

CHICAGO ROCKFORD INTERNATIONAL AIRPORT (KRFD) EMERGENCY CONTINGENCY PLAN

June 10, 2024

Docket No: DOT-OST-2012-0028 Submission of US Carrier and Emergency Contingency Plans to Department of Transportation.

Overview

The Chicago Rockford International Airport (KRFD) has prepared an Emergency Contingency Plan pursuant to 42301 of the FAA Modernization and Reform Act of 2012. This plan is being submitted to the Department of Transportation because Chicago Rockford International Airport (KRFD) is a commercial service non-hub airport that may be used by an air carrier described in USC 42301(a)(1) for diversions.

The plan describes how Chicago Rockford International Airport (KRFD) will comply with 42301 and respond to excessive tarmac delays with a priority on safety and then customer focus.

This includes providing for deplanement of Passengers, the utilization of airport facilities and coordination with establishment of sterile hold areas for US Customs and Border Protection.

Airport Information

Name of Airport: Chicago Rockford International Airport (KRFD)

Name and title of person preparing the plan: Isaac Mendoza, Operations Manager

Preparer Contact number: 815-218-5208

Preparer Contact email: imendoza@flyrfd.com

Date of submission of plan: June 10, 2024

Airport Category: Non Hub

Diversion Coordinator(s)

The Chicago Rockford International Airport (KRFD) has appointed a Diversion Coordinator to oversee the compliance and implementation of the Emergency Contingency Plan. This Coordinator is the primary point of contact for airlines, and governmental entities during diversion events.

Primary Diversion Coordinator

Isaac Mendoza

Operations Manager

815-218-5208

imendoza@flyrfd.com

Alternate Diversion Coordinator

Nicholas Allen-Stewart

Operations Supervisor

815-218-5661

nallen-stewart@flyrfd.com

42301 (c)(1) Provide for the deplanement of passengers following excessive tarmac delays

The Chicago Rockford International Airport (KRFD) will, in coordination with the Pilot in Command provide via Air stairs and shuttle service, or use of jet bridge provide for the deplanement of passengers following excessive tarmac delays to the main terminal.

42301 (c)(2) provide for the sharing of facilities and make gates available at the airport in an emergency

The Chicago Rockford International Airport (KRFD) operates a common use terminal facility. No airline has exclusive control of a gate. The airport will make available the jetways to any aircraft requiring them. In the event that the diverted aircraft is not supported by tow bars at RFD the airport will coordinate with the Pilot in Command to locate the aircraft as near to the gate as possible and provide deplaning via air stairs into the terminal.

42301 (c)(3) provide a sterile area following excessive tarmac delays for passengers who have yet to cleared United States Customs and Border protection

The Chicago Rockford International Airport (KRFD) is a US Customs and Border Protection Port of Entry. Our FIS facility is capable of clearing any size aircraft. In the event of multiple international diversions requiring deplaning the airport has worked with US CBP to provide for the use of the passenger terminal sterile area when other flight operations are not occurring. Should this facility not be available due to other flight operations then the use of a vacant air cargo facility will provide restroom and water access until the passengers can be cleared at the FIS.

42301 (d)(2) Updates

The Chicago Rockford International Airport (KRFD) will continuously update this plan based on changes at the airport and the plan will be submitted by the operator under subsection (a) every 5 years and submit an update to the secretary for review and approval.

42301 (e)(3) Adherence Required

The Chicago Rockford International Airport (KRFD) will adhere to an emergency contingency plan approved under this section.

42301 (g) Public Access

Upon approval of this plan by the secretary the Chicago Rockford International Airport (KRFD) will ensure public access to the plan via its website <http://www.FlyRFD.com>