P2024014	Maint	Sealcoating	-	86,640	86,640
P2024015	Maint	Additional Vehicle	-	60,000	60,000
P2024016	Maint	Replacement Vehicle	-	60,000	60,000
P2024017	Maint	Forklift	-	41,000	41,000
P2024018	Maint	Paint Machine	-	37,100	37,100
P2024019	Maint	Mower		37,000	37,000
P2024020	Maint	High Capacity Loader Forks		26,600	26,600
P2024021	Maint	Mower	-	23,000	23,000
P2024022	Maint	Safe Disinfecting Inc		20,000	20,000
P2024023	Maint	Wayfinding Signage	-	100,000	100,000
	<b>Maint Total</b>		<b>650,000</b>	<b>1,586,340</b>	<b>2,236,340</b>
P2024024	Ops	Acquire Air Rescue Fire Fighting Equipment	900,000	-	900,000
P2024025	Ops	Security System Infrastructure	-	35,000	35,000
P2024026	Ops	CBP-IT	-	100,000	100,000
P2024027	Ops	Security Video Management System		40,000	40,000
P2024028	Ops	Firewall		21,000	21,000
	<b>Ops Total</b>		<b>900,000</b>	<b>196,000</b>	<b>1,096,000</b>
P2024029	Terminal	Jet Bridges	830,000	170,000	1,000,000
P2024030	Terminal	Boilers		58,000	58,000
P2024031	Terminal	Terminal Landscaping		100,000	100,000
	<b>Terminal Total</b>		<b>830,000</b>	<b>328,000</b>	<b>1,158,000</b>
	<b>FY24 Total</b>		<b>8,342,500</b>	<b>4,166,720</b>	<b>12,509,220</b>