

Greater Rockford Airport Authority
Statement of Revenues, Expenses, and Debt Service
Fiscal Year 2025 Budget

	Actual FY2022	Actual FY2023	Budget FY2024	Estimated FY2024	Budget FY2025	Budget %
Operating Revenue						
Airport fees-airside	\$ 8,196,527	\$ 8,477,533	\$ 8,118,065	\$ 8,023,021	\$ 6,956,652	
Airport fees-landside	1,402,743	1,440,966	1,463,610	1,557,826	2,117,580	
Lease revenue-on airport	4,403,983	5,415,131	5,651,657	5,048,861	5,921,606	
Lease revenue-off airport	721,912	(3,752,170)	842,064	903,479	1,007,649	
Airport service fees	694,219	418,827	458,225	498,310	431,225	
Other	698,394	1,395,977	693,088	1,327,644	607,755	
Total Operating Revenue	16,117,777	13,396,264	17,226,710	17,359,141	17,042,467	-1.07%
Operating Expense						
Personnel services	(3,464,667)	(4,941,671)	(5,527,896)	(5,176,742)	(5,704,194)	
Contractual services	(4,906,655)	(4,993,860)	(5,602,526)	(5,141,793)	(6,389,375)	
Commodities	(2,252,482)	(2,449,973)	(2,227,891)	(2,260,885)	(2,208,163)	
Other	(560,070)	(353,112)	(330,400)	(971,763)	(316,500)	
Total Operating Expense	(11,183,874)	(12,738,616)	(13,688,714)	(13,551,184)	(14,618,232)	6.79%
Net Operating Expense	4,933,903	657,648	3,537,996	3,807,957	2,424,235	
Non-operating Revenue (Expense)						
Property tax levy-operating	3,067,317	3,143,625	3,298,569	3,323,501	3,481,661	
Replacement tax	1,501,828	1,968,763	700,000	1,479,987	1,200,000	
Interest income	46,513	339,673	579,234	804,444	922,225	
Interest income-GASB 87		1,711,359	-	-		
Passenger facility charges	556,030	535,237	497,668	551,132	600,921	
Gain/(Loss) on disposal of assets	210,864	(127,647)	10,000	(2,967)	10,000	
Current capital contributions	15,319,583	9,477,251	8,342,500	8,342,500	23,231,000	
Reimbursement Grant	9,610,696	2,748,501	-	2,917,668	2,900,000	
Intergovernmental contributions	2,146	189,138	231,022	231,022	212,948	
Interest expense	(1,609,676)	(1,494,152)	(1,464,051)	(1,464,051)	(1,420,806)	
Total Non-operating Revenue (Expense)	28,705,301	18,491,750	12,194,943	16,183,236	31,137,948	155.33%
Debt Service, Sinking Fund Deposits & Other Uses						
Debt service principal payments	(24,074,165)	(3,063,624)	(3,097,665)	(3,097,672)	(3,138,849)	
Debt Service	49,995,000	-	-	-	-	
Operating reserve	-	-	-	-	2,500,000	
Total Debt Service and Sinking Fund Deposits	25,920,835	(3,063,624)	(3,097,665)	(3,097,672)	(638,849)	-79.38%
Net before Capital	59,560,039	16,085,773	12,635,274	16,893,521	32,923,335	
Capital Improvement Program						
Airside projects	(37,937,005)	(11,472,466)	(7,900,000)	(10,147,580)	(27,203,400)	
Landside projects	(3,005,702)	(476,404)	-	-	(100,000)	
Terminal projects	(37,063)	(38,547)	(1,158,000)	(110,963)	(1,778,900)	
Administration projects	(102,746)	(43,786)	(118,880)	(101,342)	(22,000)	
Maintenance projects	(4,621,850)	(962,104)	(2,236,340)	(2,826,207)	(2,967,133)	
Operations projects	(124,815)	(314,713)	(1,096,000)	(186,503)	(758,246)	
Total Capital Improvements	(45,829,181)	(13,308,021)	(12,509,220)	(13,372,595)	(32,829,678)	162.44%
Excess Funds	\$ 13,730,858	\$ 2,777,753	\$ 126,054	\$ 3,520,926	\$ 93,656	

Operating Revenues Budget

CODE/LINE ITEM	ACTUAL FY2022	ACTUAL FY2023	BUDGET FY2024	ESTIMATE FY2024	BUDGET FY2025
AIRPORT FEES-AIRSIDE					
4120 Fuel flowage fees	\$ 38,689	\$ 864,581	\$ 1,204,800	\$ 925,397	\$ 798,000
4140 Landing fees - cargo	7,513,220	6,675,343	6,149,975	6,260,559	5,568,228
4141 Landing fees - non cargo	268,436	274,500	234,464	235,623	262,410
4142 Landings - terminal fees	77,299	77,911	75,142	68,052	85,330
4143 Landings - MRO	5,556	37,761	33,000	40,403	50,000
4144 Aircraft parking fees	293,329	547,436	420,684	492,986	192,684
TOTAL FEES-AIRSIDE	8,196,527	8,477,533	8,118,065	8,023,021	6,956,652
AIRPORT FEES-LANDSIDE					
4250 Parking revenue	1,131,601	1,164,418	1,176,610	1,197,983	1,792,580
4270 Rental car commissions	271,142	276,548	287,000	359,843	325,000
TOTAL FEES-LANDSIDE	1,402,743	1,440,966	1,463,610	1,557,826	2,117,580
LEASE REVENUE-ON AIRPORT					
4330 Building	3,729,488	4,723,791	4,949,692	4,356,478	5,185,429
4360 Land	588,711	603,848	613,122	603,777	645,712
4380 Terminal	85,783	87,491	88,843	88,606	90,465
TOTAL LEASE-ON AIRPORT	4,403,983	5,415,131	5,651,657	5,048,861	5,921,606
LEASE REVENUE-OFF AIRPORT					
4430 Building	160,772	157,838	175,006	165,055	172,231
4460 Land	561,140	624,069	667,058	738,425	835,418
4461 Lease Revenue Adjustment-GASB 87		(5,760,680)			
4462 Lease Revenue-GASB 87		1,226,604			
TOTAL LEASE-OFF AIRPORT	721,912	(3,752,170)	842,064	903,479	1,007,649
AIRPORT SERVICE FEES					
4950 Fuel permits	2,850	3,225	3,225	3,225	3,225
4971 International rubbish disposal fee	50,380	-	-	-	-
4972 Deicing chemical application fee	379,039	312,545	380,000	443,695	370,000
4973 LEO reimbursement program		-			-
4975 Other airfield service fees	261,950	103,056	75,000	51,390	58,000
TOTAL AIRPORT SERVICE FEES	694,219	418,827	458,225	498,310	431,225
OTHER					
4910 Video Entertainment Revenue	9,845	13,327	12,000	7,881	12,000
4930 Commercial operating agreement	142,510	171,416	179,088	148,836	167,255
4940 Foreign trade zone fees	92,500	92,500	95,000	95,000	102,500
4960 Quarry fees	90,000	90,000	90,000	37,500	-
4980 Stormwater fees	246,000	246,000	246,000	246,000	246,000
4990 Miscellaneous	117,538	782,734	71,000	792,427	80,000
TOTAL OTHER	698,394	1,395,977	693,088	1,327,644	607,755
TOTAL OPERATING REVENUE	\$16,117,777	\$13,396,264	\$17,226,710	\$17,359,141	\$17,042,467

Operating Revenue Budget Justifications

AIRPORT FEES-AIRSIDE	
4120 Fuel flowage fees	\$ 798,000
4140 Landing fees - cargo	\$ 5,568,228
4141 Landing fees - passenger	\$ 262,410
4142 Landings - terminal fees	\$ 85,330
4143 Landings - MRO	\$ 50,000
4144 Aircraft parking fees	\$ 192,684
AIRPORT FEES-LANDSIDE	
4250 Parking revenue	
Revenue generated from passenger car parking lots	\$ 1,792,580
4270 Rental car commissions	
Budgeted automobile rental commissions are calculated on average monthly rental commission	\$ 325,000
LEASE REVENUE-ON AIRPORT	
4330 Building lease-on airport	
Buildings and hangars owned by the Authority and located within the airport perimeter fence line are considered on airport (airside) building leases.	
T-hangars, 26 hangars	99,189
Plot #A-9, Alpine Aviation	13,674
Plot #A-10, AAR	25,916
Plot #A-15, Code 1	30,525
Plot #A-12, Chronos Aviation	115,790
Plot #A-14, OSF Aviation (40 Airport Dr)	66,225
Plot #A-18, Grumman Drive Hangar - Code One	72,941
Plot #A-24, AAR	400,000
Plot #A-34, International Cargo Facility - Amazon	872,208
Plot #A-34, New ICB Construction - Amazon	1,440,528
DB Schenker- 6020 Cessna (50k sf)	688,500
Maersk - 6026 Cessna (60k sf)	674,400
6026 Cessna - (30k sf)	337,200
Menzies Aviation - 6028 Cessna	343,333
Temporary Leases	5,000
Total building lease-on airport	\$ 5,185,429
4360 Land lease-on airport	
A lease is considered a land lease if the land is leased and the lessee has added	
Plot #A-2, Montel Aviation	13,375
Plot #A-3, EHJ	14,240
Plot #A-4, Avionics Place (POWR)	28,258
Plot #A-5, Kaney	23,073
Plot #A-8 Emery Air Charter	72,683
Plot #A-23 Chronos	108,624
Plot #A-23A Chronos	23,134
Plot #A-24 Rock Valley College	11,308
Plot #A-27 Avionics Place (POWR)	14,762
Plot #A-29 Montel Aviation (Kaney)	25,418
Plot #A-32 Emery Fuel Farm	18,680
Plot #A-34 Amazon - Existing ICB	64,822
Plot #A-34 Amazon - New Construction ICB	115,979
Airmen, Inc. - Bldg D	3,244
Airmen, Inc. - Bldg E	3,722

