

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, November 15, 2018 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:00 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Jay Sandine – Rockford Park District
Paul Cicero	X	Shelly Cassaro	X	Karli Smith – Chartwell
K. Edward Copeland		Kathy Bruggeman	X	Adam Wold – Emery/Volo
Tom Dal Santo	X	Zack Oakley	X	Isaac Guerrero – RRStar
Pat Derry		Jeff Polsean	X	
Tonya Lamia		Matt Zinke	X	
Tom Myers	X	Seth Nygren	X	
Tom Lester – legal counsel	X	Tadd Varney	X	

A motion was made by Commissioner Dal Santo, seconded by Commissioner Agnew and was unanimously approved to accept the minutes of the October 25, 2018 Regular Board Meeting.

STAFF REPORTS:

Shelly Cassaro – Deputy Director of Finance and Administration reported the following:

- Reviewed the Financials for October. We are waiting on receivables from the State but are still holding well on cash.
 - Non-operating revenue
 - Operating revenue
 - Capital contributions received
 - Landing fees are over the budgeted numbers
 - Parking revenue are over the budgeted numbers

Zack Oakley - Deputy Director of Operations and Planning reported the following with a PowerPoint presentation:

- LGSTX truck lot approved for lease in October. 47 inbound trucks daily/59 outbound
- Last day of paving on Phase 2A.
- Amazon is serving six flights per day but will increase after Thanksgiving.

- UPS starting to ramp up to over 40 aircraft per day and will continue to increase.

Jeff Polsean – Economic Development Manager reported the following with a PowerPoint presentation:

- Terminal Building construction update:
 - New 2nd floor Restrooms
 - Kitchen appliances & bar
 - Gate holding room #2
 - New baggage conveyor – finishing up the final inspections
- Health insurance renewal will come before the Board in December. We are in the process of getting quotes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

RESOLUTIONS & ORDINANCES:

Commissioner Agnew motioned to approve **Resolution #18-53** approving an Intergovernmental Agreement with the Rockford Park District providing for the abatement of real estate taxes on the property owned by the Rockford Park District commonly known as Magic Waters that may arise as a result of the lease entered into between the Rockford Park District and Magic Waters. The motion was seconded by Commissioner Myers and unanimously approved.

Mr. Jay Sandine, Rockford Park District, gave a briefing on the circumstances of the Intergovernmental Agreement.

Commissioner Agnew motioned to approve **Resolution #18-54** approving the labor, materials and equipment rental to P&H Electric for \$20,385.00. The motion was seconded by Commissioner Dal Santo and unanimously approved.

Commissioner Agnew motioned to approve **Resolution #18-55** approving the Board of Commissioners Meeting schedule for 2019. The motion was seconded by Commissioner Dal Santo and unanimously approved.

Commissioner Agnew motioned to approve **Resolution #18-56** approving lease agreement between Greater Rockford Airport Authority and Kaney Aviation for 6349 Falcon Road (former RVC hangar). The motion was seconded by Commissioner Dal Santo and unanimously approved.

Commissioner Agnew motioned to approve **Resolution #18-57** approving an FTZ operating agreement effective November 15, 2018 for five (5) years by and between the Greater Rockford Airport Authority and Leading Americas, Inc. located at 130 Arrowhead Drive, Hampshire, IL. The motion was seconded by Commissioner Dal Santo and unanimously approved.

There being no further business, Commissioner Myers motioned to adjourn. The motion was seconded by Commissioner Agnew and was unanimously approved. The meeting adjourned at 5:55 pm.