Operating Revenue Budget Justifications

Airmen, Inc. - Bldg F	4,687
Emery - Glycol storage	2,380
Emery - Ramp/Parking	80,000
Emery - Lot F + 10 spaces main lot	17,322
Total land lease-on airport	<u>\$ 645,712</u>
4380 Terminal lease-concession/counter/offices	
Counter space - Allegiant	7,748
Café/Bar	39,811
Sprint	10,036
General Services Administration (FAA/TSA)	32,871
Total terminal lease	<u>\$ 90,465</u>
LEASE REVENUE-OFF AIRPORT	
4430 Building lease-off airport	
Buildings owned by the Authority and located outside the fence line are considered off airport (landside) building leases.	
UPS Employment	60,038
Ops Building - FAA	4,700
Plot #I-30 Konstruction Services	30,478
Plot #I-15 CMT	51,788
Plot #I-31 Metro Enforcement	14,400
Carwash Bay - Enterprise	5,414
Carwash Bay - Avis	5,414
Total building lease-off airport	<u>\$ 172,231</u>
4460 Land lease-off airport	
A lease is considered a land lease if the land is leased and the lessee has added an improvement (building).	
Farm, 498.7 acres at \$150 per acre	74,805
Konstruktion Services-5560 Falcon	12,612
Solar Farm	10,178
Plot #I-3, 1515 Blackhawk Road (Traffic Svs)	6,600
Plot #I-4 Mechanical Tool & Engineering	8,868
Plot #I-5 and #13 29 Airport LLC (Online Security)	17,000
Plot #I-7 Helm Group (Mechanical)	5,093
Plot #I-9 Rock Road Company	279,997
Plot #I-10 Thomas Lynde	24,764
Plot #I-11 Fitzgerald Equipment Company	20,420
Plot #I-12 Rock Prop One	138,217
Plot #I-14 Clinkenbeard (559 Grable)	10,768
Plot #I-16 Airport Pet Lodge	3,250
Plot #I-18 Freeway Rockford	9,674
Plot #I-21 Mechanical Tool	4,128
Plot #I-22 Willett, Hofmann & Associates	15,569
Plot #I-25 Helm Group (Mechanical)	19,675
Plot #I-26 JS Cad Scan Technologies	7,800
Plot #I-28 Comet Fabrication	6,743
Plot #I-28B Comet Fabrication	12,222
Plot #I-28C Comet Fabrication	8,951
Plot #I-29 Inivos	6,252
Plot #I-31A Asset Biz	15,720
Plot #I-35 Cessna Parking Lot Lease (Amazon)	102,328
Plot #RM-2, Sjostrom & Sons	13,784
Total land lease-off airport	<u>\$ 835,418</u>

Operating Revenue Budget Justifications

AIRPORT SERVICE FEES

4950 Fuel permits

Fuel permits are based upon fuel dispensing criteria

Emery Air Charter	1,125
Courtesy Aircraft	375
Kaney Aviation	375
OSF	375
Code One	600
UPS	375
Total fuel permits	<u>\$ 3,225</u>

4972 Deicing chemical application fee

Fees for labor, equipment and material related to deicing of tenant requested areas

\$ 370,000

4975 Other airfield service fees

Fees for other services such as badging, training, finger printing and escorting

\$ 58,000

OTHER

4910 Video Entertainment Revenue

Revenue generated from video gaming machines

\$ 12,000

4930 Commercial operating agreements

COAs are based upon the actual square footage of the building footprint for tenants inside the fence @\$.28/sq.ft./yr. Non-tenants doing business inside the fence pay a fee of \$250.

Montel Aviation, A2	8,640 square feet	2,419
Avionics Place (POWR Investments), A4	7,300 square feet	2,044
Emery Air Charter, A8, A29	55,258 square feet	15,472
DB Schenker, 6020 Cessna	50,000 square feet	15,000
Maersk, 6026 Cessna	60,000 square feet	16,800
6026 Cessna	30,000 square feet	8,400
Menzies Aviation, 6028 Cessna	50,000 square feet	14,000
Groom, Norm, T/H B6	1,449 square feet	406
Chronos Aviation, A12, A23	97,965 square feet	27,430
Code One, A15, A18	35,463 square feet	9,930
Alpine Aviation, A9	2,480 square feet	694
Amazon, A34	192,534 square feet	53,910
Non-tenant commercial operators		750
Total commercial operating agreements		<u>\$ 167,255</u>

4940 Foreign trade zone fees

Active sites

102,500

Total foreign trade zone fees

\$ 102,500

4980 Stormwater fees

United Parcel Service (\$12,500 x 12)

150,000

Amazon (\$8,000 x 12)

96,000

Total stormwater fees

\$ 246,000

4990 Miscellaneous

Scrap metal

15,000

Tough Mudder

60,000

Other

5,000

Total miscellaneous

\$ 80,000

Total Operating Revenue Budget

17,042,467

Finance and Administration Department Budget

CODE/LINE ITEM, Department 4	ACTUAL FY2022	ACTUAL FY2023	BUDGET FY2024	ESTIMATE FY2024	BUDGET FY2025	\$Chg/FY24 Budget	%Chg/FY24 Budget
PERSONNEL SERVICES							
5400 Insurance	\$ 97,600	\$ 121,181	\$ 184,906	\$ 194,166	\$ 173,767		
5401 Insurance-retirees	24,522	27,375	29,269	27,492	27,951		
5403 Insurance-OPEB	(149,936)	(48,884)	-	-	-		
5500 Payroll taxes	71,108	61,947	90,992	80,728	83,443		
5560 Pension contribution	73,494	57,628	69,339	57,890	51,661		
5562 Pension contribution-GASB 68	(774,979)	143,663	-	-	-		
5600 Salaries/wages	901,858	904,960	1,274,838	1,217,076	1,121,864		
5750 Training	3,579	1,447	4,900	590	5,000		
5800 Workers compensation insurance	539	837	2,040	2,026	4,849		
5900 Uniforms	-	-	1,200	1,314	1,800		
TOTAL PERSONNEL SERVICES	247,786	1,270,154	1,657,484	1,581,282	1,470,335	(187,149)	-11.29%
CONTRACTUAL SERVICES							
6050 Audit	37,945	34,577	37,195	35,505	36,405		
6140 Conferences and meetings	9,747	9,492	13,140	9,157	14,475		
6160 Consulting services	236,307	250,453	235,740	245,744	355,580		
6300 Engineering services	281,656	253,997	155,000	46,108	50,000		
6322 Service contracts	38,921	57,400	57,333	55,179	41,072		
6350 Equipment rental	2,107	2,107	2,351	2,107	2,107		
6360 Fingerprinting Services	21,925	26,668	31,400	13,500	-		
6400 Insurance	288,046	313,501	426,339	360,334	447,589		
6402 Insurance deductible	-	4,277	10,000	-	10,000		
6440 Legal notices	3,283	5,084	3,800	2,371	2,750		
6451 Legal services-general	185,826	133,097	100,000	53,668	80,000		
6452 Legal services-personnel	4,536	13,527	10,000	5,712	15,000		
6453 Legal services-other	-	-	2,000	-	2,000		
6510 Medical exams	105	-	200	292	200		
6540 Membership dues	3,407	4,951	3,823	5,823	14,863		
6600 Other	145,219	14,192	1,500	1,459	2,000		
6640 Payment services	14,573	15,456	14,846	14,611	15,754		
6700 Postage	1,823	1,503	1,925	1,180	1,450		
6730 Printing	563	781	750	750	950		
6750 Telephone	20,350	19,132	19,824	14,135	16,224		
6751 Telephone-cellular	3,017	3,013	3,015	3,600	3,600		
6800 Travel and transportation	19,379	27,390	30,695	25,895	19,940		
6850 Energy-electric	15,749	6,975	10,000	18,608	20,000		
6851 Energy-natural gas	13,673	12,687	10,000	11,274	13,000		
6852 Utilities-water and sewer	1,614	2,035	2,100	1,833	2,100		
TOTAL CONTRACTUAL SERVICES	1,349,771	1,212,295	1,182,976	928,843	1,167,059	(15,917)	-1.35%
COMMODITIES							
7140 Conferences and meetings	9,221	13,472	18,940	15,273	14,420		
7200 Equipment	6,924	2,830	500	2,027	2,000		
7380 Other	846	1,084	1,000	305	-		
7580 Software	2,500	2,500	2,754	2,754	3,015		
7600 Subscriptions	2,878	6,026	3,579	3,145	3,061		
7750 Supplies-office	2,692	2,786	6,000	5,812	-		
7755 Supplies-Badging/Fingerprinting	15,685	2,744	10,000	1,500	-		
7780 Supplies	60	-	-	-	7,000		
7796 Supplies-promotional	-	445	-	-	-		
TOTAL COMMODITIES	40,806	31,887	42,773	30,816	29,496	(13,277)	-31.04%
OTHER							
8420 Bad Debt	-	522	-	200	-		
TOTAL OTHER	-	522	-	200	-	-	-
DEPARTMENT TOTAL	\$ 1,638,363	\$ 2,514,858	\$ 2,883,233	\$ 2,541,141	\$ 2,666,890	\$ (216,343)	-7.50%

Finance and Administration Budget Justifications

PERSONNEL SERVICES

5400 Insurance

Health	155,004
Dental	9,612
Life	9,151
Total employee insurance	<u>\$ 173,767</u>

5401 Retiree insurance

Health	23,890
Dental	4,015
Life	46
Total retiree insurance	<u>\$ 27,951</u>

5500 Payroll taxes

FICA - 6.2% of base wage up to \$168,600	65,489
Medicare - 1.45% of base wage	16,267
State unemployment - 1.25% of the first \$13,590	1,686
Total payroll taxes	<u>\$ 83,443</u>

5560 Pension contribution

IMRF pension fund - 4.90%	<u>\$ 51,661</u>
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5600 Salaries

Commissioner stipends - Seven commissioners	12,600
Salaries - 9 full time employees	1,109,264
Total salaries	<u>\$ 1,121,864</u>

5750 Training

GFOA training - governmental accounting	1,200
Supervisor training	1,800
College courses - aviation/business/IT	2,000
Total training	<u>\$ 5,000</u>

5800 Workers compensation insurance

\$ 4,849

5900 Uniforms

Apparel with RFD logos	<u>\$ 1,800</u>
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CONTRACTUAL SERVICES

6050 Audit

Independent auditor services - financial statements and single audit	33,600
Actuarial Services	2,000
GFOA award applications - Financial reporting and budget	805
Total audit	<u>\$ 36,405</u>

6140 Conferences & meetings

Chamber of Commerce, State of the City, County, etc	500
AAAE conference-Finance	650
ACI Business of Airports Conference	1,100
Sage Intacct Transform (2)	2,500
Society of Human Resources (SHRM) conference	2,100
Allegiant air service planning conference (2 employees)	500
NIGP conference	925

Finance and Administration Budget Justifications

APG conference	400
Rockford DBE event	1,000
Other conferences (\$400 ea)	800
Business lunches/dinners	4,000
Total conferences & meetings	<u>\$ 14,475</u>
6160 Consulting services	
FTZ administration	81,000
Information technology consultant	48,000
Executive consultant	84,000
Airport Development & Real Estate consultant	120,000
HR support	18,000
Utility consultant	4,080
Other	500
Total consulting services	<u>\$ 355,580</u>
6300 Engineering services	
<i>Cost for professional engineering services rendered by outside engineering firms</i>	
Planning and engineering services	50,000
Total engineering services	<u>\$ 50,000</u>
6322 Equip maint-service contracts	
Software support - Sage	19,850
Copy machine - usage	2,825
Lease management software	18,397
Total equipment maintenance-service contracts	<u>\$ 41,072</u>
6350 Equipment rental	
Postage/scale meter lease	756
Copy machine	1,351
Total equipment rental	<u>\$ 2,107</u>
6400 Insurance	
Aviation liability	46,417
Automotive	32,873
Property and equipment	277,303
Public officials liability	34,090
Pollution	5,957
Customs bond	1,200
Cyber liability	15,850
Crime	3,082
Service Fee	30,818
Total insurance	<u>\$ 447,589</u>
6402 Insurance deductible	<u>\$ 10,000</u>
6440 Legal notices	
<i>Publication costs for public notices, including bid documents, Treasurer's Report, personnel notices</i>	
Annual receipts & disbursement report	750
Bid documents	1,000
Public meeting notices & other	1,000
Total legal notices	<u>\$ 2,750</u>
6451 Legal services-general	<u>\$ 80,000</u>

Finance and Administration Budget Justifications

6452 Legal services-personnel	\$ 15,000
6453 Legal services-other	\$ 2,000
6510 Medical exams	\$ 200
6540 Membership dues	
Airports Council International (ACI)	8,705
Airport Purchasing Group (APG)	110
American Association of Airport Executives (AAAE)	825
Association of Supply Chain Managers (ASCM)	180
Government Finance Officers Assoc (GFOA)	450
Great Lakes Chapter AAAE	105
Hidden Disabilities	1,000
Illinois Association of Public Procurement Officials (IAPPO)	45
Illinois Government Finance Officers Assoc (IGFOA)	160
Illinois Public Airport Association (IPAA)	2,000
Institute for Supply Management (ISM)	240
National Air Transport Association (NATA)	274
National Institute of Governmental Purchasing (NIGP)	195
National Procurement Institute (NPI)	130
Society for Human Resources Management (SHRM)	244
Parks Chamber	200
Total membership dues	<u>\$ 14,863</u>
6600 Other - Contractual services not itemized in other accounts.	<u>\$ 2,000</u>
6640 Payroll and benefit services	
Bi-weekly payroll processing and quarterly reports	12,260
Health reimbursement account services	3,494
Total payment services	<u>\$ 15,754</u>
6700 Postage	
Overnight mail	250
Postage, metered	1,200
Total postage	<u>\$ 1,450</u>
6730 Printing	
Checks, statements, HR forms	500
Budget report	300
Business cards	100
Miscellaneous	50
Total printing	<u>\$ 950</u>
6750 Telephone	
Internet	5,000
IP phone	2,000
Opex service	1,300
Ifiber	924
Answering service	7,000
Total telephone - local	<u>\$ 16,224</u>
6751 Telephone-cellular	<u>\$ 3,600</u>

Finance and Administration Budget Justifications

6800 Travel and transportation (airfare/hotel/per diem)	
<i>Amounts include an estimate of \$550/trip airfare, lodging of \$225/night and M&I of \$100/day for domestic</i>	
APG/NIGP meeting/training (7n)	2,515
AAAE Conference-Finance (4n)	1,850
ACI Conference-Finance (4n)	1,850
Sage Intacct Transform (5 nights, 2 employees)	4,350
Great Lakes AAAE conference-Finance (4n)	1,475
GFOA Governmental Accounting Training (2n)	1,300
Allegiant air service meeting (3 nights, 2 employees)	2,600
Other business meetings (3*2n)	3,900
Mileage	100
Total travel & transportation	<u>\$ 19,940</u>
6850 Utilities-electric (60 Airport Dr.)	<u>\$ 20,000</u>
6851 Utilities-natural gas (60 Airport Dr.)	<u>\$ 13,000</u>
6852 Utilities	
Water	1,500
Sewer	600
Total utilities	<u>\$ 2,100</u>
COMMODITIES	
7140 Meetings	
In-house lunch/meetings	1,000
Bottled water	1,440
Employee events	6,000
Employee/board luncheon	3,000
Wellness program	1,980
Meeting supplies	1,000
Total conferences & meetings	<u>\$ 14,420</u>
7200 Equipment	
Other	2,000
Total equipment	<u>\$ 2,000</u>
7580 Software	
BidNet software for bids and contract management	\$ 2,750
QRfy QR Code software	\$ 265
Total Software	<u>\$ 3,015</u>
7600 Subscriptions	
Email and Office 365	2,412
Rockford Register Star	50
Crain's	169
Zoom	150
Adobe	180
Other (includes publications)	100
Total subscriptions	<u>\$ 3,061</u>
7780 Supplies	
Office supplies	6,000
Other	1,000
Total Supplies	<u>\$ 7,000</u>
Total Finance & Administration Budget	<u>2,666,890</u>

Facilities and Maintenance Department Budget

CODE/LINE ITEM, Department 05	ACTUAL FY2022	ACTUAL FY2023	BUDGET FY2024	ESTIMATE FY2024	BUDGET FY2025	\$Chg/FY24 Budget	%Chg/FY24 Budget
PERSONNEL SERVICES							
5400 Insurance	\$ 315,649	\$ 345,255	\$ 380,714	\$ 388,461	\$ 429,658		
5450 Overtime	115,392	135,890	176,927	150,367	197,491		
5451 Double time	32,509	38,111	63,907	45,000	72,488		
5500 Payroll taxes	108,991	129,057	163,546	140,501	183,754		
5560 Pension contribution	121,066	107,539	100,267	84,381	114,870		
5600 Salaries/wages	1,273,467	1,545,836	1,862,097	1,756,467	2,064,699		
5610 Pager pay	8,100	7,800	7,800	7,800	7,800		
5700 Tool allowance	1,575	1,650	1,800	1,800	1,800		
5750 Training	10,711	4,846	16,000	3,869	9,520		
5800 Workers compensation insurance	39,495	61,547	59,718	65,228	62,836		
5900 Uniforms	8,369	9,863	11,240	13,014	9,753		
5901 Uniforms-lost,damaged,replaced	994	2,075	1,000	564	900		
5903 Uniforms-protective clothing	5,026	5,460	9,450	9,450	9,900		
TOTAL PERSONNEL SERVICES	2,041,343	2,394,929	2,854,466	2,666,901	3,165,470	311,004	10.90%
CONTRACTUAL SERVICES							
6040 Airfield repair	16,077	30,295	60,500	51,116	45,800		
6100 Building repair	170,615	32,228	21,311	29,391	22,350		
6110 Building repair - MRO	117,571	102,868	115,000	116,165	110,200		
6140 Conferences and meetings	748	1,020	7,250	1,190	7,345		
6321 Equip maint-repairs/services	63,457	14,640	32,300	18,891	19,500		
6322 Service contracts	275,226	312,996	433,379	383,379	528,177		
6350 Equipment rental	190,775	266,672	181,855	181,855	159,496		
6410 Landscaping	10,691	37,087	6,500	13,950	7,400		
6480 Licenses, titles and inspections	2,872	13,512	6,460	6,460	10,900		
6510 Medical exams	1,426	1,731	700	3,273	1,475		
6540 Membership dues	856	275	45	-	50		
6600 Other	-	-	1,000	3,150	1,000		
6625 Fuel Farm - management fee	-	-	-	140,487	89,401		
6630 Parking - management fee	97,187	99,437	100,000	100,000	102,750		
6635 Parking - operations and maintenance	521,986	630,128	661,066	661,066	764,984		
6670 Permits and testing	7,979	4,760	4,600	4,600	4,936		
6750 Telephone	19,281	18,804	20,748	14,032	16,348		
6751 Telephone-cellular	16,349	17,115	16,900	16,767	16,900		
6800 Travel and transportation	1,260	2,285	21,600	2,286	12,250		
6850 Utilities-electric	136,317	88,044	80,000	136,767	154,000		
6851 Utilities-natural gas	43,160	62,465	36,000	64,616	68,000		
6852 Utilities-water	12,946	17,738	13,800	12,914	15,500		
6900 Vehicle maintenance	73,431	65,637	75,000	19,838	85,000		
6950 Waste removal	13,735	23,707	17,600	17,600	18,800		
TOTAL CONTRACTUAL SERVICES	1,793,945	1,843,444	1,913,613	1,999,792	2,262,561	348,948	18.24%
COMMODITIES							
7100 Building repair	26,219	20,874	40,000	32,138	24,670		
7110 Building repair - MRO	494,063	569,708	400,000	324,243	380,000		
7140 Conferences and meetings	18,480	21,967	12,000	12,000	20,600		
7200 Equipment	26,008	44,065	25,750	51,711	26,000		
7240 Fence/gate	5,701	13,133	9,250	1,046	-		
7271 Fuel-diesel	111,772	152,741	150,000	150,000	160,920		
7272 Fuel-unleaded	39,085	52,740	45,000	47,481	32,190		
7273 Fuel-other	1,318	3,121	3,000	3,000	2,400		
7300 Landscaping	6,217	7,311	5,150	12,267	5,500		

Facilities and Maintenance Department Budget

CODE/LINE ITEM, Department 05	ACTUAL FY2022	ACTUAL FY2023	BUDGET FY2024	ESTIMATE FY2024	BUDGET FY2025	\$Chg/FY24 Budget	%Chg/FY24 Budget
7380 Other	-	172	500	500	-		
7400 Pavement marking	99,911	199,589	120,000	120,000	117,000		
7440 Pavement repair	83,848	78,312	72,500	72,500	69,000		
7500 Raw materials	2,417	1,625	5,000	901	2,500		
7501 Raw materials-deicing only	703,389	599,823	735,000	735,255	740,500		
7540 Signage	8,854	4,891	5,000	5,000	7,500		
7580 Software	-	-	1,000	-	600		
7600 Subscriptions	4,853	3,323	6,606	6,606	3,944		
7660 Supplies-janitorial	3,188	3,360	4,100	8,000	-		
7690 Supplies-lighting/electrical (airside)	120,877	111,573	105,000	149,299	132,000		
7720 Supplies-snow removal wafers, blade	67,431	169,824	115,000	161,700	85,000		
7750 Supplies-office	1,136	1,567	1,500	1,579	-		
7780 Supplies	10,620	8,293	8,500	17,620	38,900		
7782 Supplies-hardware	13,322	15,708	12,000	12,000	-		
7830 Supplies-steel stock	-	113	2,000	2,000	-		
7850 Supplies-storm sewer/drain	2,045	191	2,100	2,100	-		
7880 Supplies-welding	3,082	6,238	5,000	7,140	-		
7901 Maint-licensed vehicles	18,749	25,813	22,500	22,304	21,000		
7902 Maint-equipment	191,431	127,723	145,000	145,000	151,400		
TOTAL COMMODITIES	2,064,018	2,243,798	2,058,456	2,103,389	2,021,624	(36,832)	-1.79%
OTHER							
8400 Glycol retention treatment facility	110,820	68,227	82,900	132,704	114,500		
8410 Landfill and environmental costs	245,048	214,107	87,500	738,859	102,000		
8415 Property taxes	204,202	70,256	160,000	100,000	100,000		
TOTAL OTHER	560,070	352,590	330,400	971,563	316,500	(13,900)	-4.21%
DEPARTMENT TOTAL	\$6,459,376	\$6,834,761	\$7,156,935	\$7,741,646	\$7,766,155	\$ 609,220	8.51%

Facilities and Maintenance Department Justifications

PERSONNEL SERVICES

5400 Insurance

Health	393,899
Dental	19,144
Life	16,615
Total employee insurance	<u>\$ 429,658</u>

5450 Overtime

Estimated 3,825 hours of overtime for hourly employees	<u>\$ 197,491</u>
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5451 Double time

Estimated 1,200 hours of overtime for hourly employees	<u>\$ 72,488</u>
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5500 Payroll taxes

FICA - 6.2% of base wage up to \$168,600	145,345
Medicare - 1.45% of base wage	33,992
State unemployment - 1.25% of the first \$13,590	4,417
Total payroll taxes	<u>\$ 183,754</u>

5560 Pension contribution

IMRF pension fund - 4.77%	<u>\$ 114,870</u>
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5600 Salaries

Includes 25 full time employees	<u>\$ 2,064,699</u>
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5610 Pager pay - 3 staff on rotation

<u>\$ 7,800</u>

5700 Tool allowance (2 Staff @ \$75/mo)

<u>\$ 1,800</u>

5750 Training

Vector Solutions web-based training	4,520
Other	5,000
Total Training	<u>\$ 9,520</u>

5800 Workers compensation insurance

<u>\$ 62,836</u>

5900 Uniforms

<u>\$ 9,753</u>

5901 Uniforms-lost/damage/replacement

<u>\$ 900</u>

5903 Uniforms-protective clothing allowance

<u>\$ 9,900</u>

CONTRACTUAL SERVICES

6040 Airfield

Lighting	2,500
Fence and gate	5,300
Turf Maintenance	6,000
Marking and rubber removal	32,000
Total Airfield	<u>\$ 45,800</u>

6100 Building repair

Contractual service costs for the repair or modification to various Authority owned and maintained properties

Overhead door repairs	7,000
Building security and monitoring	1,000
Sewer maintenance	1,900
Roof repairs	11,400
Other	1,050
Total building repair	<u>\$ 22,350</u>

Facilities and Maintenance Department Justifications

6110 Building repair-MRO	
Total building repair-MRO	\$ 110,200
6140 Conferences	
2024 NE Chapter AAAE Snow Symposium (1 manager, 1 employee)	1,300
Operator Training or AAAE specifics TBD	3,000
Illinois Airport Maintenance Association (3 staff x \$40/ea)	120
Great Lakes AAAE Airports Conference - Rosemont (3 staff)	2,925
Total conferences and meetings	<u>\$ 7,345</u>
6321 Equip maint-repairs/services	
HVAC units	11,000
Emergency generators	3,600
Building automation system	2,400
Radio repairs	2,500
Total equipment maintenance-repairs/services	<u>\$ 19,500</u>
6322 Service contracts	
Copy machine usage	48
Pest control	6,936
Snow removal services	255,000
Snow hauling	72,000
HVAC preventative maintenance	12,500
Lawn maintenance services	106,345
SRE cleaning services / Janitorial services	16,384
Water softener service	1,200
Cintas - Rug runners/facility entrances	5,044
Annual backflow testing	3,400
Temperature control services	11,820
Brush hauling on south end	35,000
Other	2,500
Total service contracts	<u>\$ 528,177</u>
6350 Equipment rental	
Aerial lift	14,500
Specialty equipment attachments	7,500
Copy machine	446
Building maintenance equipment	1,700
Fire hydrant 1" water meter rental	350
Snow removal equipment (8 pieces of equipment)	135,000
Total equipment rental	<u>\$ 159,496</u>
6410 Landscaping	<u>\$ 7,400</u>
6480 Licenses, titles, inspections & background checks	
<i>Yearly license renewal on all applicable vehicles, trailers and any necessary semiannual inspection</i>	
Trucks/trailers semi-annual inspections	400
Title services	400
Fire safety inspections	4,800
Fire extinguisher test	4,300
Other	1,000
Total license, titles & inspections	<u>\$ 10,900</u>
6510 Medical exams	
pre-employment physicals (4 employees)	600
Annual hearing testing: 25 employees @ \$35/ea	875
Total Medical exams	<u>\$ 1,475</u>
6540 Membership dues	
Sam's Club	<u>\$ 50</u>

Facilities and Maintenance Department Justifications

6600 Other-contractual costs not itemized in other accounts	\$ 1,000
6625 Fuel Farm expenses-management fee	\$ 89,401
6630 Parking expenses-management fee	\$ 102,750
6635 Parking expenses-operations and maintenance including security	\$ 764,984
6670 Permits & testing	
Backflow preventers	3,006
SRE air quality sensors	1,650
UPS sanitary lift station certification	280
Total permits & testing	\$ 4,936
6750 Telephone	
IP phones	4,000
Internet services	10,500
iFiber	1,848
Total telephone	\$ 16,348
6751 Telephone-Cellular	\$ 16,900
6800 Travel & transportation	
<i>Amounts include an estimate of \$550/trip airfare, lodging of \$225/night and M&I of \$100/day for domestic.</i>	
2024 NE Chapter AAAE Snow Symposium (1 Mgr, 1 employee)	4,350
Illinois Airport Maintenance Association (3 staff)	1,950
Great Lakes AAAE Airports Conference (3 staff)	1,950
Other	4,000
Total travel & transportation	\$ 12,250
6850 Utilities-Electric	\$ 154,000
6851 Utilities-Gas	\$ 68,000
6852 Utilities-Water	
Water (10 meters)	13,000
Sewer (10 meters)	2,500
Total utilities	\$ 15,500
6900 Equipment and Vehicle Maintenance	
Outside contractual maintenance services for departmental vehicles.	\$ 85,000
6950 Waste removal	
Debris and extra dumpster pick-ups	9,500
Parts washer materials and filter disposal	8,300
Other	1,000
Total waste removal	\$ 18,800
COMMODITIES	
7100 Building repair	
<i>Materials used in connection with the maintenance of all Authority owned buildings not covered by tenant leases</i>	\$ 24,670
7110 Building repair - MRO / AAR Tooling	\$ 380,000
7140 Meetings	
Water rental and delivery	2,100
Meals for snow removal crews/special event crews	18,500
Total conferences & meetings	\$ 20,600

Facilities and Maintenance Department Justifications

7200 Equipment	
Hand tools/small power tools	20,000
Hardware	4,000
Battery replacement	2,000
Total equipment	<u>\$ 26,000</u>
7271 Fuel-diesel	<u>\$ 160,920</u>
7272 Fuel-unleaded	<u>\$ 32,190</u>
7273 Fuel-other	<u>\$ 2,400</u>
7300 Landscaping	
<i>Supplies for property maintenance of all Authority grounds not covered in tenant lease</i>	<u>\$ 5,500</u>
7400 Pavement marking	
Pavement marking paint	88,000
Type I and III glass bead	29,000
Total pavement marking	<u>\$ 117,000</u>
7440 Pavement repair	
<i>Includes joint sealer, seal coat, primers, asphalt, stone, backing rod, rubber seals and other materials directly associated with pavement repair</i>	<u>\$ 69,000</u>
7500 Raw materials	
Sand, gravel concrete, etc.	<u>\$ 2,500</u>
7501 Raw materials-deicing only	
Potassium acetate- \$5.59/gal	305,000
Urea - Estimated 200 tons @ \$830/ton	166,000
New Deal solid - \$2,195/pallet (ton)	100,000
Sodium formate - \$1,743.61/tonne (2,204lb)	35,000
New Deal brine solution - \$2.69/gal	134,500
Total raw materials-deicing only	<u>\$ 740,500</u>
7540 Signage (landside)	
<i>Repair and replacement of signage for buildings, roadways, special events and construction</i>	<u>\$ 7,500</u>
7580 Software	
<i>Includes upgrades to maintenance related software / automotive analyzer maintenance</i>	<u>\$ 600</u>
7600 Subscriptions	
Rockford Register Star	156
Office 365 and email	2,100
Scan Tool Software Subscription	1,188
Other	500
Total subscriptions	<u>\$ 3,944</u>
7690 Supplies-lighting/electrical	
Airside electrical supplies	<u>\$ 132,000</u>
7720 Snow removal expendable supplies	
Broom core, cutting edge, wear shoe replacements	<u>\$ 85,000</u>

Facilities and Maintenance Department Justifications

7780 Supplies (costs of commodities not itemized in other accounts)	
Fence/gate-perimeter fence and gate supplies	6,600
Hardware (expendable supplies)	12,000
Janitorial products (cleaners, paper products, etc.)	3,800
Medical	4,320
Office	1,500
Steel stock	1,000
Storm sewer/drain	1,000
Welding	3,500
Other	5,180
Total Supplies	<u>\$ 38,900</u>
7901 Maintenance-licensed vehicles	
Supplies for approximately 15 vehicles	<u>\$ 21,000</u>
7902 Maintenance-equipment	
Tires	6,400
Supplies for repair of Authority equipment	145,000
Total maintenance-equipment	<u>\$ 151,400</u>
OTHER	
8400 Glycol retention treatment facility	
Electric	57,000
Testing	8,500
Equipment service and repairs	5,500
Chemicals	35,000
Consulting/engineering/environmental	1,500
Building automation system field components	5,500
Permit and pest control	1,500
Total glycol retention treatment facility	<u>\$ 114,500</u>
8410 Landfill and environmental costs - legal and engineering costs	
Landfill related environmental costs	37,000
SWPPP and SPCC services	15,000
Environmental legal expenses	5,000
Landfill II drainage	20,000
Other environmental expenses	25,000
Total environmental expenses	<u>\$ 102,000</u>
8415 Property taxes	
Property taxes paid for Authority owned properties including land and improvements	<u>\$ 100,000</u>
Total Maintenance & Facilities Budget	<u>\$ 7,766,155</u>

Operations Department Budget

CODE/LINE ITEM, Department 06	ACTUAL FY2022	ACTUAL FY2023	BUDGET FY2024	ESTIMATE FY2024	BUDGET FY2025	\$Chg/FY24 Budget	%Chg/FY24 Budget
PERSONNEL SERVICES							
5400 Insurance	\$ 150,088	\$ 148,019	\$ 134,183	\$ 129,965	\$ 128,058		
5450 Overtime	68,751	68,281	61,363	81,580	57,475		
5451 Double time	21,126	24,396	25,537	37,503	24,951		
5500 Payroll taxes	42,451	49,270	57,976	50,771	63,276		
5560 Pension contribution	47,872	41,519	35,517	32,143	39,333		
5600 Salaries/wages	488,567	573,807	660,687	574,644	720,285		
5750 Training	7,882	7,111	19,750	940	12,545		
5800 Workers compensation insurance	11,498	19,201	17,033	17,112	17,266		
5900 Uniforms	1,032	1,129	1,200	1,200	2,500		
5903 Uniforms-protective clothing	2,209	1,030	2,700	2,700	2,700		
TOTAL PERSONNEL SERVICES	841,477	933,763	1,015,947	928,559	1,068,389	52,442	5.16%
CONTRACTUAL SERVICES							
6140 Conferences and meetings	1,934	1,329	5,500	4,350	14,245		
6160 Consulting services	740	-	108,500	108,500	137,600		
6161 ARFF contractual services	719,764	741,764	794,167	794,948	815,000		
6163 LEO contractual services	22,858	36,018	30,000	24,690	2,000		
6321 Equip maint-repairs/services		-	2,700	2,700	7,540		
6322 Service contracts	55,222	83,228	135,600	115,635	234,444		
6350 Equipment rental	945	6,246	36,948	15,947	993		
6360 Fingerprinting Services	-	-	-	-	19,450		
6510 Medical exams	231	79	150	774	715		
6540 Membership dues	3,385	2,917	2,722	2,722	3,750		
6750 Telephone	6,766	7,259	6,764	6,918	7,924		
6751 Telephone-cellular	5,848	5,155	4,800	4,065	4,000		
6800 Travel and transportation	743	4,177	9,575	4,788	7,979		
6900 Vehicle maintenance	260	907	-	-	-		
TOTAL CONTRACTUAL SERVICES	818,696	889,079	1,137,426	1,086,037	1,255,640	118,214	10.39%
COMMODITIES							
7140 Conferences and meetings	365	457	1,500	400	1,750		
7200 Equipment	17,399	13,432	8,800	8,800	5,700		
7201 ARFF Equipment	-	-	-	-	19,330		
7600 Subscriptions	13,416	49,350	10,222	10,222	20,454		
7750 Supplies-office	1,384	624	1,200	800	-		
7755 Supplies-Badging/Fingerprinting	-	-	-	-	5,000		
7780 Supplies	413	1,207	1,200	500	15,600		
7810 Supplies-specialty	374	9,998	19,500	20,405	-		
TOTAL COMMODITIES	33,351	75,068	42,422	41,126	67,834	25,413	59.91%
DEPARTMENT TOTAL	\$1,693,525	\$1,897,910	\$2,195,794	\$2,055,722	\$2,391,863	\$ 196,069	8.93%

Operations Department Justifications

PERSONNEL SERVICES

5400 Insurance		
Health		115,365
Dental		7,098
Life		5,595
Total employee insurance		<u>\$ 128,058</u>
5450 Overtime		
Estimated 1,200 hours of overtime for hourly employees		<u>\$ 57,475</u>
5451 Double time		
Estimated 450 hours of overtime for hourly employees		<u>\$ 24,951</u>
5500 Payroll taxes		
FICA - 6.2% of base wage up to \$168,600		49,768
Medicare - 1.45% of base wage		11,639
State unemployment - 1.25% of the first \$13,590		1,869
Total payroll taxes		<u>\$ 63,276</u>
5560 Pension contribution		
IMRF pension fund - 4.77%		<u>\$ 39,333</u>
5600 Salaries		
Includes 9 full time employees		<u>\$ 720,285</u>
5750 Training		
Airport security coordinator - TSA 1542/1544 (1 management/3 ops specilaist)		2,000
ASOS Basic or Advanced Virtually Training - (3 Ops Specialists)		1,785
Airport 101 Virtual Training - AAAE (4 Ops Specialists)		1,100
ACE - Operations Certification Training Material & Exam - AAAE (4 Ops Specialists)		2,140
Certified Member Certification (CM) - AAAE (2 Ops Specialists)		500
Airfield Maintenance 101 - AAAE (1 manager/ 1 supervisor)		1,020
FAA Part 139.325 Triennial Disaster Drill (Supplies/Props)		4,000
Total training		<u>\$ 12,545</u>
5800 Workers compensation insurance		<u>\$ 17,266</u>
5900 Uniforms		
Apparel with RFD logos for Operations Specialists (6)		1,500
Apparel with RFD logos for 2 supervisors, 1 manager, 1 director		1,000
Total Uniforms		<u>\$ 2,500</u>
5903 Uniforms-protective clothing		
Protective clothing allowance (6 ops specialists/ 450 each)		<u>\$ 2,700</u>
CONTRACTUAL SERVICES		
6140 Conferences		
AAAE Great Lakes Airports Conference Registration - (2 ops specialists/1 mgr/2 sup)		4,875
IPAA Fall Conference Registration - (Director)		510
2024 Northeast Chapter/AAAE Aviation Snow Symposium & Basic and Advanced (1 mgr/1 sup)		2,360
Bird Strike USA National Conference (Aug. 20-22 @ MSP) (1 management/1 ops specialists)		2,000
Annual tenant meetings for NPDES/Part 139/ TSA1542/USDA Wildlife Training		2,000
Cityworks Conference (2 employees, May 2024)		2,500
Total conferences		<u>\$ 14,245</u>
6160 Consulting Services		
Montel Access & Security Consulting Services		23,100
CMT - asset management software hosting & consultation		94,500
Tim Pearson - asset management consultation		20,000
Total consulting services		<u>\$ 137,600</u>
6161 ARFF contractual services		
Contract with the ProTec for all ARFF services		<u>\$ 815,000</u>
6163 LEO contractual services		<u>\$ 2,000</u>

Operations Department Justifications

6321	Equip maint-repairs/services	
	Airport radio repairs & reprogramming	1,500
	Bowmonk Calibration (\$520x2)	1,040
	Halliday RT3 Calibration (labor, training, travel cost, software maintenance)	5,000
	Total equip maint-repairs/services	<u>\$ 7,540</u>
6322	Service contracts	
	Copy machine usage	1,570
	Prowatch Service Contract	22,138
	Honeywell Support Services	29,410
	Weather Command Evergreen	2,350
	Weather Sentry DTN	7,200
	Event Security	1,000
	Wildlife services - USDA	35,000
	Cityworks maintenance contract	36,806
	RSP (customs)	68,000
	Mercy Rockcom Dispatch Contract (\$103 per dispatch)	6,000
	Fuelmaster service contract	550
	Airport Tour assistance	1,000
	Data Sheet Solutions (SDS Portal)	3,120
	GETZ Fire Equipment Company (6020 & 6026 Cessna Drive)	1,500
	GETZ Fire Equipment Company (GRAA Vehicles/GRAA Buildings)	18,800
	Total service contracts	<u>\$ 234,444</u>
6350	Equipment rental	
	Copy machine	993
	Total equipment rental	<u>\$ 993</u>
6360	Fingerprinting Services	
	TSA Fingerprinting Services	18,000
	Software support - Cross Match fingerprint software	1,450
	Total Fingerprinting Services	<u>\$ 19,450</u>
6510	Medical exams	
	pre-employment physicals (2 employees)	400
	Annual hearing testing: 9 employees @ \$35/ea	315
	Total Medical exams	<u>\$ 715</u>
6540	Membership dues	
	AAAE - ten employees (\$275 each)	2,750
	AARF working group (based on airport Index, RFD is Index D)	195
	MABAS division 8 dues and membership (based on departments annual budget)	400
	Winnebago County Fire Chief's Association Dues	300
	Great lakes chapter AAAE (Executive Director, Deputy, & Manager \$35x3)	105
	Total membership dues	<u>\$ 3,750</u>
6750	Telephone	
	IP phones	2,000
	Internet services	5,000
	iFiber	924
	Total telephone	<u>\$ 7,924</u>
6751	Telephone-Cellular	<u>\$ 4,000</u>
6800	Travel & transportation	
	<i>*Amounts include an estimate of \$550/trip airfare, lodging of \$225/night and M&I of \$100/day for domestic.</i>	
	IPAA Fall Conference (Director) - 3 nights hotel	645
	2024 Northeast Chapter/AAAE Aviation Snow Symposium (1 manager/1 supervisor) - 3 nights	1,134
	GLCAAAE Airport Conference (1 manager/2 supervisors/2 ops specialists)	2,500
	BirdStrike USA (MSP Appr. \$250 round trip) (\$200 per night hotel (two nights))	650
	Cityworks - Conference and Training (2 employees, May 2024 in Cleveland, OH)	3,050
	Total travel & transportation	<u>\$ 7,979</u>

Operations Department Justifications

COMMODITIES

7140	Meetings	
	Tri-Annual Exercise (Full Scale Airport Exercise)	1,000
	FAA & TSA Tabletop Exercises	750
	Total Meetings	<u>\$ 1,750</u>
7200	Equipment	
	Wildlife tools	3,000
	Handheld radios	1,000
	Security system surveillance cameras (1,500 per camera)	1,500
	Cell phone - (Director, Mgr, Supervisor, Ops phones)	200
	Total equipment	<u>\$ 5,700</u>
7201	ARFF Equipment	
	NFPA Annual Hose Test	2,080
	Ground Ladder Annual Safety Inspection	300
	Air Packs Annual Test (SCBA)	800
	Power Hurst Tool Annual Testing	500
	Power TNT Tool Annual Testing	400
	EMS Supplies/Equipment	1,250
	Equipment Calibration (Refractometer, Thermal Guns, Air Sample Testing, etc.)	500
	ARFF Fire Supressent (3% Mil Spec or other FAA Approved AFFF)	12,000
	Purple K	500
	Other ARFF Equipment	1,000
	Total ARFF Equipment	<u>\$ 19,330</u>
7600	Subscriptions	
	NFPA 407	149
	Adobe	540
	Email and Office 365	1,800
	Wildlife Cameras	1,175
	VMWare server maintenance subscription renewal	6,804
	Everbridge	7,887
	ANTN Digicast training	2,100
	Total subscriptions	<u>\$ 20,454</u>
7755	Supplies-Badging/Fingerprinting	<u>\$ 5,000</u>
7780	Supplies	
	Large updated airfield maps (Total of 6 maps)	1,900
	Life safety equipment	6,000
	Office	1,200
	USDA Pelletized Rodenticide Treatment (Labor Cost not Included)	4,500
	Other	2,000
	Total Supplies	<u>\$ 15,600</u>
	Total Operations Budget	<u>\$ 2,391,863</u>

Marketing and Development Department Budget

CODE/LINE ITEM, Department 07	ACTUAL FY2022	ACTUAL FY2023	BUDGET FY2024	ESTIMATE FY2024	BUDGET FY2025	\$Chg/FY24 Budget	%Chg/FY24 Budget
PERSONNEL SERVICES							
5400 Insurance	\$ 41,248	\$ 46,218	\$ -	\$ -	\$ -		
5500 Payroll taxes	18,660	19,336	-	-	-		
5560 Pension contribution	20,921	16,928	-	-	-		
5600 Salaries/wages	253,046	260,104	-	-	-		
5800 Workers compensation insurance	185	239	-	-	-		
TOTAL PERSONNEL SERVICES	334,061	342,825	-	-	-	-	0.00%
CONTRACTUAL SERVICES							
6020 Advertising	\$ 3,000	\$ -	\$ -	\$ -	\$ -		
6021 Advertising-air service	61,025	82,652	95,000	38,466	105,000		
6025 Promotions/sponsorships/events	5,754	20,281	22,500	17,602	38,100		
6027 Internet/web	2,459	2,498	35,000	4,400	35,000		
6121 Incentives-awareness	(150)	1,275	3,000	1,300	3,000		
6140 Conferences and meetings	6,236	16,357	32,550	32,550	31,950		
6150 New service support	-	-	200,000	50,000	300,000		
6160 Consulting services	290,143	363,864	380,600	373,365	387,500		
6540 Membership dues	425	4,540	5,875	5,642	6,425		
6730 Printing	3,511	2,014	5,000	98	100		
6750 Telephone	1,151	1,309	1,328	1,303	1,438		
6751 Telephone-cellular	2,048	2,023	2,040	1,219	-		
6800 Travel and transportation	8,239	42,859	48,750	25,965	47,000		
TOTAL CONTRACTUAL SERVICES	383,841	539,672	831,643	551,910	955,513	123,870	14.89%
COMMODITIES							
7140 Conferences and meetings	1,568	2,990	1,000	1,699	1,500		
7200 Equipment	1,053	14,611	2,500	-	2,500		
7580 Software	24	-	-	-	-		
7600 Subscriptions	17,581	16,275	15,375	15,375	19,100		
7750 Supplies-office	440	-	-	-	-		
7780 Supplies					10,000		
7796 Supplies-promotional	16,932	9,696	10,000	10,000	-		
TOTAL COMMODITIES	37,598	43,572	28,875	27,074	33,100	4,225	14.63%
DEPARTMENT TOTAL	\$ 755,499	\$ 926,069	\$ 860,518	\$ 578,983	\$ 988,613	\$ 128,095	14.89%

Marketing and Development Budget Justifications

CONTRACTUAL SERVICES

6021 Advertising-air service

Advertising associated with airline, charter and/or cargo service	
Air Cargo	10,000
Airlines and destinations	70,000
Magazine/Subscription	25,000
Total Advertising-air service	<u>\$ 105,000</u>

6025 Promotions/Sponsorships/Events-Awareness

Festival of Lights	2,500
Ice Hogs Sponsorship	5,000
Toys 4 Tots	800
Rockford Rivets	9,800
Nashville promotion	5,000
Los Angeles promotion	5,000
Other community events	10,000
Total promotions/sponsorships/events	<u>\$ 38,100</u>

6027 Internet/Web/Digital Media

\$ 35,000

6121 Incentives-awareness

\$ 3,000

6140 Conferences

ACI NA Annual Conference	1,250
AAAE Annual Conference	850
Air Cargo Forum - TIACA	8,500
Air Logistics Vietnam	7,500
Retail Supply Chain Conference	7,000
Air service conference - Jump Start	1,900
Allegiant planning conference	300
CNS partnership conference	1,850
Illinois Airport Council	300
Air Cargo	2,500
Total conferences and meetings	<u>\$ 31,950</u>

6150 New airline service support

New domestic destination	100,000
New international destination	200,000
Total revenue guarantee	<u>\$ 300,000</u>

6160 Consulting services

Air service research/planning	5,000
Airline research/analysis	25,000
Cargo airline consulting	123,600
SASI Contract	120,000
Ad design and production	14,400
Website and social media updates	20,000
Media Relations	72,000
Photography and video services	5,000
Other	2,500
Total consulting services	<u>\$ 387,500</u>

6540 Membership dues

The International Air Cargo Association (TIACA)	2,500
Air Forwarders Association	2,500
Livestock Exporters Association	1,000
American Association of Airport Executives	275
Illinois Airport Council	150
Total membership dues	<u>\$ 6,425</u>

Marketing and Development Budget Justifications

6730 Printing	
Other	100
Total printing	<u>\$ 100</u>
6750 Telephone	
IP phones	320
Internet services	950
iFiber	168
Total telephone	<u>\$ 1,438</u>
6800 Travel and transportation	
Amounts include an estimate of \$550/trip airfare, lodging of \$225/night and M&I of \$100/day for domestic and \$2900/airfare, lodging \$350 and M&I of \$100/day for int'l.	
Air Cargo Forum - TIACA	3,600
Air Logistics Viet	10,000
Air service conference - Jump Start	1,800
Allegiant planning conference	1,800
CNS partnership conference	1,800
Illinois Airport Council	600
TIACA - OPENeX	10,000
Air Cargo China	2,400
Airline meetings	15,000
Total travel and transportation	<u>\$ 47,000</u>
COMMODITIES	
7140 Meetings	
Freight forwarders meeting	1,000
Other	500
Total conferences and meetings	<u>\$ 1,500</u>
7200 Equipment	
Trade show display	2,500
Total equipment	<u>\$ 2,500</u>
7600 Subscriptions	
Aviation and Space Technology Digital/Print Subscription (Aviation Weekly)	200
Crain's Magazine	250
Air Cargo Weekly	250
US Trade Numbers	1,750
Email blasting (Constant Contact)	3,500
Cargo Facts	500
Zoom	150
Placer Ai	12,500
Total subscriptions	<u>\$ 19,100</u>
7780 Supplies	
Promotional items endorsing airport awareness and customer service.	
Misc items for baskets	5,000
Community displays	5,000
Total supplies	<u>\$ 10,000</u>
Total Marketing & Development Budget	<u>\$ 988,613</u>

Terminal Services Department Budget

CODE/LINE ITEM, Department 08	ACTUAL FY2022	ACTUAL FY2023	BUDGET FY2024	ESTIMATE FY2024	BUDGET FY2025	\$Chg/FY23 Budget	%Chg/FY23 Budget
CONTRACTUAL SERVICES							
6100 Building repair	\$ 17,069	\$ 10,563	\$ 18,500	\$ 8,300	\$ 20,500		
6163 LEO contractual services	-	-	-	-	97,430		
6321 Equip maint-repairs/services	45,380	56,631	34,450	36,985	44,300		
6322 Service contracts	212,616	221,652	276,386	276,386	289,185		
6350 Equipment rental	6,660	11,065	12,990	7,000	2,100		
6410 Landscaping	10,592	9,500	4,000	9,221	8,245		
6480 Licenses, titles and inspections	3,718	7,567	6,498	6,498	8,266		
6510 Medical exams	-	-	200	200	-		
6600 Other	100	-	200	200	-		
6750 Telephone	34,976	39,609	41,086	37,328	39,036		
6751 Telephone-cellular	38	38	36	43	40		
6806 Customer care/customer service	146	555	500	131	-		
6850 Utilities-electric	127,739	68,575	70,000	155,760	178,000		
6851 Utilities-natural gas	32,995	66,583	53,000	17,727	42,000		
6852 Utilities-water and sewer	13,205	11,809	13,800	14,061	14,000		
6950 Waste removal	55,167	5,223	5,223	5,372	5,500		
TOTAL CONTRACTUAL SERVICES	560,402	509,370	536,868	575,212	748,602	211,734	39.44%
COMMODITIES							
7100 Building repair	12,093	18,013	18,000	21,025	11,300		
7140 Conferences and meetings	1,805	3,181	3,400	2,316	3,200		
7200 Equipment	26,896	10,694	7,000	7,547	12,000		
7300 Landscaping	-	-	2,500	2,500	1,200		
7380 Other	392	394	500	500	-		
7540 Signage	357	82	600	1,707	1,200		
7580 Software	24	-	-	-	-		
7600 Subscriptions	3,613	2,451	2,400	2,241	5,618		
7660 Supplies-janitorial	21,784	15,829	17,606	15,807	-		
7750 Supplies-office	117	103	200	200	-		
7780 Supplies	9,629	4,901	3,160	4,636	21,590		
TOTAL COMMODITIES	76,710	55,648	55,366	58,480	56,108	742	1.34%
DEPARTMENT TOTAL	\$ 637,111	\$ 565,018	\$ 592,234	\$ 633,692	\$ 804,710	\$ 212,476	35.88%

Terminal Services Budget Justifications

CONTRACTUAL SERVICES

6100 Building repair

Repair and painting in terminal	\$ 20,500
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6163 LEO contractual services

	\$ 97,430
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6321 Equip maint-repairs/services

HVAC equipment	21,000
Jet bridges	6,200
Service calls for escalator and elevator	16,100
Other	1,000
Total equipment maintenance - repairs/service	<u>\$ 44,300</u>

6322 Service contracts

HVAC, Boilers and RTUs preventative maintenance	10,000
Chiller preventative maintenance	4,800
Escalator preventative maintenance	25,000
Elevator service contract	12,044
WON Door preventative maintenance	900
Janitorial services	160,905
Automatic door preventative maintenance contract	5,780
Jetbridge preventative maintenance - Walter Niece Machine	2,500
Baggage Systems	10,000
Water softener service (to include monthly rental and salt replacement)	2,500
CBP IT O&M	19,769
Pest control	1,480
Flip Flow	9,180
UPS Battery Replacement	3,500
Generator	3,729
Generator monitoring	550
Terminal/FIS window cleaning	4,050
Wheel chairs	1,000
Maintanance mowing	10,000
Annual backflow testing	1,248
Other	250
Total service contracts	<u>\$ 289,185</u>

6350 Equipment rental

High lift/boom	1,100
Other	1,000
Total equipment rental	<u>\$ 2,100</u>

6410 Landscaping

General landscaping needs	8,245
Total landscaping	<u>\$ 8,245</u>

6480 Licenses, titles, and inspections

Gaming license	107
Liquor license renewal	1,659
State Fire Marshall, elevator, escalator, boilers	1,000
RPZ (backflow) certifications	700
Fire extinguishing test	3,800
Other	1,000
Total license, titles and inspections	<u>\$ 8,266</u>

Terminal Services Budget Justifications

6750 Telephone	
IP phones	2,500
Internet services	25,000
iFiber	4,536
Land lines	5,700
Customs	1,300
Total telephone - local	<u>\$ 39,036</u>
6751 Telephone-cellular	<u>\$ 40</u>
6850 Utilities-electric	<u>\$ 178,000</u>
6851 Utilities-natural gas	<u>\$ 42,000</u>
6852 Utilities- water	
Water	6,000
Sewer	8,000
Total utilities	<u>\$ 14,000</u>
6950 Waste removal	
Debris and extra dumpster pick-ups	5,500
Total waste removal	<u>\$ 5,500</u>
COMMODITIES	
7100 Building repair	
<i>Materials used for maintenance of terminal building areas not covered by tenant leases</i>	<u>\$ 11,300</u>
7140 Meetings	
Water rental and delivery	3,000
Miscellaneous	200
Total conferences & meetings	<u>\$ 3,200</u>
7200 Equipment	
FIDS monitors	3,000
Security system - terminal/FIS	7,000
Other terminal technology	2,000
Total equipment	<u>\$ 12,000</u>
7300 Landscaping Materials	
Plants and decorative items	<u>\$ 1,200</u>
7540 Signage	<u>\$ 1,200</u>
7600 Subscriptions	
Flightview (OAG)	3,100
TV service- dish	2,080
Radio service - satellite	150
Volunter software program	288
Total subscriptions	<u>\$ 5,618</u>
7780 Supplies	
Janitorial	16,600
Medical	3,460
Office	200
Other	1,330
Total Supplies	<u>\$ 21,590</u>
Total Terminal Budget	804,710

Non-Operating Revenues and Expenses Budget

CODE/LINE ITEM	ACTUAL FY2022	ACTUAL FY2023	BUDGET FY2024	ESTIMATE FY2024	BUDGET FY2025
NON-OPERATING REVENUE					
9100 Interest income	\$ 37,748	\$ 326,007	\$ 570,000	\$ 797,522	\$ 920,000
9101 Interest income-GASB 87		\$ 1,711,359			
9105 Interest income-other	8,765	13,666	9,234	6,923	2,225
9200 Taxes-property (operating levy)	3,067,317	3,142,396	3,298,569	3,315,123	3,481,661
9205 Property tax interest (operating)	-	1,229	-	8,378	-
9250 Taxes-corporate replacement	1,501,828	1,968,763	700,000	1,479,987	1,200,000
9260 Gain on sale of assets	215,359		10,000	6,233	10,000
9270 Passenger facility charges	556,030	535,237	497,668	551,132	600,921
9281 Current capital contributions-Federal	8,749,587	8,871,867	8,055,000	8,055,000	22,122,000
9282 Intergovernmental contributions	302,322	189,138	231,022	231,022	212,948
9283 Current capital contributions-State	303,847	301,266	287,500	287,500	1,109,000
9284 Other capital contributions	609,384	304,117	-	-	-
9286 Current Capital Contributions-CARES Act	5,656,765	-	-	-	-
9287 Reimbursement Grant-CARES Act	4,267,018	-	-	-	-
9288 Reimbursement Grant-CRRSA Act	399,555	-	-	-	-
9289 Reimbursement Grant-ARPA Act	4,944,122	-	-	-	-
9290 Reimbursement Grant-AFT		2,748,501	-	2,917,668	2,900,000
TOTAL REVENUE	30,619,648	20,113,549	13,658,993	17,656,487	32,558,754
NON-OPERATING EXPENSES					
9500 Interest expense	1,609,676	1,494,152	1,464,051	1,464,051	1,420,806
9550 Intergovernmental contrib-City of Rkfd	300,176		-	-	-
9810 Loss on asset disposal	4,495	127,647	-	9,200	-
TOTAL EXPENSES	1,914,347	1,621,799	1,464,051	1,473,251	1,420,806
NET TOTAL	\$ 28,705,301	\$ 18,491,750	\$ 12,194,942	\$ 16,183,236	\$ 31,137,948

Non-Operating Revenue Budget Justifications

NON-OPERATING REVENUE

9100 Interest income

Interest earned on all bank deposits and investments \$ 920,000

9105 Interest income-other

Interest earned on debt repayment from Emery \$ 2,225

9200 Taxes-property (operating levy)

Tax Levy Ordinance \$ 3,481,661

9250 Taxes-corporate replacement

Personal Property Replacement Tax (PPRT) revenue received from the Illinois Department of Revenue (estimate) \$ 1,200,000

9281 Current capital contributions-Federal

Federal share of capital projects. \$ 22,122,000

9282 Intergovernmental revenues

Amounts received from city and county for debt interest repayment \$ 212,948

9283 Current capital contributions-State

Funds received from the State of Illinois for capital projects \$ 1,109,000

9290 Reimbursement Grant-AFT

Funds received from the State of Illinois for the Aviation Fuel Tax program \$ 2,900,000

NON-OPERATING EXPENSES

9500 Interest expense

Total interest expense \$ 1,420,806

OTHER CAPITAL CONTRIBUTIONS

9260 Gain on sale of assets

\$ 10,000

9270 Passenger facility charges

Passenger facility charge (\$4.50 less expenses) \$ 600,921

Total Non-Operating Revenue Budget \$ 31,137,948

Capital Projects Justifications

Project #	Category	Item	Fed/State Share	Local Share	Total
P2025001	Admin	Computer Replacement	-	22,000	22,000
	Admin Total		-	22,000	22,000
P2025002	Airfield	Rehab Taxiway F	10,450,000	550,000	11,000,000
P2025003	Airfield	Construct Airfield Signage - Ph 1	4,085,000	215,000	4,300,000
P2025004	Airfield	Rehab Airfield Lighting - Ph 1	3,277,500	172,500	3,450,000
P2025005	Airfield	Pavement Modifications for Taxiway A	978,500	51,500	1,030,000
P2025006	Airfield	Northwest Common Use Apron R & R	950,000	50,000	1,000,000
P2025007	Airfield	Master Plan Update with ALP Update - Phase 1	665,000	35,000	700,000
P2025008	Airfield	Part 150 - NCP Pilot Program - Phase 1	665,000	35,000	700,000
P2025009	Airfield	Midfield Fuel Farm	-	2,750,000	2,750,000
P2025010	Airfield	Perimeter Road Rebuild	-	1,750,000	1,750,000
P2025011	Airfield	Pavement Repair	-	500,000	500,000
P2025012	Airfield	Thermoplastic Pavement Marking -Twy B & Twy L	-	23,400	23,400
	Airfield Total		21,071,000	6,132,400	27,203,400
P2025013	Landside	Remove and replace road to carwash	-	100,000	100,000
	Landside Total		-	100,000	100,000
P2025014	Maint	Acquire Snow Removal Equipment	585,000	65,000	650,000
P2025015	Maint	new spray truck	-	680,000	680,000
P2025016	Maint	Acquire snow removal equipment	-	500,000	500,000
P2025017	Maint	mini excavator	-	154,000	154,000
P2025018	Maint	Boom lift	-	132,000	132,000
P2025019	Maint	track skid loader	-	111,000	111,000
P2025020	Maint	New extended cab service body pickup truck	-	85,500	85,500
P2025021	Maint	New extended cab service body pickup truck	-	84,500	84,500
P2025022	Maint	New extended cab service body pickup truck	-	82,500	82,500
P2025023	Maint	RC mower	-	72,000	72,000
P2025024	Maint	New passenger van (admin)	-	65,933	65,933
P2025025	Maint	New extended cab service body pickup truck	-	61,500	61,500
P2025026	Maint	21,000 liquid storage tanks (2)	-	60,000	60,000
P2025027	Maint	UTV	-	40,000	40,000
P2025028	Maint	Loader snow tires (2 sets)	-	40,000	40,000
P2025029	Maint	Bonnell Pusher/Ramp Hog	-	39,000	39,000
P2025030	Maint	Energy Upgrades	-	36,000	36,000
P2025032	Maint	Purchase drop deck trailer	-	19,900	19,900
P2025033	Maint	Hydro seeder/sprayer	-	15,000	15,000
P2025035	Maint	Utility Locator	-	13,000	13,000
P2025036	Maint	Riser for oil water separator X2	-	11,000	11,000
P2025037	Maint	Three point disc	-	7,500	7,500
P2025038	Maint	Welder & generator for vehicle	-	6,800	6,800
	Maint Total		585,000	2,382,133	2,967,133
P2025039	Ops	ARFF Truck transition from AFFF to F3 Foam	315,000	35,000	350,000
P2025040	Ops	ProWatch upgrade Phase 2: Vendor Portal & TSC Integration	-	138,379	138,379
P2025041	Ops	2 x Lighted RWY X's	-	50,707	50,707
P2025042	Ops	ARFF Tools	-	46,000	46,000
P2025043	Ops	ProWatch upgrade Phase 3: video conversion	-	38,555	38,555
P2025044	Ops	Crash phone upgrade	-	36,500	36,500
P2025046	Ops	Install radio equipment for Rockford PD	-	24,825	24,825
P2025047	Ops	Customs Security Cameras	-	22,500	22,500
P2025048	Ops	ARFF Vehicle E3 - Forward Looking Infrared (FLIR)	-	20,400	20,400
P2025049	Ops	RWY 1/19 approach surveys	-	15,000	15,000
P2025050	Ops	Wifi equipment for Ops2 & new Ops1 trucks	-	9,280	9,280
P2025051	Ops	Aircraft recovery dolly/tow bar	-	6,100	6,100
	Ops Total		315,000	443,246	758,246
P2025052	Terminal	Jet Bridges	1,260,000	140,000	1,400,000
P2025053	Terminal	Passenger seating replacements/upgrades	-	135,382	135,382
P2025054	Terminal	Mobile aircraft GPU	-	110,000	110,000
P2025055	Terminal	FIDS/CUTE computer update	-	75,000	75,000
P2025056	Terminal	Terminal bed edging	-	20,000	20,000
P2025057	Terminal	Purchase co-located trash & recycle bins	-	13,450	13,450
P2025058	Terminal	Additional stanchions for crowd control	-	7,072	7,072
P2025059	Terminal	Install cameras inside jet bridge rotundas	-	6,396	6,396
P2025060	Terminal	Replace gate TVs	-	6,000	6,000
P2025061	Terminal	Replace water fountains w/ bottle fillers	-	5,600	5,600
	Terminal Total		1,260,000	518,900	1,778,900
			23,231,000	9,598,678	32,829,678